

**REGULAR BOARD MEETING
SCC BOARD OF TRUSTEES DISTRICT NO. 531
SCC RIVER ROOM, SHAWNEE COLLEGE ROAD
ULLIN, ILLINOIS
July 6, 2021**

A regular meeting of Shawnee Community College District No. 531 Board of Trustees was held on July 6, 2021, in the River Room and via Zoom. The meeting was called to order by Chairperson Steve Heisner.

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

The roll call was as follows:

Mr. James Darden – Present, via Zoom
Ms. Deborah Shelton-Yates - Absent
Mr. Steve Heisner - Present
Mr. Michael McMahan - Present
Ms. April Moore - Present
Mr. John Windings – Arrived @6 :13pm
Ms. Andrea Witthoft - Present
Mr. Bradley West, Student Trustee - Present

Others Present:

Tim Taylor, Ph.D. President - Present
Jean Ellen Boyd, Interim Vice President of Academic Affairs - Present
Lisa Price, Ed.D., Vice President of Student Success & Services - Present
Brandy Woods, Director of Business Services - Present
Greg Mason, Ph.D., Dean of Workforce Innovation, Adult Basic & Continuing Education - Present
Dr. Kristen Shelby, Dean of Academic Affairs and Student Learning - Present
Dr. April Teske, Institutional Research, Effectiveness & Planning - Present
Rob Betts, Director of Communications/Public Relations - Present
John Schneider, Attorney - Present
Dr. Ian Nicolaidis, S.C.E.A., President - Present
Dr. Ryan Thornsberry, Instructor of English - Absent
Beth Crowe, Administrative Assistant to the President - Present

IV. Recognition of Guests and Public Comment

V. Approval of Consent Agenda

MOTION NO. 1

A motion was made by April Moore and seconded by Michael McMahan to **approve the consent agenda** as follows:

- A. Regular Meeting Minutes June 7, 2021
- B. Treasurer’s Report
- C. Approval of Bills

Education Fund	\$951,680.30
Building Fund	133,591.07
Restricted Bldg. Fund	0.00
Bond & Interest Fund	64,000.00
Auxiliary Enterprises Fund	43,257.76
Restricted Purposes Fund (Grants)	432,879.43
Restricted Purposes - FWS*	2,218.37
Restricted Purposes - PELL	6,900.91
Restricted Purposes - SEOG	17,342.00
Trust & Agency Fund	582.22
Audit Fund	0.00
Liab. Prot. Settlement Fund (TORT)	33,246.46
Grand Total	\$1,685,698.52

On roll call vote, the members voted as follows:

- Mr. Steve Heisner - Yes
- Mr. Michael McMahan - Yes
- Mr. John Windings - Absent
- Ms. Andrea Witthoft - Yes
- Mr. Bradley West, (advisory vote) - Yes
- Ms. Deborah Shelton-Yates - Absent
- Mr. James Darden - Yes
- Ms. April Moore - Yes

Results 5 yeas, 0 nays, 0 abstentions, 2 absent. The Chairperson declared the motion carried.

VI. Consideration of Addendum and Re-Investments

MOTION NO. 2

A motion was made by Andrea Witthoft and seconded by Michael McMahan to **approve Addendum: Education Fund to Restricted Purposes Fund in the amount of \$200,000.00. May 31, 2021**

On roll call vote, the member voted as follows:

Ms. April Moore - Yes
Mr. John Windings - Absent
Ms. Andrea Witthoft - Yes
Mr. Bradley West, (advisory vote) - Yes
Ms. Deborah Shelton-Yates - Absent
Mr. Steve Heisner - Yes
Mr. James Darden - Yes
Mr. Michael McMahan – Yes

Results: 5 yeas, 0 nays, 0 abstentions, 2 absent. The Chairperson declared the motion carried.

VII. Reports

Student Trustee Report

Shawnee hosted a Fun-Da-Mental basketball camp which was a success with over 25 kids participating.

An Ag Camp for youth was held on June 4th.

We held a graduation for our Adult Basic Education graduates.

Talking with students, many would like a clear answer about the current mask policy at Shawnee and how it will be handled in the near future.

Faculty Board Report

Several Faculty who teach summer classes have mentioned that the summer semester is off to a great start. Student focus seems to have increased based on attendance and enthusiasm.

Students continue to be cooperative with wearing face mask, albeit, many comments about how much they look forward to when the mask will not be not required.

Many Faculty are also using the summer to refocus and plan/modify their fall classes. Several Faculty have mentioned how much they look forward to the Fall semester being more “traditional” as concerns for social distancing have lessened. Members of the Faculty leadership team including myself are working with Administration in preparation for the Fall 21 HLC visit. We have a high degree of confidence that we as a college can show great improvement with regard to shared governance.

Math & Science Department

Roberta Christie, Connie McGinnis, David Black and Lori Armstrong have been meeting with consultant Kathy Almy to work on our developmental math program as well as the transitional math course with our high schools. David and Roberta are on the committee that will review 4 new high school submissions later this month that will allow the schools to start the new course. Sheryl Ribbing has spent many hours this June reorganizing the Chemistry laboratory. Older chemicals are in the process of being disposed of properly and newer improved laboratory activities/materials are being prepared.

Ian Nicolaides and Brenda Brown continue to design and plan laboratory exercises for the newly approved Anatomy & Physiology class offerings. Modern instruments and probe-ware are being tested for students to use in the lab to test physiologic responses to various activities/stimuli.

Exercise physiology/sports performance serves as main theme in designing student labs.

BOT Division

May 17, 2021 – Anna Vaughn-Doom, Agriculture instructor, toured Flamm Orchards in Cobden, Illinois to learn more about their orchard farming techniques, including strawberry farming, and to collaborate with local farmers.

May 31-June 1, 2021 – Phyllis Sander, ACC/BUS/COM instructor, judged the PBL national competitors' prerecorded Business Financial Plan presentations for the 2021 National Leadership Conference.

June 4, 2021 – Anna Vaughn-Doom hosted Ag Camp for local school-aged children and their parents in the pavilion near the greenhouse. Children learned age-appropriate gardening tips, and planted flowers in pots to take home.

June 9, 2021 – Phyllis Sander participated in a WEAVE sponsored webinar titled "Change Makers in Assessment Culture".

Every Thursday during the month of June 2021, Phyllis Sander completed HLC training through the Cocurricular Assessment Online Seminar Series. Weekly readings and assignments were completed. The assigned tasks were shared with the SCC Student Academic Assessment Committee for reflection and discussion. Concepts were presented in three modular areas:

- Defining Cocurricular
- Identifying and Mapping Outcomes for the Co-curriculum
- Methods and Strategies for Assessing the Co-curriculum

June 24-27, 2021 – Phyllis Sander, Phi Beta Lambda (PBL) sponsor, and SCC Nu Alpha Alpha Chapter PBL members virtually participated in the National Leadership Conference. Workshop sessions included

- Working with LinkedIn
- Using Tallo to connect with employers
- Internships
- Preparing and practicing an "Elevator Speech"
- Building the student's Personal Brand
- Reviewing resume by a panel of national experts



President's Report
July 6, 2021

Enrollment Update						
	Unrestricted Reimbursable Credit-Hours			Total Credit-Hours		
	FY 20	FY 21	Δ	FY 20	FY 21	Δ
Summer	3,498	2,818	-19.44%	3,716	3,142	-15.45%
Fall	11,183	10,651	-4.76%	13,078	12,435	-4.92%
Spring	11,849	11,909	0.51%	13,213	14,168	7.23%
Total	26,530	25,378	-4.34%	30,007	29,745	-0.87%
FY 21 Credit-Hour Budget Projection			28,078	Difference		1,667

*Data pulled from Final SRSU Report for FY 21 (i.e. this is the final enrollment numbers for FY21); State reimbursement is based on unrestricted reimbursable credit-hours.

The following events are noteworthy:

- On 06/02, met with Rob Sullivan, owner of the Vienna Automotive Center. Trustee McMahan, coordinated the meeting. The purpose of the meeting was two-fold. First, it was an opportunity for me to meet one of the local business owners in the community. Second, it was an opportunity to confirm the type of automotive training our graduates should attain in order to meet the needs of our local businesses. Mr. Sullivan confirmed that a well-rounded curriculum based on the Automotive Service Excellence (ASE) National Automotive Technicians Education Foundation (NATEF) skill standards are required for entry-level employment. In addition, Mr. Sullivan suggested that students with a strong background in computer drivability diagnosis and repair is preferred. Mr. Sullivan agreed to serve on our Automotive Technology program advisory committee, if asked. Mr. Sullivan's contact information was forwarded to our instructor, Derek Pender.
- On 06/03, attended the Illinois Community College Council of President's Zoom meeting. The Agenda included: Illinois Green Economy Network (IGEN) update, ICCTA update, ICCB update, Illinois Community College Foundation update, FY22 election of Officers, Legislative update, and COVID planning for fall term. The one topic of Board interest was related to fall COVID plans.

