

**SHAWNEE COMMUNITY COLLEGE**

RETURN TO CAMPUS PLAN

~~June 2020~~

~~Revised July 15, 2020~~

~~Revised July 28, 2020~~

~~Revised August 3, 2020~~

~~Revised August 4, 2020~~

~~Revised August 6, 2020~~

~~Revised August 13, 2020~~

June 21, 2021

**SHAWNEE COMMUNITY COLLEGE**

**RETURN TO CAMPUS CHART**

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|  | **Phase 2 Flattening** | **Phase 3**  **Recovery** | **Phase 4 Revitalization** | **Phase 5 Re-Opening** |

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| **INSTRUCTION** |  |  |  |  |
| Lecture Classes | Online | Online | Face to Face, Zoom, Online | On Campus |
| Lecture/Lab Classes | Online | Lecture Online/Lab Online w/ enhanced simulation | Face to Face, Online, Zoom,  Hybrid | On Campus |
| Lab Only Classes | Online | Lecture Online//Lab Online w/ enhance simulation | Face to Face, Online, Zoom  Hybrid | On Campus |

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| **STUDENT SERVICES** | Online | Online | On-campus service & remote | Full on-campus service |

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| **PREVENTION** |  |  |  |  |
| Sanitizing and Disinfecting of High Touch Areas | Daily, in areas occupied by required staff | Daily, in areas occupied by staff | Classes and Lab spaces sanitized after each use. Work spaces sanitized daily. | Daily |
| Social Distancing | Enforced | Enforced | Enforced | Required for not fully vaccinated individuals |
| Face Coverings | Required at all common areas | Required at all common areas | Required at all common areas | Required for not fully vaccinated individuals |
| Hand Sanitizer | Provided on all campus facilities | Provided on all campus facilities | Provided on all campus facilities | Provided on all campus facilities |
| Plastic Barriers | Installed | Being installed | In use | Uninstalled |
| Floor Markings | Installed | Being installed | In use | Uninstalled |
| Entrance | Only required staff on campus or with permission of College president | Students will enter through main entrance. Employees will enter through east door by Security | Students will enter through main entrance.  Employees will enter through east door by Security | Enter through main entrance and east door by Security |
| Human Temperature Monitoring | Cannot enter without temperature monitor | Cannot enter without temperature monitor | Cannot enter without temperature monitor | Cannot enter without temperature monitor |
| Temperature Threshold | 100.4 | 100.4 | 100.4 | 100.4 |
| Timing if fever | Can return if symptom free & no fever for 24 hours without fever reducing medications | Can return if symptom free & no fever for 24 hours without fever reducing medications | Can return if symptom free & no fever for 24 hours without fever reducing medications | Can return if symptom free & no fever for 24 hours without fever reducing medications |
| COVID-19 Symptom Questions | Signage on all entrance doors, common areas, and available as handouts | Signage on all entrance doors, common areas, and available as handouts | Signage on all entrance doors, common areas, and available as handouts | Signage will encourage safety precautions |
| Handshaking | Not allowed | Not allowed | Not allowed | Allowed |
| Paper Towel Dispensers | In use. Hand dryers disabled. | In use. Hand dryers disabled | In use. Hand dryers disabled | In use. Hand dryers usable |

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| **CONFIRMED POSITIVE COVID-19 CASE** |  |  |  |  |
| With Symptoms | Quarantine for 10 days from onset of symptoms | Quarantine for 10 days from onset of symptoms | Quarantine for 10 days from onset of symptoms | Complete COVID form & follow HR/S7HD recommendations |
| Without Symptoms | Quarantine for 14 days from date of test | Quarantine for 14 days from date of test | Quarantine for 14 days from date of test | Complete COVID form & follow HR/S7HD recommendations |
| Cleaning | Sanitize areas visited by infected person after 24 hours. Restrict access to space until sanitized | Sanitize areas visited by infected person after 24 hours. Restrict access to space until sanitized | Sanitize areas visited by infected person after 24 hours. Restrict access to space until sanitized | Sanitize areas visited by infected person after 24 hours. Restrict access to space until sanitized |
| Communication | Faculty and staff report to HR. Students report to Dean of Student Services and contact ALL instructors | Faculty and staff report to HR. Students report to Dean of Student Services  and contact ALL instructors | Faculty and staff report to HR. Students report to Dean of Student Services  and contact ALL instructors | Faculty and staff report to HR. Students report to Carrie Davis-Completion Coach or VPSS  and contact ALL instructors |
| Contact Tracing | Conducted by S7HD in conjunction with HR & DSS | Conducted by S7HD in conjunction with HR & DSS | Conducted by S7HD in conjunction with HR & DSS | Conducted by S7HD in conjunction with HR & DSS |

