Degree Code: MRS-2102 Minimum GPA: 2.0 Minimum Hours: 32

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ID:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This one-year curriculum is designed to provide the student with those skills necessary for entry-level employment in a medical or medical-related office.

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| --- | --- | --- | --- |
|  | 4 | COM 111 | Business Computer Systems |
|  | 3 | ENG 111 or ENG 124 | English Composition I or Technical Communication I |
|  | 3 | HIT 100 | Medical Terminology |
|  | 3 | HIT 101 | Intro to Health Info. Technology |
|  | 3 | HIT 104 | Advanced Medical Terminology |
|  | 3 | HIT 105 | Medical Transcription |
|  | 3 | HIT 106 | Principles of Insurance |
|  | 4 | HIT 107 | Medical Office Procedures |
|  | 2 | HIT 109 | Introduction to Coding |
|  | 1 | HIT 111 | Professionalism in the Medical Office |
|  | 3 | IMS 121 | Beginning Keyboarding |

**Possible Career Opportunities**

Coder; Health Information Clerk; Health Information Specialist; Health Information Technician; Medical Records Analyst; Medical Records Clerk; Medical Record Coordinator; Medical Record Director

**O\*NET Links:** www.onetonline.org

## SOC Codes: 29-2071.00

I have received a copy and agree to follow this degree audit:

Student:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Advisor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_