Essentially, each College shared their plans for mask requirements, vaccines, and social distancing. In terms of mask and vaccine requirements, most Colleges are not going to require masks or vaccinations – although some are anticipating legal issues. SVCC is incenting students to share the vaccination cards w/ \$100 (from HEERF) posted directly to student accounts.

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- Further, all College's said a majority of their employees will return to full-time on-campus work in the fall. In addition, remote policies will be developed with clear intention for serving students and a high-five mode of delivery (online, f2f, hybrid, simulcast, or virtual) was shared.

Finally, about 1/3 of all Colleges are returning to class size limits prior to COVID, with provisions for social distancing for the unvaccinated. The remaining College's said they will continue to study the issue and are hoping for further guidance from IDPH before deciding.

- On 06/08, hosted a Project BUILD (Businesses United in Leadership Development) meeting sponsored by the Coalition for Minority Businesses and the Small Business Development Center. The purpose of the meeting was to encourage and support minority-owned small business development throughout the region. Lynne Chambers, one of my Community Advisory members, helped organize the meeting. Dr. Mason and Brett Whitnel also attended the meeting.

During the meeting we stressed the College's commitment to assist minority business owners throughout the College's service region to grow and thrive. Throughout the session, business owners expressed their thoughts on the challenges they face with daily operations and expanded on the special challenges' minority-business owners face. Some of the challenges noted were:

- access to operating capital
- becoming certified to procure State and Federal contracts
- a need for a trained workforce
- union vs non-union labor
- business planning
- the importance of professionalism

At the conclusion of the session, we assured the business owners that we could help them overcome these challenges and thanked them for their participation. In addition, we asked each of the owners if they might be interested in serving on the College's Minority Business Council and all agreed to do so.

- On 06/09, I attended a meeting with Jerry Reppert (Owner, Reppert Publications and Reppert's Office Supply). The stated purpose of the meeting was to "get to know each other better." In general, the meeting went very well, and I believe relationships were strengthened. Both parties agreed to sort through recent purchasing and pricing issues associated with the Office Supply business.

- Facilitated the Shared Governance Committee meeting on 06/10. Topics included: Board Policy Governance Update, Strategic Plan Update, Shared Governance Committee Template Review, Weekly Calendar, and HLC Writing Team progress. Outcomes of interest are:
 - Policy Governance Update (Board) – Board Special Meeting results were shared. Tentative plan for Board Policy development was discussed. Anticipated outcomes of the Board policy process were shared.
 - Strategic Plan Update – Review of the Strategic Plan. Discussed framework and navigation. Asked for people to review and concentrate feedback on output/outcomes, resources, new credit-hours, deliverables, critical issues, and barriers.
 - Shared Governance Committee Template – Template was reviewed and approved. A shared governance manual will be drafted for consideration at the July meeting.
 - Weekly Calendar Idea raised – put on Cabinet meeting and discuss a process for moving forward.
 - HLC Writing Team – Dr. Giacomelli will draft introductory language and share with Dr. Shelby by 06/24. The Writing Team will review and make recommendations on 06/28.

- On 06/10, attended a meeting with Illinois Department of Corrections (IDOC) to review the College’s recent proposal. Participants from IDOC included Alyssa Williams (Chief of Programs and Support Services), Maria Miller (Manager, Office of Adult Education and Vocational Services), James Deen (Chief Financial Officer), and Jared Brunk (Chief of Administration). Shawnee participants included Jean Ellen Boyd, Dr. Mason, and Dr. Shelby. Here is a brief overview of the topics discussed:
 - Indirect costs – gradual increase to 9%. Year 1 – 8%, Year 2 – 8.5%, Year 3 – 9%
 - Disaster plan needed for the contract, but a simplified plan may be developed and finalized after the contract is finalized.
 - Quarterly certified payrolls needed.
 - Procurement will need to follow IDOC procedures.
 - For bargaining unit staff, 5% for instructors and Office Assistants to 6% each of the three years. Merit Comp can be the same, but final approval reverts to IDOC.
 - SCC’s intent is to retain all current Lake Land College (LLC) staff and they will be afforded earned CBA rights.
 - Implementation of new programs may take time and is expected.
 - IDOC will reach out to ICCB to verify how a 6-month extension or bridge contract will look for Shawnee and LLC.
 - IDOC will issue a draft contract for SCC’s Board to consider for the July or August Board Meeting.

As of the time of this writing, we have not received a draft contract from IDOC.

- On 06/15, I met with Monte Russell. The stated purpose of the meeting was to “get to know each other better.” In general, the meeting went very well, and I believe relationships were strengthened. Mr. Russell agreed to assist the College with efforts associated with the Minority Business Council and potentially become a trainer for the College.

- On 06/19, I facilitated (with Lynne Chambers) an event called the Juneteenth Virtual Art Show. The event focused on works from DeSande R. (Crown Act), Robert Ketchens (A Song from the Field), Mike Faris (Critical Race Theory), and Najjar Abdul-Musawwir (Anti-Racism and the Healing Process). The event was sponsored by the Chicago Community Trust, the Southern Illinois Community Foundation, Legacy Training, and Healing Illinois. The show was streamed over Facebook Live and I am told had over 5K viewers – the largest of all Healing Illinois events to date.
- On 06/24, Chris Clark and I met with Beck Simonds (President), Will Pyatt (General Manager), and Laura Wilson (Human Resources & Safety Manager) of ET Simonds Construction and Anna Quarries, Inc. The stated purpose of the meeting was to “get to know each other better.” In general, the meeting went very well, and I believe relationships were strengthened. Chris and I got an excellent tour of the Quarry and we identified several ways in which the College might partner with them in the future.
- On 06/28, met with the College’s HLC Shared Governance Writing Team and Dr. Giacomelli to review the first draft of the self-study. In general, the document contained a thorough history of the problem and a rough outline for future work on both HLC criterion 2C and 5B. Several pieces of evidence were shared with Dr. Giacomelli, including several draft Board policies, shared governance manual updates, annual Board Calendar, and a list of topics from the Board Policy Governance training in June. Dr. Giacomelli will update the document to include the work provided. Our next meeting is scheduled for July 27.
- As of 06/28, I have conducted 97 Meet-and-Greet meetings with the full-time employees. I have 9 more scheduled.

Contracts, Agreements, MOU’s, and Letters of Support signed

- **Kaplan Master Services Agreement** – provides learning materials for the Nursing programs. Attorney Schneider reviewed the agreement.
- **Sub-Award Agreement Between Shawnee Community College and John A. Logan College** –This document confirmed SCC as the grant administrator for the CTE Education Career Pathway grant and reimburses John A. Logan College for distance learning equipment outlined in the grant award.
- **The SI Bridges Grant** – a partnership with SIUC in a National Institute of Health grant that assists students and stipends for scientific research and training experiences.
- **Uniform Grant Budget Proposal** – a partnership with the Greater Egypt Regional Planning and Development Commission, Southern Five Regional Planning District and Development Commission, Southern Illinois University- Carbondale SBDC, Southern Illinois University Edwardsville SBDC, Southeastern Illinois College SBDC, and Mantracon to submit a regional proposal addressing DCEO's expansion of its Small Business Community Navigator program.

- **Inter-Governmental Grant Agreement between SCC and the State of Illinois, Department of Commerce and Economic Opportunity** – The College will receive \$85K to operate the SBDC.
 - **MOU with Women Employed** – College will receive \$10K to develop a transitional math course.
 - **Martin Hood Agreement** – Renews Audit Services for FY21.
 - Requisition – Simple Syllabus, \$18,700 (CARES ACT Funds is used).
 - Requisition – Travelers CC Services, \$6,895 (Renews annual Treasurers bond).
 - Requisition – Krueger International, \$6,208.16 (Chair replacement for Library).
 - Requisition – ICCTA Dues, \$4,165
- Requisition – Ellucian, \$4,144 (Assist with the implementation of the HR Self-Service module.

