

**SPECIAL BOARD MEETING
SCC BOARD OF TRUSTEES DISTRICT NO. 531
SCC RIVER ROOM, SHAWNEE COLLEGE ROAD
ULLIN, ILLINOIS
March 22, 2021**

A special meeting of Shawnee Community College District No. 531 Board of Trustees was held on March 22, 2021, in the River Room and via Zoom. The meeting was called to order by Chairman Randall Rushing and the roll call was as follows:

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

Mr. James Darden - Present
Ms. Cathy Belcher - Present
Mr. Steve Heisner - Present
Mr. Michael McMahan - Present
Mr. Randall Rushing - Present
Mr. John Windings - Present
Ms. Andrea Witthoft - Present
Mr. Steven Etter, Student Trustee - Present

Others Present:

Tim Taylor, Ph.D. President - Present
Kathleen Curphy, Ph.D. Vice President of Academic Affairs - Present
Lisa Price, Ed.D., Interim Vice President of Student Success & Services - Present
Jean Ellen Boyd, Academic Affairs - Present
Brandy Woods, Director of Business Services - Present
Greg Mason, Ph.D., Dean of Workforce Innovation, Adult Basic & Continuing Education - Present
Dr. Kristen Shelby, Dean of Academic Affairs and Student Learning - Present
Rob Betts, Director of Communications/Public Relations - Present
John Schneider, Attorney - Absent
Dr. Ian Nicolaides, S.C.E.A., President - Absent
Beth Crowe, Administrative Assistant to the President - Present

IV. Recognition of Guests and Public Comment

V. Action and Discussion Items

- A. Consideration of Approval of Comprehensive Annual Financial Report for the Year Ended June 30, 2020. **Sent Separately**
- B. Consideration of Approval Spring 2021 Catalog. **Sent Separately** *Minutes pg 1 of 4*

- C. Consideration of Approval of the Purchase of Automotive Equipment. **Attachment #1**

VI. Executive Session

- A. Consideration of Extension, Alteration, Performance, or Compensation of Employees' Employment pursuant to [5 ILCS 120/2](#) (c)(1)
- B. Consideration of Non-Renewal, Resignation, or Termination of any staff or employee of the College pursuant to [5 ILCS 120/2](#) (c)(1)
- C. Consideration of Items That May Lead or Have Led to Litigation pursuant to [5 ILCS 120/2](#) (c)(11)

VII. Action and Discussion on Executive Session Items

- A. Consideration of Extension, Alteration, Performance, or Compensation of Employees' Employment
- B. Consideration of Non-Renewal, Resignation, or Termination of any staff or employee of the College
- C. Consideration of Items That May Lead or Have Led to Litigation

MOTION NO. 1

CONSIDERATION OF APPROVAL OF COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED JUNE 30, 2020

A motion was made by Mike McMahan and seconded by Cathy Belcher to recommend the Board accept the College FY20 Financial Audit and authorize the CFO to submit the audit to the Illinois Community College Board, pursuant to ICCB Administrative Rule 1501.503. **Sent Separately**

On roll call vote, the members voted as follows:

- Mr. James Darden - Yes
- Mr. Steven Etter, (advisory vote) - Yes
- Ms. Andrea Witthoft - Yes
- Mr. Steve Heisner - Yes
- Mr. Randall Rushing - Yes
- Mr. John Windings - Yes
- Ms. Cathy Belcher - Yes
- Mr. Michael McMahan - Yes

Results: 7 yeas, 0 nays, 0 abstentions, 0 absent. The Chairman declared the motion carried.

MOTION NO. 2

CONSIDERATION OF APPROVAL OF THE COLLEGE 2021-22 CATALOG

A motion was made by Mike McMahan and seconded by James Darden to recommend the Board adopt the College Catalog 2021-22 which would become effective for Fall 2021 semester. **Sent Separately**

On roll call vote, the members voted as follows:

Ms. Cathy Belcher - Yes
Mr. Randall Rushing - Yes
Mr. Steve Heisner - Yes
Mr. Steven Etter, (advisory vote) - Yes
Mr. John Windings - Yes
Ms. Andrea Witthoft - Yes
Mr. Michael McMahan - Yes
Mr. James Darden - Yes

Results: 7 yeas, 0 nays, 0 abstentions, 0 absent. The Chairman declared the motion carried.

MOTION NO. 3

CONSIDERATION OF APPROVAL OF THE PURCHASE OF AUTOMOTIVE EQUIPMENT

A motion was made by Steven Etter and seconded by Cathy Belcher to recommend the Board approve the lowest quoted bid price in the amount of \$49,986.17 to D&D Equipment for the purchase of automotive equipment. **Attachment #1**

On roll call vote, the members voted as follows:

Mr. Randall Rushing - Yes
Mr. Steven Etter (advisory vote) - Yes
Mr. Steve Heisner - Yes
Ms. Cathy Belcher - Yes
Mr. James Darden - Yes
Ms. Andrea Witthoft - Yes
Mr. Michael McMahan - Yes
Mr. John Windings - Yes

Results: 7 yeas, 0 nays, 0 abstentions, 0 absent. The Chairman declared the motion carried.

MOTION NO. 4

VII. EXECUTIVE SESSION - THERE WAS NO EXECUTIVE SESSION

A motion was made by _____ and seconded by _____ to **adjourn and go into executive session** at _____ p.m. for the purpose of discussing:

- A. Consideration of Extension, Alteration, Performance, or Compensation of Employees' Employment
- B. Consideration of Non-Renewal, Resignation, or Termination of any staff or employee of the College
- C. Consideration of Items That May Lead or Have Led to Litigation

On roll call vote, the members voted as follows:

	Yes	No	Abstain	Absent
Mr. James Darden	_____	_____	_____	_____
Mr. John Windings	_____	_____	_____	_____
Ms. Cathy Belcher	_____	_____	_____	_____
Mr. Michael McMahan	_____	_____	_____	_____
Mr. Steven Etter, (advisory vote)	_____	_____	_____	_____
Ms. Andrea Witthoft	_____	_____	_____	_____
Mr. Steve Heisner	_____	_____	_____	_____
Mr. Randall Rushing	_____	_____	_____	_____

Results: _____ yeas, _____ nays, _____ abstentions, _____ absent. The Chairman declared the motion _____ carried _____ failed.

VII. Adjournment

MOTION NO. 5

A motion was made by James Darden and seconded by Mike McMahan to adjourn at 6:03pm.

On roll call vote, the members voted as follows:

- Mr. James Darden - Yes
- Ms. Andrea Witthoft - Yes
- Mr. Steve Heisner - Yes
- Mr. Randall Rushing - Yes
- Mr. John Windings - Yes
- Mr. Steven Etter, (advisory vote) - Yes
- Ms. Cathy Belcher - Yes
- Mr. Michael McMahan - Yes

Results: 7 yeas, 0 nays, 0 abstentions, 0 absent. The Chairman declared the motion carried.