

**SCC BOARD MEETING
OFFICE OF SHAWNEE COMMUNITY COLLEGE
RIVER ROOM, COLLEGE ROAD
ULLIN, ILLINOIS
March 2, 2020**

A regular meeting of Shawnee Community College District No. 531 Board of Trustees was held on March 2, 2020. The meeting was called to order by Chairman Randall Rushing.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

The roll call was as follows:

Present

Ms. Cathy Belcher
Mr. Steve Heisner
Mr. Randall Rushing
Mr. Steven Etter, Student Trustee
Mr. Don Patton
Mr. John Windings

Absent

Mr. Michael McMahan
Ms. Andrea Witthoft

Others Present:

Kathleen Curphy, Ph.D., Interim President
John Schneider, Attorney
Countance Anderson, Ed.D., Vice President of Student Success & Services
Brandy Woods, Director of Business Services
Rob Betts, Director of Communications/Public Relations
Beth Crowe, Administrative Assistant to the President
Kristin Shelby, Dean of Academic Affairs and Student Learning

IV. RECOGNITION OF GUESTS AND PUBLIC COMMENT

3 member of the Scholar Bowl Team were present: Richard Hamilton, Caroline Hansen, Matthew Bertrand

V. APPROVAL OF CONSENT AGENDA

MOTION NO. 1

A motion was made by Steve Heisner and seconded by Don Patton to **approve the consent agenda** as follows:

1. Minutes of Regular Meeting February 3, 2020
2. Consideration of Treasurer's Report
3. Approval of Bills

Education Fund	\$953,524.74
Building Fund	130,334.30
Restricted Bldg. Fund	55,206.00
Bond & Interest Fund	0.00
Auxiliary Enterprises Fund	59,434.54
Restricted Purposes Fund (Grants)	92,566.92
Restricted Purposes - FWS*	124.88
Restricted Purposes - PELL	25,187.00
Restricted Purposes - SEOG	0.00
Trust & Agency Fund	0.00
Audit Fund	0.00
Liab. Prot. Settlement Fund (TORT)	38,404.59
 Grand Total	 \$ 1,354,782.97

On roll call vote, the members voted as follows:

Mr. Steven Etter, (advisory vote) - yes
Ms. Cathy Belcher - yes
Mr. Steve Heisner - yes
Mr. Don Patton - yes
Mr. Randall Rushing - yes
Mr. John Windings - yes
Ms. Andrea Witthoft - absent
Mr. Michael McMahan - absent

Results: 5 yeas, 0 nays, 0 abstention, 2 absent. The Chairman declared the motion carried.

MOTION NO. 2

A motion was made by Steven Etter and seconded by Steve Heisner to approve Addendum to Restricted Purposes Fund to Repay Inter Fund Loan Outstanding Originally made on 12/31/19 from the Education Fund to the Restricted Purposes Fund in the amount of \$50,000.00 1/31/20.

- Ms. Cathy Belcher - yes
- Mr. Steve Heisner - yes
- Mr. Don Patton - yes
- Mr. Randall Rushing - yes
- Mr. John Windings - yes
- Ms. Andrea Witthoft - absent
- Mr. Michael McMahan - absent
- Mr. Steven Etter, (advisory vote) - yes

Results: 5 yeas, 0 nays, 0 abstention, 2 absent. The Chairman declared the motion carried.

VI. Faculty Report

Information compiled by Ian Nicolaides, SCEA President

HSS Division: Submitted by JoElla Basler

Division Chair

Currently working on division budget, Humanities program review, and summer and fall schedule. Will be attending dual credit meeting and developmental English meetings in March.

On February 6, JoElla attended the C&I meeting.

On February 18, division chair met with English faculty to review the catalog and schedule.

On February 19, JoElla facilitated the Academic Affairs Leadership Team meeting to review the Master Academic Plan. Met with division chairs on this date, as well.

February 20 attended year-long schedule meeting.

February 26 facilitated the Academic Affairs Leadership Team meeting to review the Master Academic Plan. Met with division chairs on this date, as well. Attended Extended Cabinet meeting.

February 27 attended Student Academic Assessment meeting.

English Department

On February 1, 2020 Dr. Thornsberry collaborated with NIU's Education Systems Center on a Writing Domains Competency draft.

On February 7, 2020, Dr. Thornsberry participated in a nationwide WAC/WID initiative which reports the involvement of writing competencies across higher education.

Dr. Thornsberry participated in a Macmillian Learning Webinar, "Research-backed Strategies for Implementing Active Learning for Better Student Engagement," on February 13, 2020.

The Celebrating Young Writer's contest deadline was February 14, 2020. Entries will be judged and winners announced at the award banquet on April 16, 2020 at 6pm in the L Atrium.

Dr. Thornsberry attended a meeting of the Transitional English Competency Development Group on 2/28/20 in Normal, IL. Course parameters such as domains and competencies were discussed.

Music Department

Auditions for Music scholarships will be conducted in March.