Academic Affairs & Student Learning Report Board of Trustees Report

Dean's Report

Dr. Shelby continues to work with faculty and staff on their ICCB 5-year Program Reviews. All but one high school has completed and returned dual credit request forms for the 2021-22 school year. Dr. Shelby submitted the FY22 Perkins V Local Application and Uniform Budget to ICCB on May 14. Work on projects under the Developmental Education Innovation Grant are ongoing with the Math and English Departments. The English Department has worked with SCC Tutor, Marilyn Crites, and Educational Technology Specialist, Rob Lucas, to develop the Level Up Reading Program. Students who test into ENG 047 have to the opportunity to complete the free, self-paced training modules in Moodle in hopes of scoring into the ENG 111 co-requisite once they retake the Accuplacer placement test. Dr. Shelby and the Transitional Math Local Advisory Panel, consisting of SCC math faculty Roberta Christie and David Black, and high school math teachers from Century and Massac Co. High Schools, have participated in Zoom trainings with Kathy Almy of Almy Education, on transitional math portability submissions. The College hosted another free training on transitional math for district high school math teachers and administrators on June 3, with Joppa, Anna-Jonesboro, Massac Co., Century, and Vienna in attendance.

Dr. Shelby and SCC math faculty have been invited to join the ASPIRE Project cohort funded by Women Employed (WE). SCC will become part of a cohort of 10 community colleges across the state to receive \$10,000 for participation in the Accelerating Student Progress and Increasing Racial Equity (ASPIRE) Project. Through the ASPIRE Project, WE build on the statewide developmental education task force convened by the Illinois Community College Board (ICCB) and the Illinois Board of Higher Education (IBHE) to provide resources and support for innovative strategies to determine college readiness, place more students directly into credit-bearing courses, and support their academic progress. This project aligns perfectly with the work SCC is currently doing with Kathy Almy on the Developmental Education Innovation Grant and will be a way to continue this work after the Grant ends in July.

Library/Technology

Rachel Hannan, library assistant, completed the University of South Florida Muma College of Business's *Diversity, Equity, and Inclusion in the Workplace* certificate program. Rachel also attended the webinar *Gen Stressed: Student Mental Health in the New Now*.

Our patrons requested and received 10 interlibrary loan items. We loaned 102 of our library items to other libraries to fulfill requests for their patrons.

Equipment returns (laptops, Jetpacks, graphing calculators, and webcams) were decent at the end of the spring semester, but there were still unreturned items.

The collection update continues. 28 new books were added in May, with dozens more in early June, to replace outdated or damaged titles. Of those, 13 were donated books for the new young adult section, designed to encourage recreational reading. The young adult section is now 64 books strong. Christina Faulkner, librarian, presented informational sessions on library resource usage and the importance of citation to several nursing classes during their orientation on May 17th.

The past few weeks, Rob Lucas, educational technology specialist, has provided technical assistance and support to faculty and staff in creating a course to help students improve their scores on the Accuplacer exam. He has also created (adapted from openly licensed sources) a course for new online students to take to prepare them for online learning. He hopes to pilot this course with selected students this fall.

In addition, he is preparing to lead Minecraft camp later this month and will assist with gaming camp before that.

Traditional classroom and interactive video classroom upgrades continue. When the fall semester starts all interactive video classrooms will be the same at the centers and main campus. Instructors can make multipoint calls from any location that they want to teach from and they will have the same tools at each location.

Extension Centers Reports

Anna Center

The Summer semester began on June 1st. The Anna Center has thirteen classes this summer. Six courses are offered via Zoom at the extension centers, so students have the flexibility to attend in person or from their location. On June 7th and 14th, the Anna Baking Company offered an SCC Kids Camp to participants wanting to learn about cookie decorating. On June 8th, a CPR course was taught to local business employees. The Union County CEO board held their monthly meeting on June 15th. On June 29th, we had two 4-week classes begin.

Cairo Center

Although all at our center were saddened by the announcement of our Administrative Assistant, Dora Adams leaving, we are excited to announce that Jessica Edwards will take her place. Jessica graduated from Shawnee in 2019, and just received her bachelor's degree from Kentucky State University in May. Previously, she was a student worker and receptionist for SCC main campus.

On June 28th, our center will host a youth, t-shirt design, art camp from 10am-1pm.

Currently, with the assistance of Dr. Mason, our center plans to offer more community education and training courses as requested by members of the community throughout the summer.

Metro Center

Staff continued to enroll walk-in students for summer classes. A late start CNA (Certified Nurses Aid) class requested by Southgate Nursing and Rehabilitation Center in Metropolis was developed to certify five nursing assistants for Southgate and one additional student returning to the Metropolis area. Southgate is also hosting the clinicals for the Anna CNA class as well. The class will start on June 9, 2021. Currently, there are six (6) truck driving students in the Metro Center summer class. Early fall 2021 registration is continuing with high school and walk-in students as well.

The Metro Center will host an Art Camp on June 16th for students ranging in age from 11 to 14. CPR classes are continuing at the center on June 5th and 22nd. The cost for each first responders card is only \$5 instead of \$35 plus their cards due to a grant secured by the SCC Center for Community and Economic Development and the Saints Foundation.

There were recruitment opportunities for the Metro Center during June. The Housing Authority of Metropolis has invited staff to participate in its first annual Block Party on June 16th. Also, Shawnee Development hosted Operation Healthy DELTA, with free basic wellness exams, optical exams, single-vision prescription glasses, and dental exams and procedures at Massac County High School, June 15 – June 21. Information on SCC enrollment will present at all times and periodically, recruiters will be present. Metro Center staff assisted in promoting the event by providing area elementary schools with over 370 flyers for students and emailing flyers to local churches and convenience stores. Metro Center staff also promoted SCC, CTE (Career and Technical Education) programs to both Massac County and Joppa high school students.

In addition to participating in the Rotary Club of Metropolis' food pantry in Brookport, the center is sponsoring the Metropolis Super Car Show

Vienna Center

Dr. Price and Teale Betts attended the Illinois Laborers' and Contractor's Joint Apprenticeship and Training Program (ILCJATP) graduation in Marion on June 1st. Food Sanitation class was taught by Jane Adams on June 19th. Teale Betts attended the virtual Chair Academy on June 21st through June 25th. Teale Betts attended the Vienna High School Registration Day on July 28th from 12 PM to 5 PM and July 29th from 7 AM to 12 PM.

Nursing

On May 17, 2021 an orientation workshop organized by April Dollins and Lorena Hines was held for the 2021-2022 cohort of practical nursing students. This new group of students have begun their summer nursing courses and are off to a great start. As we approach the deadline for ACEN accreditation, some of the nursing faculty continue to meet and work on the self-study, policies, etc. in preparation for the site visit expected in Spring of 2022. A virtual advisory board meeting for the nursing programs is scheduled for June 17, 2021 at 3:00 p.m.

Workforce Innovation, Adult Education & Continuing Education

Ms. Ginger Harner, Director of Adult Education & Alternative Instruction held a celebration on the main campus of students completing either their GED or high school diploma. There was a total of 31 completers, with 8 students participating in the ceremony. Dr. Taylor, Board member James Darden, and other members of staff and faculty, along with 60 guests were in attendance.

Ms. Sabrina Banks, the Delta Health Grant director is preparing to offer EMT (Basic) and EMR (First Responder) classes beginning in the Fall 2021 semester. She is working with the regional ambulance services and hospitals in the district to market the program, recruit students, and develop contracts for student clinicals. Ms. Banks is also working with Allied Health Division Chair Kayla Sauerbrunn, to have the college accredited to host Paramedic classes by Fall 2022.

The SBDC, University of Illinois Extension, and the Southernmost Illinois Delta Empowerment Zone (SIDEZ) continued planning for the 14th annual ELITE (Educate, Lead, and Inspire Tomorrow's Entrepreneurs) camp which will take place July 19-22. Approximately sixteen 7th, 8th, and 9th grade students will be participating in in the four-day camp which concludes with students doing a business plan presentation for award money on the final day.

Dr. Mason is leading the One Shawnee Small Business Entrepreneurship & Workforce Development Task Force that will provide recommendations for supporting existing small businesses in the region, provide recommendations for spurring entrepreneurship in the region by addressing the leading barriers to new business formation that currently exist, and create a plan and method for evaluating the current workforce development infrastructure within the region with a goal of fostering collaboration, new partnerships and streamlining education-to-career pipelines. One Shawnee is a non-profit community development organization with a vision for culturally and economically revitalizing the Ohio River and Shawnee National Forest regions of southernmost Illinois.

The SBDC at Shawnee Community College is partnering with Greater Egypt Regional Planning and Development Commission as part of a regional collaborative to strengthen outreach to underserved businesses (ethnic minorities, women, veterans, disabled, LGTBQ) communities under the SBA Community Navigator Pilot Program. Other partners include the Southern Five Regional Planning District and Development Commission, Southern Illinois University SBDC, SBDC for the Metro East at SIUE, and the SBDC at SIC. The initiative is expected to begin in July.

Dr. Mason and Brett Whitnel, Interim Director of the Small Business Development Center (SBDC) hosted a meeting of the CREATE BRIDGES (Celebrating REtail, Accommodations, Tourism, and Entertainment by Building Rural Innovations and Developing Growth Economies) partners. The CREATE BRIDGES initiative engages regional businesses, state and local government, local agencies, educational institutions, and community-based organizations in developing and supporting the area's retail, entertainment, lodging, and tourism industries.

