

BOARD BOOK

May 3, 2021





**REGULAR MEETING
SCC BOARD OF TRUSTEES DISTRICT NO. 531
RIVER ROOM - ULLIN, IL
May 3, 2021 – 5:30 p.m.**

As permitted by Governor Pritzker’s Executive Orders 2020Ĝ 07, 2020Ĝ33, and, 2020Ĝ55 Shawnee Community College, Pulaski County, Illinois, will convene a remote, regular meeting on May 3, 2021 at 5:30 PM via teleconference. Citizens and staff may participate in the teleconference by using the link below: <https://shawneccedu.zoom.us/j/119290368> (please note **there is a new passcode requirement for Zoom. The passcode is, 679248**), or by dialing 1-312-626-6799, when prompted enter conference ID 119290368 and press # instead of a participant number. The meeting will include an opportunity for public comment. Any member of the public that would like to make a public comment, must submit their public comment via email to comments@shawnecc.edu by 2:00 p.m. on May 3, 2021. Public comments submitted via email will be announced during the public comment portion of the meeting.

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Roll Call**
- IV. **Approval of [Minutes of Regular April 5, 2021 Meeting](#)**
- V. **Acceptance of [Student Trustee Referendum](#) and [Oath of Office](#)**
- VI. **Recognition of Service for Student Trustee – Steve Etter**
- VII. **[Consideration of Resolution to Accept the April 6, 2021 SCC Trustee Election Results](#)**
- VIII. **Adjournment of Previously Elected Board – Sine Die**
- IX. **[Organization of Newly Elected Board](#)**
 - A. Consideration for the Appointment of Temporary Secretary
 - B. Administer Oath of Office & Seat Newly Elected Trustees
 - i. [James Darden](#)
 - ii. [April Moore](#)
 - iii. [John Windings](#)
 - iv. [Deborah Shelton-Yates](#)
 - C. Consideration for the Election of Board Officers
 - i. Chairperson
 - ii. Vice Chairperson
 - iii. Secretary
 - iv. Assistant Secretary

- D. [Consideration for the Appointment of Board Delegates](#)**
 - i. ICCTA
 - ii. ICCTA, Alternate
 - iii. Saints Foundation Liaison
- E. [Consideration for the Appointment of Board Committees](#)**
 - i. Finance Committee
 - ii. Policy Committee
- F. [Consideration to Adopt a Resolution](#) to Identify Schedule of CY21 Regular Board Meetings**
- G. [Consideration to Adopt a Resolution](#) to Accept the Rules, Regulations, & Actions of Prior Boards**
- H. Recognition of Retiring Trustees**
 - i. Consideration to Adopt a Ceremonial [Resolution](#) Honoring Cathy Belcher
 - ii. Consideration to Adopt a Ceremonial [Resolution](#) Honoring Randall Rushing
- X. Recognition of Guests and Public Comment**
 - i. Dr. April Teske
- XI. Approval of Consent Agenda**
 - A. [Treasurer’s Report](#)
 - B. [Approval of Bills](#)

Education Fund	\$1,115,594.81
Building Fund	112,071.79
Restricted Bldg. Fund	0.00
Bond & Interest Fund	0.00
Auxiliary Enterprises Fund	239,107.48
Restricted Purposes Fund (Grants)	190,778.41
Restricted Purposes - FWS*	2,342.00
Restricted Purposes - PELL	798,476.00
Restricted Purposes - SEOG	0.00
Trust & Agency Fund	8,150.00
Audit Fund	0.00
Liability. Protection Settlement Fund (TORT)	32,640.33
Grand Total	\$2,499,160.82

- XII. Consideration of Addendum and Re-Investments**
 - Addendum: [Education Fund to Restricted Purposes Fund](#) (1 Transfer)
 - Re-Investments: [Investments in PMA Financial CD’s](#)

XIII. Reports

- A. [Student Report](#)– Bradley West
- B. [Faculty](#) – Dr. Ian Nicolaides
- C. [President](#) – Dr. Tim Taylor
- D. Vice Presidents
 - i. [Academic Affairs](#)– Jean Ellen Boyd
 - ii. [Student Success & Services](#) – Dr. Lisa Price
 - iii. [Financial & Campus Operations](#) – Brandy Woods
- E. [Communications & Public Relations](#) – Rob Betts
- F. [College Foundation](#) – Gene Honn
- G. [Illinois Community College Trustees Association](#) – Andrea Witthoft

XIV. Action and Discussion Items

- A. Consideration of Approval (SECOND READ) of [Financial Condition Policy – Attachment #1](#).(2 pages)
- B. Consideration of Approval (SECOND READ) of [Management of Financial Reserves Policy – Attachment #2](#). (3 pages)
- C. Consideration of Approval (SECOND READ) of [Budget Forecasting, Development, & Adoption Policy – Attachment #3](#). (2 pages)
- D. Consideration of Approval (SECOND READ) of [Asset Protection & Planning Policy – Attachment #4](#) (2 pages)
- E. Consideration of Approval of [Capital Budget for FY2022 – Attachment #5](#) (6 pages)
- F. Consideration of Approval of [Cairo Lease Attachment #6](#) (7 pages)
- G. Consideration of Approval of [Spring 2021 Graduation List Attachment #7](#)(3 pages)
- H. Consideration of Approval to [Select a Consultant for Board Governance Training – Attachment #8](#) (7 pages)
- I. Consideration of Approval to [Establish a Special Meeting Date for Strategic Plan Review – Attachment #9](#) (26 pages)
- J. [Commencement Ceremony Update](#) (May 14, 2021 @ 5:00p)

XV. Executive Session

- A. Consideration of Extension, Alteration, Performance, or Compensation of Employees' Employment pursuant to [5 ILCS 120/2 \(c\)\(1\)](#)
 - i. Consideration of [Ratification of Part-Time Employee](#)
 - ii. Consideration of [Full-Time Staff Compensation Changes](#) for FY21 & FY22.
 - iii. Consideration of [Hiring a Full-Time Admin Asst to Dean of Academic Affairs](#)
 - iv. Consideration of [Hiring a Full-Time Delta Healthcare Project Manager](#)
 - v. Discussion of Full-Time CFO Position
 - vi. Consideration of President's Mid-Term Evaluation
- B. Consideration of Non-Renewal, Resignation, or Termination of any staff or employee of the College pursuant to [5 ILCS 120/2 \(c\)\(1\)](#)
 - i. Consideration of [Resignation of Full-Time Employee – Attachment #10](#)
 - ii. Consideration of [Resignation of Full-Time Employee – Attachment #11](#)
 - iii. Consideration of [Resignation of Full-Time Employee – Attachment #12](#)
 - iv. Consideration of [Resignation of Full-Time Employee – Attachment #13](#)

- C. Consideration of Items That May Lead or Have Led to Litigation pursuant to [5 ILCS 120/2 \(c\) \(11\)](#)

XVI. Executive Session Action Items

- A. Consideration of Extension, Alteration, Performance, or Compensation of Employees' Employment
 - i. Consideration of Approval of [Ratification of Part-Time Employee](#)
 - ii. Consideration of [Full-Time Staff Compensation Changes](#) for FY21 & FY22
 - iii. Consideration of [Hiring Full-Time Admin Asst to Dean of Academic Affairs](#)
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- C. Consideration of Items That May Lead or Have Led to Litigation

XVII. Adjournment