Psychology Department

Students in Social Psychology attended a presentation by guest lecturer Monica Zukas. Ms. Zukas is a former radio host from Southern Illinois who gained national attention for her role in assisting the family of an SIU student who was murdered in 2014. The presentation was sponsored by the Criminal Justice department.

Sociology/Social Work

We starting teaching a new social work class in Anna this semester, Social Work and Aging. Enrollment has been low, but we have visited 3 facilities in the area that deal directly with the elderly.

I've restructured my social problems class to include less lecturing and more round table discussions. Students have either love it or are terrified of it. Either way, it is challenging students to consider the different perspectives of their fellow students concerning controversial issues such as race, sexuality, and economic issues.

BOT

The BOT Division held Advisory meetings for the Accounting, Agriculture, Automotive, Business, Computer Systems, Cosmetology, and Welding programs during the month of February. The Criminal Justice Advisory meeting is scheduled for March 4th. The purpose of the Advisory meetings is to gain relevant input regarding program content from stakeholders within the industry who will hire our graduates, representatives from transfer institutions, and graduates of the programs. Our guests received updates from program faculty and the Perkins Coordinator regarding Shawnee current practices.

All nine of the BOT faculty participated in CTE Day on February 25th. Attendance was excellent, and there was great participation in all of our sessions. High school students had opportunities to do an industry-specific hands-on activity in the sessions.

The Future Teachers Organization (FTO), sponsored by Ruth Smith, hosted the 13th annual Saints Read Celebration on Saturday, February 29th. Reading Logs were sent to all 23 elementary schools within the Shawnee district in September 2019. Ninety (90) children participated and returned their Reading Logs in January. The Celebration was attended by 119 people. Each participating child received a certificate and storybook of their choice. The children made crafts, ate pizza, and had their picture taken with Bernie, who also signed autographs. The next FTO project will be a fundraiser to fund the annual Pack-a-Backpack Challenge school supply drive.

The BOT division is in final preparation stages for the annual HSBS competition on March 19th.

Criminal Justice

Eric Howard, Criminal Justice instructor, welcomed Monica Zukas to campus as a guest speaker on February 5, 2020. While she was invited to speak with Criminal Justice students, her presentation was made available to all students, employees, and community members. Monica spoke about the case of a 19-year-old SIU student who was found dead under suspicious circumstances. Through her active participation, along with the student's mother, she persuaded the States Attorney to have a special prosecutor review the case. As a result, evidence as found and taken to a grand jury for the granting of a True Bill. The suspect was convicted. The case was thrown out on a wording technicality. Monica gives a presentation of the whole process from start to finish with the evidence. This is a great benefit to the students to learn about the criminal justice process and how anyone can have an impact in the Criminal Justice process and sway the politics that sometimes gets in the way.

Eric Howard, Criminal Justice instructor, welcomed Stan Diggs to campus on February 12, 2020. Stan spoke to the Criminal Justice students about the Illinois State Police (ISP). Stan was a Master SGT and retired from the ISP after 28 years. Stan is now the Chief of Police at John A. Logan College. After Stan's presentation he also toured the Campus and made suggestions about safety precautions the college could implement. Eric will present the suggestions in the upcoming safety meeting. Stan's presentation gave students the benefit of learning about the ISP and the work culture at a state agency.

Eric Howard, Criminal Justice instructor, welcomed two Jackson County Sheriff's Deputies to campus on February 18, 2020. The Deputies did a K9 presentation. They demonstrated searches both inside and outside. While the presentations were geared toward Criminal Justice students since the Sheriff's department is currently hiring several positions, including correctional officers, dispatchers, and deputies, all employees were invited to observe either of the two demonstrations. They provided applications and talked about working for the Sheriff's department. Two students submitted applications that day.

Eric Howard has purchased materials to begin including hands-on activities in the Criminal Justice classes. Eric has submitted changes to the Criminal Justice curriculum and will be implementing 2 new courses in the fall semester. He has applied for a simulator for the Criminal Justice program through the Perkins grant. If it is granted and purchased, the students will be able to experience various on-the-job scenarios as a police officer or correctional officer.

SCC Nu Alpha Alpha Phi Beta Lambda members participated in PBL Week February 2 through February 8; speaking to classes about the benefits of the organization as well as provided free candy bars at each location on Wednesday, February 5. Specifically, PayDay bars were given out with the presentation of alignment of skills provided through participation in PBL assisting with futuristic payroll opportunities.

Friday, February 21, Phyllis Sander accompanied six SCC students to the annual SIU-C Accounting Challenge. Students participated in an individual accounting exam and a group challenge promoting teamwork in the accounting field.

Sherrie Malone attended the 90th Annual Illinois Association for Career and Technical Education Conference in Bloomington Illinois on February 13-14, 2020. Some of the sessions she attended included, Technology Tools for Online Learning, Strategic Dual Credit within the College and Career Pathway Endorsement Framework, So Much Immersive Technology #Virtual Reality Learning Experiences, and "Broadskillling" Preparing Students for Future Work.

Math & Science

Dr. Fischer and the students in AGR 112 (Introduction to Crop Science) were able to tour Consolidated Grain and Barge Company in Mound City. CGB later donated \$500.00 to the Ag Club to go to the Cotton Museum in Memphis.