Dr. Taylor met with several minority business owners and contractors to discuss their business and workforce development needs, and how the college can assist in their economic development. The business owners also heard a presentation on how to become certified to procure government contracts.

Jean Ellen Boyd
Interim Vice-President Academic Affairs

July 6, 2021
Date

Student Success and Services Division

Admissions

Danielle Boyd—Registrar

The Spring 2021 graduation numbers have been finalized. There were 313 completions awarded this spring. For Spring 2020, 302 completions were awarded.

Danielle Boyd and Stephanie Dunlap continue to work with Marianne Devanny to build communication flows in Colleague.

Advisement and Recruitment Report

Erin King

The Summer semester is underway, and registration for the Fall semester continues. Advisors and Extension Directors are available for face-to-face, Zoom and telephone appointments. High School graduates were sent congratulations cards with reminders that SCC is here for them no matter what their next step is and that we want to assist them in any and every way. Prospective students are also beginning to visit campus in groups and as individuals. Erin King has been working on plans for New Student Orientation for the fall semester, both in-person and online. King is an IDEA team member for the *CISTEME365 (Catalyzing Inclusive STEM Experience All Year Round)* program which begins June 15.

Athletics

John Sparks—Athletic Director

Men's Basketball has had 4 of its eight sophomores sign scholarships to the next level. The Latest is Tyreek Montgomery, who will be signing with Bethel University in McKenzie, TN. Tyreek led the SAINTS in scoring his FR year and started 14 out of 18 games this past season, averaging 6.4ppg 1.9rpg and 1.8apg. He connected on 32% of his 3FG's and was 81% from the free-throw line.

The John Sparks Fun-Da-Mental Basketball Camp for boys and girls is scheduled for June 14-16th. This three-day camp will have kids from 3rd - 8th grade and is sponsored once again by Russell Electric of Metropolis, IL.

Women's Basketball sophomore, Breon Oldham, will be attending Cumberland University in Lebanon, TN, next fall on an athletic scholarship. Camryn Mitchel of Tamms, IL, will transfer from John A. Logan, where she started the majority of the season for the Lady VOLS. Camryn had season highs against Vincennes (22pts) and Rend Lake College (22pts).

Baseball is in full swing, evaluating and recruiting for the 2021-22 season.

Lady SAINTS Softball has a new Head Coach, Kyle Smith. Kyle is working hard at recruiting and rebuilding the program while finishing up his season with the Lady Patriots at Massac County, where he is the assistant softball coach.

The **Volleyball** team is finishing up recruiting and scheduling for the 2021 season.

In-District Update

Men's Basketball - John Sparks

1. Kyler Smith - Massac County (signed)
2. JJ Sweat - Massac County (offered)
3. Julian Russell - Massac County (re-signed)
4. Christian Trexler - Egyptian (Academic Scholarship)

Women's Basketball - Chevis Thompson

1. Camryn Mitchell - Egyptian HS (JAL Transfer - signed)

2. Emma Rush - Vienna (Offered)
3. Addison Bent - Vienna (Offered)
4. Madison Calvin - Metropolis, IL (Offered)

Softball - Kyle Smith

1. Miley Kwiatkowski - Goreville (signed)
2. Brianna Penrod - Vienna (re-signed)
3. Megan Theis - Dongola (re-signed)
4. Kaylee Batha - Massac County (walk-on Val.)
5. Cali McGraw - Massac County (offered a walk-on at USI)
6. Jabre Solomon - Century (offered Val.)
7. Jenna Bunting - Massac County (offered, signed w/ SIC)

Volleyball - Melanie Ballard

1. Carli Juncker – Century (Re-sign)
2. Daisha Carthell – Egyptian (Walk-on)
3. Destiny Woodworth – Cairo (Re-sign)
4. Hallie Martin – Goreville (Re-sign)
5. Izabella Dillingham – Egyptian (Walk-on)
6. Kirsten Pitts – Shawnee (Re-sign)

Career Services

Leslie Cornelius-Weldon—Career Services Coordinator

Career Services continues to work with students on career plans, resume assistance, job search, and interviewing skills. In June, the office has helped six students/community members with resume assistance. In addition, the career Services office has reached out to 12 local employers about job postings, employment and training needs, job shadowing, and internship opportunities. The career services coordinator covered the Cairo Center for June 14 through June 18 and attended the second week of the Chair Academy Leadership training (virtual) from June 21 through June 25. Attend the S7HD policy council meeting on June 23. Workkeys training on June 28, 2021.

Attended a zoom workshop attended on June 9 on A degree and a Credential: The best of both worlds." Sent all graduates a copy of the graduate survey via email. Also sent all graduates a postcard from career office reminding them of services provided.

Completion Coach

Carrie Davis

Carrie has continued working as an advisor, filling in for Amanda Brown. The past month has been focused on getting students registered for the summer and fall semesters. She has been completing degree audits and long-term plans for students that she has met with. Along with Shelby Adkinson, she went to Cairo and Egyptian High Schools to present scholarships to their high school seniors. Carrie has also continued her work with "The Cupboard." This past month has reminded students that this service is still being offered throughout the summer semester to current students. She also worked with other advisors in helping to send out cards congratulating high school seniors on their recent graduations and reminding them that SCC is here for them.

Counseling

Monica Brahler-Admissions, Recruitment, Advising/Counselor

Ms. Brahler is continuing to interview students for the ambassador scholarship. The following schools have Ambassador scholarships available. A/J-1 available, Cairo-1 available, Dongola-1 available, Egyptian-1 available. The ambassador group concluded their spring semester's diversity, equity, and inclusion topics to complement and enhance their leadership skills.

Ms. Brahler monitored final spring grades to complete all prerequisite courses successfully and submitted grade analysis for spring and summer intersession courses.

Ms. Brahler is coordinating the application process for fall entrance to the SICCM programs. She also participated in preparing recruitment postcards that were sent to our area high school seniors.

Financial Aid

Tammy Capps—Director of Financial Aid/Veterans

Financial Aid awarded \$17,342 SEOG (Supplemental Educational Opportunity Grant) to 20 students for the 2020-2021 award year, participated in night registration for Summer 2021 on June 1, completed work-study job contracts for students for Summer 2021, and processed appeals for Summer 2021 and notified students regarding their results through email.

Financial Aid also continually assists students with FAFSA completion, verification information, professional judgment information, dependency overrides, and all other students' questions for summer 2021 and the 2021-2022 financial aid award year.

Pell Status Day was June 24. Reviewed scholarships and waivers and adjusted amounts to match their current enrollment status.

Student Clubs

Phi Beta Lambda

Phyllis Sander

The Phi Beta Lambda National Leadership Experience Virtual Conference was spread throughout the month of June. Kaitlyn May completed competitive event Business Communication objective and production exams as well as role-played live for Job Interview competitive event. Bethany Bell presented live for Digital Social Media Challenge competitive event. Phyllis Sander and SCC Nu Alpha Alpha Chapter Phi Beta Lambda members participated in the National Leadership Conference virtually. Workshop sessions included: Working with LinkedIn; Using Tallo to connect with employers; Internships; Preparing and practicing an "Elevator Speech;" Building the student's Personal Brand; and Reviewing resume by a panel of national experts.

Phi Theta Lambda

Craig Bradley

The Phi Theta Kappa Illinois Regional Convention was held on June 4th and 5th virtually. There were numerous meetings on student engagement, scholarships, and advisor training. Past President Sharon Brashear received a hall of Honor award, and Craig Bradley received the Illinois Region's Most Distinguished Advisor Award. Alpha Lambda Epsilon Chapter was also recognized with the Five-Star Chapter Award.

Student Senate

Erin King

River Radio is partnering with Student Senate to host a Red Cross Blood Drive on June 24; this will be the first drive back inside the building! Updates to the Senate Constitution and By-Laws are in progress. Activity and event planning for the next school year are ongoing, and an emphasis is being placed on bringing our community "back together" as much as possible.

Student Success Center

Mindy Ashby—Director of Student Success Center

The Student Success Center staff have been meeting regularly to plan events for the Fall 2021 semester. The SSC Professional English/Writing Tutor, Marilyn Crites, assisted in developing and piloting the Level-Up Reading Program. The Program was designed to improve developmental reading skills by utilizing self-paced study guides that include videos, interactive lessons, and one-on-one tutorials. Students in the Program were also introduced to the Moodle platform. To date, five students enrolled in the Level-Up Reading Program. The Director of the SSC, Mindy Ashby, and the professional tutoring staff met on June 9, 2021, for Google Drive training to improve the ease and accessibility of time-sensitive data.