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| **EXPOSED -UNCONFIRMED COVID-19 CASE**  **(PENDING TEST RESULTS)** |  |  |  |  |
| With Symptoms | Quarantine for 14 days from date of test | Quarantine for 14 days from date of test | Quarantine for 14 days from date of test | Quarantine for 14 days from date of test |
| Without Symptoms | Quarantine for 14 days from date of test | Quarantine for 14 days from date of test | Quarantine for 14 days from date of test | Quarantine for 14 days from date of test |
| Cleaning | Sanitize areas visited by infected person after 24 hours. Restrict access to space until sanitized | Sanitize areas visited by infected person after 24 hours. Restrict access to space until sanitized | Sanitize areas visited by infected person after 24 hours. Restrict access to space until sanitized | Sanitize areas visited by infected person after 24 hours. Restrict access to space until sanitized |
| Communication | Faculty or staff report to HR. Students report to Dean of Student Services and contact ALL instructors | Faculty or staff report to HR. Students report to Dean of Student Services and contact ALL instructors | Faculty or staff report to HR. Students report to Dean of Student Services and contact ALL instructors | Faculty and staff report to HR. Students report to Carrie Davis-Completion Coach or VPSS  and contact ALL instructors |

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| **BUSINESS MEETINGS** | Virtual Only | Less than 10 people with social distancing enforced or virtual | No Non-SCC meetings allowed on campus. Less than 50 people with social distancing enforced. Virtual meetings encouraged | N/A |

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| **BUSINESS TRAVEL** |  |  |  |  |
| Local | Allowed | Allowed | Allowed | Allowed |
| Regional (Including KY & MO) due to clinicals and staff residences | Allowed-Essential Only | Allowed-Essential Only | Allowed | Allowed |
| In state | Not allowed | Not allowed | Not allowed | Allowed |
| Out of state | Not allowed | Not allowed | Not allowed | Allowed |
| International | Not allowed | Not allowed | Not allowed | Cautionary |

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| **ON CAMPUS STAFFING** |  |  |  |  |
| Main Campus | Remote Operations Only | Only Required Staff | July 20-Staggered staffing/August 3 Full staffing per state guidelines | Full Staffing |
| Anna Extension Center | Remote Operations Only | Remote Operations Only | July 20-Staggered staffing/August 3 Full staffing per state guidelines | Full Staffing |
| Metro Extension Center | Remote Operations Only | Remote Operations Only | July 20-Staggered staffing/August 3 Full staffing per state guidelines | Full Staffing |
| Cairo Extension Center | Remote Operations Only | Remote Operations Only | July 20-Staggered staffing/August 3 Full staffing per state guidelines | Full Staffing |
| Vienna Extension Center | Remote Operations Only | Remote Operations Only | July 20-Staggered staffing/August 3 Full staffing per state guidelines | Full Staffing |

**Faculty & Staff** Contact: Human Resources (HR)

Emily Forthman

[emilyf@shawneecc.edu](mailto:emilyf@shawneecc.edu)

PH: 618-634-3223

**Students** Contact: Completion Coach

Carrie Davis

carried@shawneecc.edu

PH: 618-634-3439

Or

Vice President of Student Success & Services

Dr. Lisa Price

[lisap@shawneecc.edu](mailto:lisap@shawneecc.edu)

PH: 618-634-3360

**Local Testing Sites**

Massac Memorial Hospital 618-638-1344 (7:00am-7:00pm line)

Southern Illinois Healthcare 1-844-988-7800 (24-hour line)

St. Francis Medical Center 573-331-4200 (7:00am-5:00pm line)

Baptist Health 1-888-227-8478 (24-hour line)

Rural Health 618-833-4471 (Call for hours)