Dr. Fischer and Bryan Diaz, VP of the Ag Club, brought pizzas and cookies to the Ag students at Cobden High School. Over 20 students participated in the pizza party.

On February 25, the Ag Club help host 73 students at the CTE Day event. Students created paper airplanes and competed to see who could throw a paper plane the farthest. Cobden High School's Isidoro Murillo won the contest with a 63' distance and received a stunt drone provided by Dr. Fischer for the contest. Six other students won metal water bottles, also provided by Dr. Fischer.

ACES

ACADEMIC CHALLENGE FOR ENGINEERING AND SCIENCE

SPONSORED BY EASTERN ILLINOIS UNIVERSITY

(Formally Known as WYSE)

On Thursday, February 6th SCC hosted the annual Academic Challenge. We had 150 students attend from 10 High Schools competing in seven subjects (Physics, Engineering Graphics, Computer Science, Math, English, Biology, and Chemistry). We had six schools compete in the 300 Division and three teams compete in the 700 Division. Divisions are based on school size. In addition to the competition the students enjoyed lunch and games in the cafeteria prior to an awards ceremony. The students who placed 1st or 2nd in the subject competition advanced to the sectional competition held at SIUC. In addition to individual subject advancement, teams advanced to sectionals by placing 1st, 2nd, or 3rd in their regional competition. This year Goreville, Cobden, and Joppa advanced in the 300 Division and Vienna and AJ advanced in the 700 Division.

BIOLOGY

LEVEL	PLACEMENT	STUDENT NAME	SCHOOL
300	1 ST	Alexis Steinsultz 27	Goreville
300	2 ND	Jesse Ellet 24	Shawnee
300	3 RD	Logan Shelton 23	Goreville
700	1 ST	Nicholas Green 37	Massac
700	2 ND	Svenja Lindquist 32	Massac
700	3 RD	James Sweatt 29	Massac

CHEMISTRY

LEVEL	PLACEMENT	STUDENT NAME	SCHOOL
300	1 st	Emma Vaughn 17	Goreville
300	2 nd	Joe Brumleve 16	Cobden
300	3 rd	Hunter Sullivan 15	Shawnee
700	1 st	Cooper Shanks 23	Vienna
700	2 nd	Mason Poland 19	Vienna
700	3 rd	Bailee Hill 18	Vienna
700	3 rd	Emilie Agin 18	Vienna

ENGLISH

LEVEL	PLACEMENT	STUDENT NAME	SCHOOL
300	1 ST	Jamison Cowart 67	Cobden
300	2 ND	Andrew Manier 65	Goreville
300	3 RD	Aubrey Stubblefield 63	Joppa
700	1 ST	Bryn Keller 69	AJ
700	2 ND	Jenna Watkins 65	AJ
700	3 RD	Ethan Atkinson 64	Massac
700	3 RD	Hannah Dewitt 64	AJ

ENGINEERING

LEVEL	PLACEMENT	STUDENT NAME	SCHOOL
300	1 st	Jacob Tello 15	Egyptian
300	2 nd	Katie Bernard 14	Goreville
300	2 nd	Wyatt Curry 14	Century
300	3 rd	Destiny Woodworth 13	Cairo
300	3 rd	Gavin Clark 13	Goreville
300	3 rd	Rachelle Cox 13	Joppa
300	3 rd	Caleb Gabelman 13	Shawnee
700	1 st	(Trista) Lex? Henderson 24	Massac
700	2 nd	Nicholas Green 12	Massac
700	2 nd	Trinity Kline 12	Vienna
700	3 rd	Owen Westbrooks 10	Massac
700	3 rd	Kaylista Conley 10	Vienna

PHYSICS

LEVEL	PLACEMENT	STUDENT NAME	SCHOOL
300	1 st	Jonathan Golz 14	Goreville
300	2 nd	Andrew Manier 11	Goreville
300	3 rd	Jayden Westbrooks 10	Dongola
700	1 st	Connor Hallam 16	AJ
700	2 nd	Tristan Henderson 12	Massac
700	2 nd	Mathew Johnson 12	Vienna
700	3 rd	Svenja Lindquist 11	Massac

COMPUTERS

LEVEL	PLACEMENT	STUDENT NAME	SCHOOL
300	1 st	Mekhi Jones-Gibson 14	Cairo
300	2 nd	Landon Geyman 12	Goreville
300	2 nd	Ava McNeill 12	Joppa
300	3 rd	Faythe Sienkowski 11	Goreville
700	1 st	Travis Woodworth 11	Vienna
700	2 nd	Ethan Atkinson 8	Massac
700	2 nd	James Sweat 8	Massac
700	2 nd	Emilio Bautista 8	Massac
700	3 rd	Dylan Chambers 7	Massac