The SSC Testing Center hosted the Egyptian High School Sophomores and Juniors on May 27, 2021. Students took the Accuplacer and discussed educational opportunities at SCC. The Testing Center administered the SAT on Saturday, June, 5, 2021, and the ACT Saturday, June 12, 2021. The Testing Center will be conducting several new certification exams this summer for Healthcare professionals.

Mindy Ashby and Kaylyn Meyers earned the Diversity, Equity, and Inclusion in the Workplace Certificate, issued by the University of South Florida Office of Corporate Training and Professional Education. The 7-week course was designed for participants to, "learn how building and growing a workforce that includes differing races, religions, ages, genders and sexual orientations, and persons with disabilities can not only improve broad society issues but can also help companies develop novel business practices, increase revenue, and improve performance."

Student Support Services

Amber Suggs—TRiO Student Support Services Director

The Student Support Services (SSS) will host our first summer activity with a trip to the University of Tennessee Martin and the Discovery. This event will cover transfer and cultural components.

Mindy Reach Retention Specialist completed TRIO Priority 4 Training. The SSS team completed a social media training by TRiO Professionals from the University of Toledo and Notre Dame College.

SSS has begun planning for the 2021-2022 school year.

TRiO Educational Talent Search

James Walton - Assistant Director/Academic Specialist

Talent Search staff is currently recruiting students and enrolling for upcoming STEM workshops. ETS will be assisting U of I Extension Center as judges in their 4 H competitions in Alexander, Johnson, Massac, Pulaski, and Union counties. James Walton and Chevis Thompson presented recruitment and financial workshops at Goreville Jr. High School and Joppa Jr/Sr High School. James administered and created a Minute-To-Win-It currency workshop for Maple Grove, Cairo, and a virtual workshop with Brookport Elementary. After reviewing the Banzai summary report, James made contact and created 393 new student users. Chevis has 45 new TRIO student applications submitted and is currently following up with several parents to complete the final step of signing release forms.

Vice President of Student Success and Services

Dr. Lisa Price—Vice President of Student Success and Services

The SCC Strategic Plan 2021-2025 has been put in place for the Student Services team and they are ready for this chapter of the Shawnee Community College story. Immediately after the plan was introduced to the board, the Student Services team met to review the plan and began formulating strategies for goal achievement and data collection.

The team also met to brainstorm new and creative recruitment ideas and develop a calendar of recruitment and retention events. Discussed opportunities for training for all staff as well.

Dr. Price was made aware of a grant opportunity through the University of Illinois Grainger College of Engineering and funded by the National Science Foundation. With a due date in four days, Dr. Price contacted Division Chair Lori Armstrong to inquire about her interest in participating in the grant, and Lori quickly said yes. With the blessing of Dr. Taylor, the two applied for the *Catalyzing Inclusive STEM Experiences All Year-Round* grant. Grant requirements included naming a four-person team that will participate in virtual and in person professional development. The team agreed to strengthen the Math and Science Club (STEM) and will receive curriculum, equipment, and materials to carry out the project. The cost to SCC was staff time. The IDEA team members are Lori Armstrong, Erin King, Sheryl Ribbing, and Roberta Christie.

Dr. Price earned the Diversity, Equity, and Inclusion in the Workplace Certificate, issued by the University of South Florida Office of Corporate Training and Professional Education.

Financial and Campus Operations

State Payment Update

The state currently owes for June Equalization and Base Operating.

Facilities Department

The facilities department continues to work on summer maintenance items. Met with the Capital Development Board and architects to review and discuss plans for the gymnasium project. Supervised the transition to the new vending services.

Business Service Department

The business department has been preparing for the fiscal year end. Processed the blanket purchase order for the upcoming new fiscal year. The Director attended an ICCCFD zoom meeting. Began the process of scheduling the conversion of Colleague employee web advisor to self-service. Continued work on the College's FY22 budget with the President. The SURS defined contribution plan has been implemented, with enrollment available on June 1st.

IT Department

The IT staff upgraded the web hosting to increase website speed and responsiveness. Replaced the PC's and monitors in the Anna Center computer lab. Replaced all online database links to point to the new OpenAthens system. Recreated the College's letterhead to make it easier to edit. Installed the 3D printing laptops for the Talent Search Program. Assessed the truck driving computer lab to plan for upgrades. Created a job listing webpage that allows the human resource department to post positions. Created the webpage for the Kids Camp registration. Cloned the Colleague production to test, liveSim, and hrtest. Upgraded the Colleague Self Service to 2.31, WebAPI to 1.31, and Nelnet. Corrected issues with the CROA system and MBS flat-file. Worked on the strategic plan with administrators. Gathered old equipment for recycling. Made changes to courses within Colleague per ICCB guidelines. Created Level Up courses and some non-credit courses. Attended the admission policy meeting, community assembly, Level Up meeting, construction laborer meeting, and the summer scheduling meeting. Generated reports for the strategic plan, program review, and SARA.

Human Resources

Continued recruiting for Director of Nursing, Vice President of Academic Affairs, and the Vice President of Financial and Campus Operations open positions and have placed advertisements on the following sites: SCC Website, Indeed, SCC Facebook, HigherEd Jobs, Handshake, The Chronicle, ICCTA, IASBO, CCBO, ICCCFD, ICCCATC, WKCTC, Three Rivers Community College, SEMO, Murray State, and Four Rivers SHRM. Worked with IT on a new job platform for the College's website which allows human resources to post positions and close them as filled instead of requesting IT to make that website change.

Bookstore

Began training new bookstore assistant and completed buybacks for spring semester. Book sales for the summer semester began on May 24th. Students have utilized the online purchasing option that is now available.

Brandy Woods

Brandy Woods

Director of Business Services and Interim Vice President of Financial and Campus Operations

PR & Marketing Summary

Google Analytics-

Google Analytics reporting for the period ending June 15, 2021 indicated the number of users to our website was 8,066. Currently our generated traffic from Google Ad placement results are as follows for May 10th – June 15th:

1006 - Clicks on our Google Ad 42 – Phone calls 6 Request for Information

The top 3 locations by state for views during this reporting period continues to include:

Current Month	Previous Month	
Illinois	3,576	5,943
Missouri	1,614	1,837
Kentucky	511	565

During this period the breakdown for top five pages most frequently visited on our website are www.shawneec.edu/:

/academics/programs	1764
/jobs	1,066
/admissions	873
/academic catalogs	707
/athletics/men's-basketball	630

Facebook Analytics

Date	Daily New Likes	Daily Unlikes	Daily Total Reach	Weekly Total Reach	28 Days Total Reach
5/10/21	2		3636	14145	27209
5/11/21	3		5014	15024	27683
5/12/21	3		3715	15896	28623
5/13/21	3		3113	16260	29020
5/14/21	3	1	7322	19306	32659
5/15/21	3	1	6139	19648	34651
5/16/21	2		3145	20218	35641
5/17/21			3376	20304	36633
5/18/21	1		5570	21114	37027
5/19/21	2	1	6185	22244	39719
5/20/21	4		5411	23495	39893
5/21/21	1		4560	21769	40309
5/22/21	1	1	3370	20413	40673
5/23/21	1	1	4588	20260	41726

5/24/21	2		4275	20363	42677
5/25/21	2	1	5026	19177	43066
5/26/21	2	1	3284	17196	42860
5/27/21	1		2681	15780	43304
5/28/21	1	1	2213	14396	43492
5/29/21		1	2155	14111	43311
5/30/21	1		2071	12614	43164
5/31/21	2	1	1852	11350	42801
6/1/21	1		1114	9137	42062
6/2/21		1	1554	8157	41614
6/3/21	1		2074	7378	41366
6/4/21		1	2487	7379	41095
6/5/21			1998	7352	39919
6/6/21	1		3045	7770	39920
6/7/21	2	1	2009	7799	39528
6/8/21			1282	7714	37607
6/9/21	1		1355	7459	37668
6/10/21	3	1	1905	7487	37365
6/11/21	1		1422	7096	34472
6/12/21	2		889	6695	32319
Totals	52	14	109945	486506	1303076

Traditional Media Sources: (Includes Television Online Articles, Radio & Newspapers)

Date	Headline	Source	Reach	Desktop Reach	Mobile Reach
11-Jun-2021 09:00AM	Cairo High School	Thesouthern.com	146003	41694	104309
10-Jun-2021 12:16PM	Neely, Lindquist, Williams to compete at Miss Illinois	Metropolis Planet	7489	2574	4915
10-Jun-2021 12:16AM	Prep Wrap-up	Metropolis Planet	7489	2574	4915
10-Jun-2021 12:16AM	What's Happening	Metropolis Planet	7489	2574	4915
10-Jun-2021 12:16AM	College News	Metropolis Planet	7489	2574	4915

