



Ph: 618-634-3200  
8364 Shawnee College Rd.  
Ullin, IL. 62992

## **For Immediate Release**

(Ullin, IL) August 2, 2021. The Board of Trustees of Shawnee Community College held its regular monthly meeting on the main campus as permitted by Governor Pritzker's Executive Orders 202007, 2020033, and 2020055. Shawnee Community College, Pulaski County, Illinois, convened a remote, regular meeting on August 2, 2021, at 5:30 PM via teleconference. Several agenda items were addressed during the meeting. Complete board meeting minutes are available for viewing by visiting [shawneecc.edu](http://shawneecc.edu).

### **Community Partnership(s)**

The Board approved a one-year contract extension and the option to auto-renew each year with Crowdus Maintenance and Cleaning Services to provide for industrial cleaning services at the Main Campus, Anna Extension Center, and Metropolis Extension Center. The term of the agreement will be from July 1, 2021, through June 30, 2022.

The College worked with Bushue Human Resources, Inc. to complete the renewal process for FY2022 Athletic Insurance. The Board approved the Insurance Benefit Services Group in Mounds, IL as the agent and Zurich as the insurance carrier for general athletic insurance (i.e., blanket student-athlete and catastrophic student-athlete).

The Board approved the reimbursement of \$146,772.83 to Vienna High School for salaries and benefits for FY21 and FY22 fiscal years to be paid from the CTE Education Pathways (SIFTC) grant.

The Board also approved the reimbursement of \$56,052.86 to John A. Logan College for distance learning equipment and the equipment for the grant coordinator to be paid from the CTE Education Pathways (SIFTC) grant.

Based on Goal 1, Objective 3, Strategies (C), (D), & (E) of the 2021-2025 Strategic Plan, we want/need to strengthen partnerships with local business leaders and stockholders. The Board of Trustees was provided a list of K-12 Board meetings, Chamber of Commerce meetings, City Council meetings, and County Commissioner meetings from Alexander, Johnson, Massac, Pulaski, and Union

counties. The Board anticipates attending as many of the meetings as possible over the next year.

### **Annual Budget**

The College's FY22 tentative budget will be available to the public after the August 2nd Board meeting. The tentative budget will remain available for public inspection in the CFO's office through the scheduled September 7th Budget Hearing and Board meeting. Publication of the budget's availability and notice of the Public Hearing on the Budget will be placed in the Monday's Pub newspaper. The tentative budget represents the current and best judgment of the College's administration relative to anticipated revenues for FY22. It is based on information available at the time of publication. If new information becomes available, changes will be made to the final budget, and those changes will be reviewed with the Board on September 7th prior to the approval of a final budget. As required by law, a Public Hearing on the Budget will be held on September 7, 2021, and following the hearing, a final budget will be presented to the Board for its approval.

### **Risk Management Plan**

The Board approved the FY22 Risk management plan as a process that allows for identifying risks aggressively and early. It should be a continuous, forward-looking process. The best risk management programs are proactive rather than reactive. Risks can endanger the College's progress toward achieving critical objectives. Risk management is a process to proactively and aggressively identify risks and then eliminate or reduce probable negative impacts. Having a risk management plan is easier and more cost-effective than addressing a sudden emergency, crisis, or out-of-control situation.

The activities outlined in the plan have been identified and intended to address the risk to individuals and/or the College as an entity. The list of activities was developed through conversation with staff, review of the Facilities Master Plan as updated in May 2018, and by review of the Information Technology Plan for 2020-2022.

### **Financial Aid Audit**

The College's total liability from the United States Department of Education findings is \$54,070. This payment is due to the DOE by August 13, 2021. The Board approved the payment to the USDOE to cover the College's liability findings. An attachment is included in the Board Book detailing the findings and also posted on the SCC website.

## **Student Relations**

The Delta Health Care Grant SCC will be offering EMT 160 (Emergency Medical Technician) and an EMR 118 (Emergency Medical Responder) courses starting Fall 2021.

As such, a lab fee of \$25.00 for the EMT 160 course and \$20.00 for the EMR 118 course need to be added to the FY22 fee list. The Board approved the lab fees for the courses.

## **Administrative/ Employee Information**

The Board of Trustees unanimously approved the Ratification of Part-Time Employees.

The Board approved hiring two new employees, Director of Nursing, Amanda Hannan, and Financial Aid Assistant, Amanda Hazel, both effective Augusts 3, 2021.

The Board approved the Job Description and posting of a position to hire a Full-Time Medical Assistant Instructor.

The Board accepted the resignation of the Agriculture Instructor, Anna Vaughn - Doom, effective July 31, 2021.

The Board also provided Dr. Taylor with emergency authority to hire a full-time Ag instructor if one of the interview candidates is suitable for the position and can begin instruction at the start of the fall semester. If such an emergency hire is made, the recommendation will be brought to the September Board meeting for ratification

####