MATH

LEVEL	PLACEMENT	STUDENT NAME	SCHOOL
300	1 st	Jamison Cowart 13	Cobden
300	2 nd	Joe Brumleve 12	Cobden
300	3 rd	Aubrey Fisher 11	Cobden
300	3 rd	Noah Franklin 11	Cobden
300	3 rd	Evan Treat 11	Dongola
300	3 rd	Olivia Jackson 11	Shawnee
300	3 rd	Megan Theis 11	Dongola
700	1 st	Braden Benns 15	AJ
700	2 nd	Bryn Keller 12	AJ
700	2 nd	Abby Sarten 12	AJ
700	2 nd	Trav Woodworth 12	Vienna
700	3 rd	Lilian Yana 11	AJ

300 OVERALL TEAM SCORES

1st: Goreville 454.67

2nd: Cobden 408

3rd Joppa 402

Three teams advance

Cairo 358

Egyptian 304

Dongola 279

Shawnee 245

Century 243

700 OVERALL TEAM SCORES

1st: Vienna: 457.44

2nd Anna Jonesboro 426

Two teams advance

Massac 406

VII. Report of Student Trustee (Prepared by Steven Etter)

Scholar Bowl Team-Our scholar team attended the NAQT national competition in Orlando Florida on the 27th. It was an honor to earn an invitation to the national completion although they did not win it was a great experience. This was the first time we have ever participated. It shows the caliber of our colleges students and we are proud of them.

Participants were Richard Hamilton, Mathew Bertrand, Caroline Hanson, Bryan Diaz, and Jered Huckleberry. Special thanks to Lori Armstrong for sponsoring them and Craig Bradley for driving and moral support.

Student Senate-In February student senate along with PTK did concessions for two basketballs games to raise funds for upcoming project. Student Senate also did a blood drive on March 12th and surpassed our goal of 25 units by getting 36 units. We also ran our 2nd annual bone marrow registry in March 19th. Homecoming week was 18th thru the 22nd and we activities including 1960's history day run by history club, was # Bernie's bones day for bone marrow registry, Thursday was astronomy day and was run our man in the stars Craig Bradley, and Friday was school spirit day and e sports club hosted a smash brother's tournament, culminating in homecoming games and formal dinner event and dance where a king, queen, and princes and prince were elected. King is Nigel Williams, Queen is Aysa Wade, Princes is Jaylynn Tucker, and Prince is Bryce Goodman.

PTK-This month PTK continued its never-ending work on the Easter Egg Hunt that is scheduled for Aril 11th. We had meeting to get our membership drive under way. PTK also donated \$300.00 to the scholar bowl team to help with meals and travel expenses. We are now participating in PTK awareness week. PTK went to Ballard County High School in Kentucky to help one of our member's mother in a time of need to help with volunteer concessions at their homecoming game because of a shortage in help. On March 25th PTK will have its induction ceremony for new members, everyone is invited.

Criminal Justice-In the month of February the criminal justice department hosted a guest speaker that presented information on the Pravine case in Carbondale Illinois. The Chief of Security for John A. Logan College, Stan Diggs gave information on security and did a campus security tour of our campus and submitted suggestions. The Jackson County Sheriff's Department gave a demonstration of a drug search and missing person with a search dog. Freeman Johnson, a retired Bahamas police detective gave a presentation on drug smuggling in the costal water ways. Eric Howard, the criminal justice teacher wills 3 new classes, terrorism, victimology, and criminal internship and removing forensic science class. He is also looking into a training simulator to be used by students to teach real life scenarios and could be used by local law enforcement for training.

Student Services/TRIO-On February 22nd, Student Support Services and Educational Talent Search hosted TRIO day south, a student leadership conference. TRIO programs from John A. Logan, Southeastern Illinois College, SIUC, SIUE, Eastern, and Lakeland College attended. In February SSS also held workshops on Mock Interviews, Black History Jeopardy, Positive Habit Formation, and Study for Biology.

VIII. Report on College Foundation

Establish Donor Data Base

The Saints Foundation is in the process of installing our Raiser's Edge data base program. It will allow the Foundation to more efficiently and effectively manage the donor listings, Alumni listings and events management.

Upgrade Foundation Website

Now that we have subscribed to Raiser's Edge NXT we have the ability to implement a merchandise transaction process on our website. Donors, Alumni, Scholarship Sponsors, Gala attendees and others will be able to go to our website and make their donation and payment online. Our goal is to have the merchandise process in place by mid-March. The website will become more interactive as we proceed.

Conduct Payroll Giving Program

Completed in October 2019 with just under \$10,000 pledged annually.

Grow Scholarship Program

As reported last month the latest Scholarship is an anonymous gift from a couple for \$40,000 to start the Cairo Horizons Scholarships. This will be an annual gift to provide 5 Cairo seniors with up to \$2,000 per semester for tuition and books. The scholarships will be based on need. This couple has decided to add \$8,000 to their Cairo Horizons Scholarship to include non-traditional students. What a generous legacy this couple is giving to our students. There are several new scholarships in the discussion stage and should be confirmed soon. We are considering a scholarship data base known as Academic Works.

Conduct Annual Appeal

November 2020 is the projected date for an Annual Appeal.

