Degree Code: IMS-2209 Minimum GPA: 2.0 Minimum Hours: 62

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ID:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Information Processing involves coordinating people, equipment, and procedures to organize information in a meaningful way within an organization. Information Processing has become a common term referring to the electronic processing of various categories of information (data, words/text, graphics, images, numbers, and voice). This program seeks to prepare the individual for employment in the workplace as a processor of information using automated/electronic technology.

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| --- | --- | --- | --- |
|  | 4 | ACC 111 | Financial Accounting |
|  | 3 | BUS 124 | Bookeeping |
|  | 3 | BUS 210 | Principles of Management |
|  | 3 | BUS 214 | Business Law I |
|  | 3 | BUS 215 | Legal & Social Environment of Business |
|  | 3 | BUS 225 | Business Communication |
|  | 4 | COM 111 | Business Computer Systems |
|  | 1 | COM 190 | Microsoft Publisher |
|  | 1 | COM 201 | Windows Operating System |
|  | 3 | COM 222 | Computer Logic |
|  | 3 | COM 225 | Systems Analysis |
|  | 3 | COM 231 or COM 239 | C Programming or JAVA Programming |
|  | 2 | COM 265 | Command Prompt-Windows |
|  | 2 | COM 280 | Microsoft Word |
|  | 2 | COM 281 | Microsoft Excel |
|  | 2 | COM 283 | Microsoft Access |
|  | 3 | ECO 212 | Intro to Microeconomics |
|  | 3 | ENG 111 or ENG 124 | English Composition I or Technical Communication I |
|  | 3 | ENG 112 or ENG 221 | English Composition II or Technical Communication II |
|  | 2 | IMS 197 | Information Processing Internship |
|  | 3 | IMS 227 | Office Information Processing I |
|  | 3 | PSY 211 | Introduction to Psychology |
|  | 3 | SPC 111 | Speech |

**Possible Career Opportunities**

IT Manager, IT Project Manager, Manager of IT, Program Manager, Project Manager, Project Manager/Team Coach, Senior Lead Project Manager, Senior Project Leader/Team Lead (Project Manager), Transition Manger

**O\*NET Links:** www.onetonline.org

SOC Codes: 15-1199.09

I have received a copy and agree to follow this degree audit:

Student:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Advisor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_