10-Jun-2021 12:16AM	SCC selects Massac County's Smith as Lady Saints Softball head coach	Metropolis Planet	7489	2574	4915
28-May-2021 06:42PM	Demand for new employees in southern Illinois on the rise	WSIL-TV	237681	40394	198287
28-May-2021 10:04AM	SIU, Shawnee Community College sign agreement	Sun Times News	11176	1748	9428
28-May-2021 06:57AM	SIU, Shawnee Community College sign new transfer agreement	WJPF-AM	958	472	486
27-May-2021 03:55PM	SIU And Shawnee Community College Form Reverse Transfer Agreement	WSIU News	8115	3620	4495
27-May-2021 02:30PM	SIU, Shawnee Community College sign reverse transfer agreement	Thesouthern.com	155843	44421	111422
27-May-2021 11:51AM	SIU, Shawnee Comm. College agreement allows students to earn two degrees	WSIL-TV	237681	40394	198287
27-May-2021 11:13AM	SIU and Shawnee Community College sign degree agreement	KFVS 12	312013	67511	244502
27-May-2021 01:17AM	What's Happening	Metropolis Planet	5860	2496	3364
27-May-2021 12:17AM	SCC Board of Trustees honors retiring members	Metropolis Planet	5860	2496	3364
24-May-2021 06:22PM	Heartland officer describes changes between community, 1	KFVS 12	312013	67511	244502
24-May-2021 12:00AM	The College Report: Ex-Panther Radtke Takes Shot Put Title	The Journal News	12612	4768	7844

21-May-2021 08:45PM	WBU sets basketball camps	Paragould Daily Press	779	555	224
20-May-2021	McIntosh signs with Shawnee	Metropolis Planet	5860	2496	3364
20-May-2021 12:16AM	What's Happening	Metropolis Planet	5860	2496	3364
18-May-2021 01:34AM	Local students celebrate the end of one journey	The Benton Evening News	1088	186	902
18-May-2021 01:17AM	Local students celebrate the end of one journey	Randolph County Herald Trib	401	361	40

Traditional Television Coverage

This data reflects the amount of coverage we received that was not purchased with marketing dollars. The numbers used to calculate the value of this coverage is based on the number of viewers reached and the cost per minute of advertising in our local market which fluctuates based on time of day, programming etc. in accordance with Neilson Rating Standards.

Date	Outlet	Title	Local AdValue	LocalViewership
5/18/2021 4:37	KFVS (CBS)	The Breakfast Show	\$235.18	6962
5/19/2021 6:36	WPSD	Local 6 Today	\$327.29	8013
5/20/2021 18:05	WSIL (ABC)	News 3 News at 6	\$1,371.40	46962
5/21/2021 5:07	WSIL (ABC)	News 3 News This Morning	\$26.45	74
5/21/2021 6:32	WSIL (ABC)	News 3 News This Morning	\$27.95	1516
5/24/2021 18:05	KFVS (CBS)	Heartland News @ 6	\$1,302.59	29415
5/24/2021 18:40	WSIL (ABC)	News 3 News at 6:30pm	\$1,328.67	46559
5/25/2021 6:15	WSIL (ABC)	News 3 News This Morning	\$4.49	363
5/27/2021 17:05	KFVS (CBS)	Heartland News @ 5	\$1,125.54	29677
5/27/2021 17:22	WPSD	WPSD Local 6 at Five	\$979.29	27777
5/27/2021 21:07	KBSI (FOX)	Heartland News at 9 on Fox23	\$614.55	7362
5/27/2021 22:05	WSIL (ABC)	News 3 News at 10	\$1,156.94	22546
5/28/2021 5:34	WSIL (ABC)	News 3 News This Morning	\$27.95	1516
5/28/2021 5:37	KFVS (CBS)	The Breakfast Show	\$586.85	17562
5/28/2021 6:35	WSIL (ABC)	News 3 News This Morning	\$27.95	1516
5/28/2021 8:27	WSIL (ABC)	Good Morning America	\$283.59	11959
5/28/2021 22:28	WSIL (ABC)	News 3 News at 10	\$1,710.54	39107
5/31/2021 6:34	WSIL (ABC)	News 3 News This Morning	\$29.10	880
5/31/2021 18:39	WSIL (ABC)	News 3 News at 6:30pm	\$1,328.67	46559
6/1/2021 6:39	WSIL (ABC)	News 3 News This Morning	\$4.49	363
6/10/2021 18:34	WSIL (ABC)	News 3 News at 6:30pm	\$1,287.97	42407

6/11/2021 5:06	WSIL (ABC)	News 3 News This Morning	\$26.45	74
		TOTALS	\$13,823.85	379169

Synopsis This month we obtained free television coverage on all three local affiliates, ABC, CBS, and NBC Our television news coverage report indicates that the value of the coverage during this period was \$13,823.85 Stories this month included information about our Criminal Justice Program, multiple stories on trucking and transportation in general. We are developing a good relationship with some of our local stations and get pulled in for expert opinion on stories that are outside of the normal SCC story lines. We also received coverage on the new SIU partnership. If you ever miss a news story, please consider visiting the SCC Facebook page. We park the news coverage there and they can be reviewed after initial airing.

Radio, television newspaper, and streaming ads are continuing at this time.

Saints Foundation -

The Saints Foundation was pleased to welcome three new members to our Board of Directors. An orientation session was held with Steve Bundy of aeriz, Sherry Wessel of Harrah's and Mike Ulen of Ulen Farms. All are excited about their opportunity to help students through their support of the Saints Foundation. We are blessed to have their involvement and talents on our Board. We are also excited to have John Windings as our Trustee Liaison and proud to have his support of the Saints Foundation.

Scholarship review and selection is nearing completion for the 2021 Fall and 2022 Spring terms. We are excited about the financial support we are receiving from donors to help our students. Their passion is unmatched and is instrumental in helping our students achieve their educational goals. Here are just some of the responses we have received from students showing their appreciation of what a scholarship means to them personally.

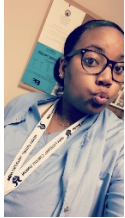
Dear Rotary Club of Metropolis,

I am writing to thank you for selecting me for the Rotary Club of Metropolis scholarship to Shawnee Community College. As I continue my educational goals through SCC your scholarship will help me not struggle as much financially. Through SCC I plan on working towards getting my BSN to then later become a nurse practitioner. This scholarship is going to help me save more money for my future outside of SCC and not have as much financial debt. Lastly, I want to thank you one last time for helping me get closer to achieving my dream ever since I was a kid of becoming a nurse practitioner.



Cairo Horizons

I would like to thank you from the bottom of my heart for being accepted for this scholarship. I plan on using it to further my education in the Surgical tech program provided at Shawnee Community College. I have had a hard time adjusting but this scholarship lets me know that I am on the right path in my journey. I once again would like thank you for this again.



The Saints Foundation Board of Directors approved their Strategic Plan for 2021-2022. Major goals include maintaining the Donor Data Base and Scholarship Data Base and to build on those for the future. Scholarship support will remain a key focus for the Foundation with additional effort placed on bringing scholarship recipients and donors together to build mentorship opportunities. Many of our new scholarships are adding an Internship opportunity to provide an increased hands-on educational experience to the scholarship recipient. A special thanks to Rob Betts for capturing several of these students and donors on video so we can share their passionate messages.

The Saints Foundation has included in its plan the review of the SCC Strategic Plan once it is finalized and released. The Foundation Board will review the plan and work to identify area(s) where it can best lend financial support to achieve those Strategic Plan goals. We look forward to working collaboratively with the College in making the Strategic Plan become a reality.

Student and Employee support will remain a priority through funding and promotion of the Student and Employee Support Fund. Hopefully the fund won't be needed, but in the event that a student or employee has an emergency hardship arise we want to be positioned to be of support. Classroom Mini-Grants for faculty have been well received and will continue in 2021-2022

The Foundation is planning for our August 20th Annual Meeting.

ICCTA Board Highlights

Notes

from the ICCTA Board of Representatives' June 4-5, 2021 convention and annual meeting, held in person and virtually via Zoom at the Marriott Bloomington-Normal Hotel and Conference Center in Normal

• **ADVOCACY**

- Reviewed the [Fiscal Year 2022 state budget](#). Commended the state for allocating additional \$27 million in federal stimulus funds to overcome the impact of COVID-19 and support student learning renewal;
- Received a report on the Illinois General Assembly's [community colleges](#). State lawmakers will return to session in August to consider an omnibus bill and new Congressional maps;
- Discussed [House Bill 2878](#), the Early Childhood Access Initiative;
- Heard updates regarding the Illinois Council of Community College Presidents, the Association of Community College Trustees, and the Association of Community College Trustees of Illinois;



Welcome to ICCTA's 2021-2022 officers! From left to right: President Jon Looney (Black Hawk), vice president Dr. Maureen Dunne (DuPage), treasurer Maureen Broderick (Joliet), and secretary Bishop Wayne Dunning (Richland), with executive director Jim Reed.