Conduct Board Meetings and Recruit and Develop Board Members

The next Saints Foundation Board of Directors meeting is Friday, March 6 at 8:30 am in the River Room at the College. Key topics will include a review of policies on receiving and processing of donor gifts and consideration of Classroom Mini-Grants. Russ Krueger will be updating the Board on past, current and future investments.

Maintain Community Exposure

State Representative Patrick Windhorst is going to meet with Dr. Curphy and Gene Honn to discuss efforts underway called ONE SHAWNEE. We hope the college can get further involved in those efforts as well. There have been several meetings to discuss opportunities for the Saints Foundation and the College to get further involved in establishing awareness of SCC as the Cultural, Workforce Development and Business Center for the region.

Conduct Spring Gala

Plans are continuing for the Gala on May 2, 2020 when we will honor Christopher Neal Jackson. Registrations are coming in steadily and a big turnout is projected. The Saints Foundation would like to encourage each Trustee to consider becoming a Sponsor and to also help us in reaching out to businesses, organizations and individuals to Sponsor. This is our major opportunity to raise funds that will be incorporated back into the College. Your assistance is greatly appreciated.

Additional Notes

Elizabeth Ferguson has been hired as a part-time Administrative Assistant to help the Foundation. Her experience with donor data bases and special events management is very beneficial to our efforts. Welcome Elizabeth.

The Saints Foundation is a proud sponsor of the College's Scholar Bowl team that is competing in the finals in Florida. We wish them the best as they proudly represent our College and District.

Meetings have been held with Pepsi MiAmerica to negotiate a new vending contract, as well as seek other opportunities to collaborate, such as; sports programs, truck driving job creation, and the diesel mechanic program. The nursing program is an interest to the Crisp Family and discussions are ongoing with the family.

IX. Report on Illinois Community College Trustees Association

Don Patton Attended the National Legislative Summit sponsored by the Association of Community College Trustees held in Washing DC (February 8-12). Also, Dr. Curphy was in attendance. While there, we met with our state congressional team of Senators Durbin and Duckworth to highlight the importance of short term Pell and Second Chance Pell, along with highlighting other key issues, in our sessions with the Senators and Illinois Community Colleges Trustees, Presidents, and students, Senator Durbin was presented the ACCT Advocacy Award for Higher Education. We also met with Congressman Mike Bost.

The new law HB2152 – Illinois Mental Health Early Action on Campus Act will come into effect on July 1, 2020. All colleges and universities are expected to provide access to mental health services to our students. ICCTA is working with NAMI of Chicago, IL, to secure some funding.

Govern Pritzker is proposing 50 million dollars in MAP allocation dollars for the upcoming school year.

The next ICCTA seminar and board of Representative meeting will be held in Bloomington, IL, March 13th & 14th. There will be a panel discussion regarding campus security.

The date for the next Southeast Region Trustees meeting is April 7th at SCC. More information will be forthcoming.

X. Interim President's Report

K-12 Outreach

Dr. Curphy has been attending the monthly IASA ((Illinois Association of School Administrators) meeting at John A. Logan College. In addition, Dr. Curphy has begun to meet with each of the Superintendents to review the Dual Credit Model Partnership agreement and the Shawnee Community College Agreement. Each school district may choose which agreement they want to sign. Thus far, I have met with Superintendents, Josh Stafford, from Vienna School District, Edwin Shoemate from Cobden School District and Jonathon Green from Meridian School District.

ACCT Legislative Summit

Dr. Curphy attended the ACCT National Legislative Summit in Washington D.C. She attended the all-day Advocacy Leadership Academy where they reviewed Higher Education Policy; Integrating Students and other Stakeholders into your Advocacy Efforts; The Importance of Advocating as One Voice and Making the Most of Your Congressional Meetings. One of the lessons I learned from this Summit is that is important for the college to maintain good relations with our Congressional Delegation throughout the year. We need to be prepared and know our facts before we meet with them. In addition, they really want to hear from our students so we need to have students represented during our advocacy efforts.

I attended a session on Building a Culture of Advocacy on Campus and realized that we need to create a culture of advocacy as part of our efforts with our student organizations. We can recruit our student leaders or any student who is interested in supporting the college's legislative endeavors by telling their story. For it is their story that our Congressional Delegation is interested in.

Trustee Patton and myself met individually with U. S. Representative Mike Bost, and U.S. Senator Tammy Duckworth and U S Senator Richard Durbin in a large group session. The 2020 Community College Federal Legislative priorities center around the Reauthorization of the Higher Education Act; Investing in Education and Workforce Development and Support Dreamers. The detail for these initiatives has been passed out.

Important Upcoming Dates/Announcements

March 18, 2020 8:30 am – 12:00 pm Career/Transfer Fair

March 19, 2020 9:00 am – 2:00 pm High School Business Skills Competition

April 3 & 4, 2020 12:00 p m (Fri) 7:00 pm (Fri-Sat) Century School Musical Performance

April 11, 2020 10:00 am – 12:00 pm PTK Easter Egg Hunt

Respectfully yours,



Dr. Kathleen Curphy
Interim President

XI. Vice Presidents' Reports

A. Academic Affairs

DEAN'S REPORT

The Dean's office is making preparations to host district high school juniors and seniors for CTE Day on February 25. During this event held on main campus, high school students receive a hands-on sampling of five different CTE programs. In addition to CTE Day during the month of February and first week of March, the Dean's office is organizing advisory committee meetings for all of our CTE programs. The purpose of the advisory committee meetings is to collaborate with individuals from local industry, high schools, employment agencies, past and current students, etc., for the purpose of program improvement. Surveys from the advisory committee meetings also informs the Comprehensive Local Needs Assessment (CLNA) section of the Carl D. Perkins grant application due May 1.

LIBRARY

Tracey Johnson, librarian, and Rachel Hannan, part-time library assistant, have completed the FY 19 ILLINET interlibrary loan activity report and Tracey has filed the annual library certification. Both are required by the Illinois State Library. Interlibrary loan activity continues to be high. The SCC library consistently lends more books, DVDs, and other items than it borrows, lending roughly three items for everyone it borrows. Through the Illinois Heartland Library System (IHLS), SCC lends and borrows within the state. Through IHLS, participating libraries have access to the shared holdings of over 500 libraries. Within IHLS, SCC is part of a library automation system called SHARE (Sharing Heartland's Available Resources Equally). SCC also lends and borrows out of state, through the OCLC library cooperative.

In FY19, counting renewals, SCC's library lent items 2,463 times to other libraries. This includes 2,450 in-state and 13 out-of-state transactions. Counting renewals, the library borrowed items 744 times. This includes 702 times from other Illinois libraries and 42 times from libraries out of state.

The library offered the annual hot cocoa treat for students during fall semester finals week and the first week of spring semester. The coffee and hot cocoa station has been enjoyed so much by students that the library is continuing to offer coffee and an encouraging word throughout the semester.

INSTRUCTIONAL TECHNOLOGY

Zoom systems have been installed at Anna, Metro, and Cairo with the help of Chris Clark and the IT department. Staff and faculty can now attend conferences and meetings without driving to main campus. Three rooms on campus have had the equipment installed (2090, Founders Room and River Room). This will eliminate drive time and

mileage costs. Testing continues on the possible replacement of Polycom rooms with Zoom. The testing this semester is between Anna, Metro, and Main. Russ Also helped with various events on campus.

Rob Lucas helped with the Academic Challenge on campus. Rob continues to work on the knowledge base. It consists of helpful articles on using college services, including Moodle, mySCC, email and other services and software. This knowledge base is constantly growing. Rob adds items as he sees a need.

EXTENSION CENTERS

Anna Center

On February 4, CN Railroad held safety training, which included a CPR class in the conference room. There was a CPR course taught in the conference room on February 11 and 14. A Driver Safety course was taught at the Anna Center on February 22. The Union County CEO program held their monthly board meeting on February 18. On February 25, the Illinois Department of Agriculture hosted a pesticide testing event in the conference room.

Cairo Center

The Cairo Center hosted a 2020 Census Job Recruitment Event on January 28 for all those interested in employment with the Census. Additionally, the local Lion's Club, University of Illinois Extension and Gideon International were all vendors for the event.

An anonymous donor donated \$40,000 to form the "Cairo Horizons Scholarships." This scholarship is for five graduating seniors from Cairo High School, for up to \$2,000 per semester each, covering tuition and books to encourage students to attend SCC. The Epsilon Lambda Omega chapter of Alpha Kappa Alpha Sorority, through their "College Admission Process Program," partnered with the Cairo Center and Cairo High School on January 31 to assist students at Cairo High with information regarding college expectations, admission procedures and SCC scholarship packets. The majority of the seniors present were excited and stated their intention was to continue with SCC until degree completion.

Metro Center

An additional Accuplacer testing date for Joppa students was held on January 24. Scholarship applications were submitted for both Massac County and Joppa high schools on February 3.

There were two community activities at the Metro Center during February. Every Thursday, Shawnee Development LIHEAP (Low Income Home Energy Assistance Program) held late office hours at the Metro Center from 4:00pm until 7:00pm; and, the Drivers Safety class was held on Thursday, February 19.

Vienna Center

Scholarship forms were turned in for Vienna and Goreville High School. Ambassadors and Center Director Teale Betts attended the Goreville vs. Vienna game and threw out Shawnee College swag. The Census coordinator was present twice in February to inform the community and students about available jobs for the Census. Late start classes began and are going well. A Food Sanitation Course will be offered at Vienna on March 21 at the Vienna Center.

PERKINS & DUAL CREDIT REPORT

Perkins Update

Currently this spring, the Perkins Grant is serving twenty (20) new students to the program while five (5) are returning from the fall. These students are receiving assistance with books and mileage reimbursements. Since February is also CTE month, Cathrine would like to set up classroom visits to explain the Perkins Grant to CTE classes, with a hope to increase awareness and give students an opportunity to make an appointment to fill out an application for the Perkins program. In addition to serving new and returning students, Cathrine is working on the Comprehensive Local Needs Assessment, CLNA, which is a new component of the Perkins V reauthorization. This assessment will help identify any inequities throughout the campus and CTE programs. A packet has been created for advisory committee meetings which will assist in data collection. The CLNA is due on May 1 as part of the local application process for Perkins funding.