• **MEMBER ENGAGEMENT**

- Learned that Rock Valley College has voted to rejoin ICCTA membership;
 - Elected and installed ICCTA's officers for 2021-2022:
 - **Dr. Maureen Dunne** (DuPage) – vice president
 - **Maureen Broderick** (Joliet) – treasurer
 - **Bishop Wayne Dunning** (Richland) – secretary
- They join president **Jon Looney** (Black Hawk) and immediate past president **Dr. Frank Barber** (Southeastern).



Dr. Frank Barber (Southeastern) was named the recipient of the ICCTA's Presidents Award for 2020-2021.

- Adopted a new [Mission Statement, Vision Statement, and 2021-2022 Strategic Plan](#), which lays out four goals: information exchange, training, advocacy, and administrative efficiencies;
- Acknowledged ICCTA's [2021 award winners](#), who were honored at the association's June 4 luncheon and annual banquet; and
- Recognized ICCTA's [2020-2021 officers, regional chairs, and committee chairs](#).



• **TRAINING**

- Learned that more than 100 trustees, presidents, and administrators completed ICCTA's June 4 Trustee Leadership Training; and
- Were informed that ICCTA staff will be facilitating several board retreats and self-evaluations in the next few weeks

- **UPCOMING EVENTS**

- JUNE 2021

June 17: [Illinois Student Assistance Commission](#), location and format TBA

- JULY 2021

Subject to call: [Illinois Community College Board meeting](#)

- AUGUST 2021

August 10: [Illinois Board of Higher Education meeting](#), location and format TBA

August 19: [Illinois Community College Board retreat](#), Harry L. Crisp II Community College Center, Springfield

August 20-21: ICCTA Executive Committee retreat, Kewanee

- SEPTEMBER 2021

Date TBA: Illinois Council of Community College Presidents meeting

Sept. 10-11 ICCTA meetings, Wyndham Springfield City Centre Hotel, Springfield, IL

September 14: [Illinois Board of Higher Education meeting](#), Southern Illinois University,

Carbondale September 16: [Illinois Student Assistance Commission](#), location and format TBA

Sept. 16-17: [State Universities Retirement System meetings](#), location and format TBA

September 17: [Illinois Community College Board meeting](#), East St. Louis Higher Education Center, East St. Louis

- OCTOBER 2021

October 13-16: [Association of Community College Trustees' National Leadership Congress](#), Manchester Grand Hyatt, San Diego, CA

October 21: [State Universities Retirement System meetings](#), location and format TBA

- NOVEMBER 2021

Date TBA: Illinois Council of Community College Presidents meeting Nov. 12-13: ICCTA meetings, Marriott Schaumburg Hotel, Schaumburg

- DECEMBER 2021

December 2: [Illinois Student Assistance Commission](#), location and format TBA December 2-3: [State Universities Retirement System meetings](#), location and format TBA

December 3: [Illinois Community College Board meeting](#), Harry L. Crisp II Community College Center, Springfield

December 14: [Illinois Board of Higher Education meeting](#), Northeastern Illinois University, Chicago

- **NEXT MEETING**

The ICCTA Board of Representatives will take place on Saturday morning, September 11, 2021, at the Wyndham Springfield City Centre Hotel in Springfield.

- **FOR MORE INFORMATION**

- Illinois Community College Trustees Association
401 E. Capitol Avenue, Suite 200, Springfield, IL 62701

VIII. Action and Discussion Items

- A. Consideration of Approval of Southern Seven Lease Renewal
- B. Consideration of FY22 Student Handbook (**sent as separate attachment**)
- C. Consideration of Approval of 2021-2025 Strategic Plan (**submitted 6.21.21**)
- D. Discussion of Board Policy Committee

IX. Executive Session

- A. Consideration of Extension, Alteration, Performance, or Compensation of Employees' Employment pursuant to 5 ILCS 120/2 (c)(1)
 - i. Consideration of Approval to [Ratify Faculty Stipends for Spring 2021](#)
 - ii. Consideration of Approval to [Ratify Adjunct Faculty for Spring 2021](#)
 - iii. Consideration of Approval of [Ratification of Part-Time Employees](#)
 - iii. Consideration of Approval to [Hire Full-Time Admissions, Recruitment, Advisement Specialist](#)
 - iv. Consideration of Approval to [Hire Full-Time Admissions, Recruitment, Advisement Specialist](#)
 - v. Consideration of Approval to [Hire Nursing Tutor](#)
- B. Consideration of Non-Renewal, Resignation, or Termination of any staff or Employee of the College pursuant to 5 ILCS 120/2 (c)(1)
- C. Consideration of Items That May Lead or Have Led to Litigation pursuant to [5 ILCS 120/2 \(c\)\(11\)](#)

X. Action and Discussion on Executive Session Items

- A. Consideration of Extension, Alteration, Performance, or Compensation of Employees' Employment
 - i. Consideration of Approval to [Ratify Faculty Stipends for Spring 2021](#)
 - ii. Consideration of Approval to [Ratify Adjunct Faculty for Spring 2021](#)
 - ii. Consideration of Approval of [Ratification of Part-Time Employees](#)
 - iii. Consideration of Approval to [Hire Full-Time Admissions, Recruitment, Advisement Specialist](#)
 - iv. Consideration of Approval to [Hire Full-Time Admissions, Recruitment, Advisement Specialist](#)
 - v. Consideration of Approval to [Hire Nursing Tutor](#)
- B. Consideration of Non-Renewal, Resignation, or Termination of any staff or Employee of the College
- C. Consideration of Items That May Lead or Have Led to Litigation

MOTION NO. 3

CONSIDERATION OF APPROVAL THE SOUTHERN SEVEN LEASE RENEWAL

A motion was made by Michael McMahan and seconded by Bradley West to recommend the Board approve the lease agreement with Southern Seven Health Department (as presented) for an effective term commencing on September 1, 2021 through August 31, 2024.

On roll call vote, the members voted as follows:

Ms. April Moore - Yes
Mr. Bradley West (advisory vote) - Yes
Mr. Steve Heisner - Yes
Ms. Deborah Shelton-Yates - Absent
Mr. James Darden - Yes
Ms. Andrea Witthoft - Yes
Mr. Michael McMahan - Yes
Mr. John Windings – Absent

Results: 5 yeas, 0 nays, 0 abstentions, 2 absent. The Chairperson declared the motion carried.

MOTION NO. 4

CONSIDERATION OF APPROVAL OF THE FY22 STUDENT HANDBOOK

A motion was made by Andrea Witthoft and seconded by James Darden to recommend the Board adopt the Student Handbook 2021-2022 with an effective date commencing with the start of the Fall 2021 semester. **(sent as separate attachment)**

On roll call vote, the members voted as follows:

Ms. Deborah Shelton-Yates - Absent
Ms. April Moore - Yes
Mr. Steve Heisner - Yes
Mr. Bradley West, (advisory vote) - Yes
Mr. John Windings - Absent
Ms. Andrea Witthoft - Yes
Mr. Michael McMahan - Yes
Mr. James Darden – Yes

Results: 5 yeas, 0 nays, 0 abstentions, 2 absent. The Chairperson declared the motion carried.

MOTION NO. 5

CONSIDERATION OF APPROVAL OF THE 2021-2025 STRATEGIC PLAN

Recommendation #1 - A motion was made by Michael McMahan and seconded by Bradley West to recommend the Board approve the recommended changes to the 2019-2023 Strategic Plan as identified. **(Submitted 6.21.21)**

On roll call vote, the members voted as follows:

Mr. Steve Heisner - Yes
Mr. Michael McMahan - Yes
Ms. Andrea Witthoft - Yes
Mr. Bradley West, (advisory vote) - Yes
Ms. Deborah Shelton-Yates - Absent
Ms. April Moore - Yes
Mr. John Windings - Absent
Mr. James Darden – Yes

Results: 5 yeas, 0 nays, 0 abstentions, 2 absent. The Chairperson declared the motion carried.

Recommendation #2 - A motion was made by Andrea Witthoft and seconded by Bradley West to recommend the Board extend the term of the Strategic Plan through FY25

On roll call vote, the members voted as follows:

Mr. John Windings - Absent
Ms. April Moore - Yes
Mr. James Darden - Yes
Mr. Bradley West, (advisory vote) - Yes
Ms. Deborah Shelton-Yates - Absent
Ms. Andrea Witthoft - Yes
Mr. Michael McMahan - Yes
Mr. Steve Heisner – Yes

Results: 5 yeas, 0 nays, 0 abstentions, 2 absent. The Chairperson declared the motion carried.