Professional Development

Cathrine Hoekstra has attended two meetings that focus on the WIOA/LWIA local plan and regional plan. The first meeting was at Man-tra-con in Marion, Illinois and the second at Rend Lake College. These two meetings provided an opportunity to network about the state plan as well as alignment and needs identified in the local needs assessment process (CLNA). There have been a series of webinars provided by the OCCRL (Office of Community College Research and Leadership) on Racial Equity, Equity Gaps, and the CLNA process that Cathrine has participated in as well. Cathrine will be attending, along with Dr. Shelby, the CLNA Equity Academy in March at Kaskaskia College.

TRUCK DRIVING PROGRAM REPORT

Truck Driving started a new class on January 13 and has an enrollment of six students. Coordinator Kelly Jennings implemented textbooks from JJ Keller as an added resource for students in the program. The Federal Motor Carrier Safety Administration (FMCSA) extended the mandatory Entry Level Driver Training requirement to February 2022, but SCC is moving forward with our application well ahead of the deadline. CDL test for students will take place the last week of February.

NURSING

Nursing faculty have been busy with teaching classes, clinicals, IV therapy skills lab, and OB simulations on birthing babies. When classes and clinical are not in session, the nursing faculty meet to work on the ACEN candidacy presentation that is due early April. In addition, plans are being made to coordinate an advisory board meeting in late March. Since this year marks the 50th anniversary of Shawnee Community College's practical nursing program, and it is the "Year of the Nurse" nationwide, special plans are being made for this year's nurse pinning program to be held Friday, May 8, 2020 during National Nurses' Week.

WORKFORCE INNOVATION

Workforce Development

The division will begin offering approximately seven hundred on-line, non-credit career training programs through a partnership with Ed2Go, a national provider of on-line courses. Courses will include recreational offerings as well as an extensive array of programs designed to provide the skills necessary to acquire professional level positions for many in-demand occupations; either instructor-led or self-paced. To promote the courses a separate divisional web-page is being developed that is linked to the main SCC site. Many of the training programs meet national industry standards; are certificated and eligible for WIOA, Perkins and other types of grant funding.

Small Business Development

Bret Whitnel, Interim Director of the SBDC and Dr. Gregory Mason attended the first of three separate Informational Vendor Workshops scheduled by Walker's Bluff over the next 3 months to provide information on how to businesses can become a vendor for Walker's Bluff. The workshops provide individuals and small businesses with information about how to get certain certifications (e.g. minority owned business certification or women owned business certification, etc.), information on starting a NEW business, as well as opportunities to be part of future Work-Cooperative. Mr. Whitnel and Dr. Mason are sharing this information with their SBDC clients.

Master Grant Strategy

Dr. Mason led a meeting of college faculty, staff and administrators to begin development of a grant strategy for the college. Dr. Mason is seeking input to identify funders (private foundations, corporate philanthropy programs, government-sponsored grants) SCC should focus on pursuing for grants, and to the degree possible, specific opportunities of interest from each funding source. Working in coordination with Gene Honn, director of the Saints Foundation, insights from the group on their area's long- and short-term goals, specific needs, capabilities and resources will guide the college's search for grant funding. The group also discussed the institutional structure needed to vet grant opportunities, ensure on-time responses and accountability for follow-through.

Kathleen Curphy

Dr. Kathleen Curphy, Interim President

March 2, 2020

Date

B. Financial & Campus Operation

March 2, 2020

The fiscal year 2021 budget process has started. Email notification to the budget officers has been sent. We are to continue with the zero based budgeting for the upcoming fiscal year.

Don Koch, Chris Clark, Jared English, and Rick Bigham attended wheel chair training for the 14 passenger bus with wheel chair lift that was purchased last month.

The IT staff has been working with Gene Honn, the Foundation Director on the installation of the software Raiser's Edge for the Foundation. Working on compiling a list of technology needs that can be grant funded. Planned for the implementation of the IP address conversion during spring break for all campuses. Installed digital signage computers at extension centers. CROA training is scheduled for the week of February 24th.

Security has been in discussion on purchasing a new security camera system and the toured a facility with the similar setup. They signed up for the Illinois Department of Public Health SIREN notification.

Bid opening for the boiler replacement capital project will be on February 26, 2020. The project will begin after the completion of the spring semester. The main campus site lighting project has been completed. This includes the installation of lights in the truck driving training area. The design work is nearing completion for the main campus roof replacement project and the building K chiller replacement. Once the design phase is completed, bid letting will follow.

Human Resources has been working on annual reports that are due to ICCB. Also working on processing applications for current positions.

Brandy Woods

Brandy Woods

Interim Vice President of Financial and Campus Operations

Recruitment

In addition to ongoing recruitment activities, SCC hosted the Upward cheerleaders from Cairo on February 8, 2020. The cheerleaders provided halftime entertainment and had an opportunity to take pictures with the mascot. Approximately 50-65 cheerleaders attended and we offered free popcorn, hot dogs, and water to the participants. During this event, parents and grandparents had an opportunity to tour the campus and receive recruitment material for Shawnee Community College.