MOTION NO. 6

DISCUSSION OF BOARD POLICY COMMITTEE

A motion was made by _____ and seconded by _____

On roll call vote, the members voted as follows:

	Yes	No	Abstain	Absent
Mr. Bradley West (advisory vote)	_____	_____	_____	_____
Mr. Michael McMahan	_____	_____	_____	_____
Mr. Steve Heisner	_____	_____	_____	_____
Ms. Deborah Shelton-Yates	_____	_____	_____	_____
Mr. John Windings	_____	_____	_____	_____
Mr. James Darden	_____	_____	_____	_____
Ms. April Moore	_____	_____	_____	_____
Ms. Andrea Witthoft	_____	_____	_____	_____

Results: _____ yeas, _____ nays, _____ abstentions, _____ absent. The Chairperson declared the motion _____ carried _____ failed.

Dr. Taylor indicated the Board Policy Committee is working on four main areas based on the John Carver Model of Governance: Strategic Outcomes; Board/Staff Relationships; Board/President Relationship; and Board Governance & Bylaw. To date the Committee has reviewed eight Policies including College Purpose, College Readiness, Professional Programming and Workforce Education. These Policies set the framework for accountability and will tie in with the Strategic Plan.

MOTION NO. 7

IX. EXECUTIVE SESSION

A motion was made by Michael McMahan and seconded by Bradley West to **adjourn and go into executive session** at 6:18 pm for the purpose of discussing:

- A. Consideration of Extension, Alteration, Performance, or Compensation of Employees’ Employment pursuant to 5 ILCS 120/2 (c)(1)
 - i. Consideration of Approval to [Ratify Faculty Stipends for Spring 2021](#)
 - ii. Consideration of Approval to [Ratify Adjunct Faculty for Spring 2021](#)
 - iii. Consideration of Approval of [Ratification of Part-Time Employees](#)
 - iv. Consideration of Approval to [Hire Full-Time Admissions, Recruitment, Advisement Specialist](#)
 - v. Consideration of Approval to [Hire Full-Time Admissions, Recruitment, Advisement Specialist](#)
 - vi. Consideration of Approval to [Hire Nursing Tutor](#)

- B. Consideration of Non-Renewal, Resignation, or Termination of any staff or employee of the College pursuant to 5 ILCS 120/2 (c)(1)
- C. Consideration of Items That May Lead or Have Led to Litigation pursuant to 5 ILCS 120/2 (c)(11)

On roll call vote, the members voted as follows:

Mr. James Darden - Yes
Mr. John Windings - Yes
Ms. Deborah Shelton-Yates - Absent
Mr. Michael McMahan - Yes
Mr. Bradley West, (advisory vote) - Yes
Ms. Andrea Witthoft - Yes
Mr. Steve Heisner - Yes
Ms. April Moore – Yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairperson declared the motion carried.

MOTION NO. 8

A motion was made by John Windings and seconded by Michael McMahan to adjourn out of executive session at 7:50 pm.

On roll call vote, the members voted as follows:

Mr. James Darden - Yes
Ms. Andrea Witthoft - Yes
Mr. Steve Heisner - Yes
Ms. April Moore - Yes
Mr. John Windings - Yes
Mr. Bradley West, (advisory vote) - Yes
Ms. Deborah Shelton-Yates - Absent
Mr. Michael McMahan - Yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairperson declared the motion carried.

MOTION NO. 9

A motion was made by Andrea Witthoft and seconded by April Moore to approve the minutes of the executive session held on July 6, 2021.

On roll call vote, the members voted as follows:

Mr. Steve Heisner - Yes
Ms. Deborah Shelton-Yates - Absent
Mr. Michael McMahan - Yes
Ms. April Moore - Yes
Mr. James Darden - Yes
Mr. John Windings - Yes
Ms. Andrea Witthoft - Yes
Mr. Bradley West, (advisory vote) - Yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairperson declared the motion carried.

MOTION NO. 10

CONSIDERATION OF APPROVAL TO RATIFY FACULTY STIPENDS FOR SPRING 2021

A motion was made by James Darden and seconded by Bradley West to recommend the Board ratify the Spring 2021 Faculty stipends.

On roll call vote, the members voted as follows:

Ms. Deborah Shelton-Yates - Absent
Ms. April Moore - Yes
Mr. Steve Heisner - Yes
Mr. Bradley West, (advisory vote) - Yes
Mr. John Windings - Yes
Ms. Andrea Witthoft - Yes
Mr. Michael McMahan - Yes
Mr. James Darden - Yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairperson declared the motion carried.

MOTION NO. 11

CONSIDERATION OF APPROVAL TO RATIFY ADJUNCT FACULTY FOR SPRING 2021

A motion was made by John Windings and seconded by James Darden to recommend the Board approve the ratification of the Adjunct Faculty for Fall 2020, as presented.

On roll call vote, the members voted as follows:

Ms. Andrea Witthoft - Yes
Mr. James Darden - Yes
Mr. John Windings - Yes
Mr. Bradley West, (advisory vote) - Yes
Mr. Steve Heisner - Yes
Ms. Deborah Shelton-Yates - Absent
Mr. Michael McMahan - Yes
Ms. April Moore – Yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairperson declared the motion carried.

MOTION NO. 12

CONSIDERATION OF APPROVAL OF RATIFICATION OF PART-TIME EMPLOYEES

A motion was made by Steve Heisner and seconded by Andrea Witthoft to recommend the Board approve the part-time hires as presented.

On roll call vote, the members voted as follows:

Mr. James Darden - Yes
Ms. Deborah Shelton-Yates - Absent
Mr. Bradley West, (advisory vote) - Yes
Mr. Michael McMahan - Yes
Ms. Andrea Witthoft - Yes
Mr. Steve Heisner - Yes
Mr. John Windings - Yes
Ms. April Moore – Yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairperson declared the motion carried.

MOTION NO. 13

**CONSIDERATION OF APPROVAL TO HIRE FULL-TIME ADMISSION,
RECRUITMENT, ADVISEMENT SPECIALIST**

A motion was made by Andrea Witthoft and seconded by John Windings to recommend the Board approve Kyle Smith for the position of full-time Admissions, Recruitment, Advise ment Specialist, as presented, with a start date of July 7, 2021.

On roll call vote, the members voted as follows:

Ms. Deborah Shelton-Yates - Absent
Ms. April Moore - Yes
Mr. Steve Heisner - Yes
Mr. Bradley West, (advisory vote) - Yes
Mr. John Windings - Yes
Ms. Andrea Witthoft - Yes
Mr. Michael McMahan - Yes
Mr. James Darden – Yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairperson declared the motion carried.

MOTION NO. 14

**CONSIDERATION OF APPROVAL TO HIRE FULL-TIME ADMISSIONS,
RECRUITMENT, ADVISEMENT SPECIALIST**

A motion was made by April Moore and seconded by Andrea Witthoft to recommend the Board approve Carrie Davis for the full-time position of Admissions, Recruitment, Advise ment Specialist, as presented, with a start date of July 7, 2021.

On roll call vote, the members voted as follows:

Mr. Steve Heisner - Yes
Ms. Andrea Witthoft - Yes
Mr. Michael McMahan - Yes
Ms. April Moore - Yes
Mr. James Darden - Yes
Mr. John Windings - Yes
Ms. Deborah Shelton-Yates - Absent
Mr. Bradley West, (advisory vote) – Yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairperson declared the motion carried.

MOTION NO. 15

CONSIDERATION OF APPROVAL TO HIRE NURSING TUTOR

A motion was made by Bradley West and seconded by Michael McMahan to recommend that the Board approve Jamie Hickam for the position of Nursing Tutor, as presented, with a start date of July 7, 2021.

On roll call vote, the members voted as follows:

Mr. Bradley West (advisory vote) - Yes
Ms. Deborah Shelton-Yates - Absent
Mr. John Windings - Yes
Mr. Steve Heisner - Yes
Ms. April Moore - Yes
Mr. James Darden - Yes
Mr. Michael McMahan - Yes
Ms. Andrea Witthoft - Yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairperson declared the motion carried.

MOTION NO. 16

XI. Adjournment

A motion was made by Michael McMahan and seconded by Bradley West to **adjourn at 8:08 p.m.**

On roll call vote, the members voted as follows:

Mr. James Darden - Yes
Ms. Andrea Witthoft - Yes
Mr. Bradley West (advisory vote) - Yes
Mr. John Windings - Yes
Mr. Michael McMahan - Yes
Ms. Deborah Shelton-Yates - Absent
Ms. April Moore - Yes
Mr. Steve Heisner - Yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairperson declared the motion carried.