Student Activities

Diversity & Inclusion Committee: The Diversity & Inclusion Committee, chaired by John Sparks, began planning for the Black History Month (February 2020). This year's national theme is 'African Americans and the Vote,' exploring 150 years (and more) of the struggle to ensure that African Americans are able to participate in American democracy fully. An upcoming event features Chris Vallillo. Mr. Vallillo is a Singer/Songwriter and Folk Musician based in Macomb, Illinois and creator of the show "Oh Freedom! Songs of the Civil Rights Movement". Chris will be performing at Main Campus in the Ed Center on Wednesday, February 26, 2020, at 12:00 pm.

Athletic Department

Our community and institution lost a great man and coach in Bob Murley on January 22, 2020. I lost a good friend and colleague whom I first met as a 7th grader at Metropolis Jr. High School. Coach Murley was a straight shooter that led with his heart and loved coaching. He struggled with technology; therefore, often, I would send emails for him, submit his hours worked, and print and setup his roster/schedule. I didn't mind doing those things for Coach, and I will genuinely miss his visits, his humor, and his counsel. As he left my office, he would always say two things; "You only need one more point coach." and "I love you." At 73 years old Coach Murley was doing exactly what he loved. Hopefully, everyone was as fortunate as I.

John Sparks
Athletic Director

Program Updates

Men's Basketball - John Sparks

- Overall 13-8 / GRAC 8-4
- Currently, in 5th place, w/ 8 games remaining
- Homecoming February 22nd vs. #5 Vincennes University 3 pm
- Sophomore Night February 26th vs. Olney Central 7:30 pm

Women's Basketball - Chevis Thompson

- Overall 9-10 / GRAC 4-8
- Currently, in 7th place, w/ 8 games remaining
- Homecoming February 22nd vs. Vincennes University 1 pm
- Sophomore Night February 26th vs. Olney Central 5:30 pm

Softball - Terry Amis

- Preparing for their Spring Season
- 1st game February 14th and 15th at Booneville, MS
- 1st home game February 20th vs. Jackson State

Baseball - Ken Reichart

- Preparing for their Spring Season
- 1st game February 22nd and 23rd at Motlow State, TN
- 1st home game March 7th vs. Milwaukee Tech at 12 pm

Volleyball

- Recruiting

Educational Talent Search/Student Success Services (TRIO)

The TRIO programs hosted the Southern Region for TRIO Day South on Saturday, February 22. TRIO programs will be represented from colleges and universities throughout Southern Illinois during this one-day event.

Financial Aid

As of January 31, 2020, the Financial Aid department has assisted 394 students in person with their financial aid needs for the spring 2020 semester (not including phone calls and e-mails) since January 1, 2020. As of January 31, 2020, they've responded to 58 student inquiries for the spring 2020 semester through the finaid@shawneec.edu e-mail address (not including the emails sent directly to each staff member) since January 1, 2020; this is in line with prior spring semester activities.

Student Success Center

Testing Lab: There were 707 exams administered: 602 ACCUPLACER, 1 HOAE (Health Occupations Aptitude Exam), 31 TEAS (PN), 14 TEAS (ADN), 20 make-up exams, 5 Pearson Vue exams, 10 tests with accommodations, 1 Constitution exam, 1 TABE (Test for Adult Basic Education), 1 Work Keys and 1 Distance Learning exams.

Career Services

The Coordinator of Career Services attended several advisory meetings during February to help ensure that current programs are meeting industry standards. Obtaining this information will help develop workshops to be presented to students to make sure students are work-ready after completion. During these meetings, she promoted the upcoming annual job fair.

The coordinator, during the month of February, also hosted workshops for 25 local high school seniors that entailed resume writing and soft skills training. Several of these high school seniors are looking to go into the workforce after graduation or look at vocational careers. She

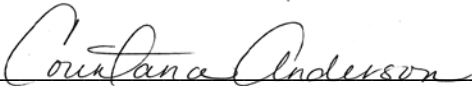
disseminated information on several of the programs that the College has to offer and helping them to start career exploration in these careers. She visited Cobden High School and worked with 27 seniors on career exploration and guided them on how to develop a career plan. Kuder Journey was administered, and the results were discussed individually with each student and shared with the guidance counselor and the SCC recruiter/academic advisor for future planning.

Saluki Transfer Day

Several of our students attended the Saluki Transfer Day at Southern Illinois University-Carbondale on Monday, February 24, 2020. Students were given tours, allowed to meet with their transfer advisor, and complete an application for their continued studies there. Students graduating in May or completing their degree in the summer or fall of this year were invited to attend.

Professional Development

The Vice President of Student Success and Services attended a webinar “Legalized Use of Recreational Cannabis in Illinois: Workplace Chaos or No Need to Worry.” While this webinar focused on best practices for cannabis-related employment policies and procedures, it was informative around liability and what we need to do to best serve our students.



Countance Anderson, Ed.D. Vice President of Student Success and Services

2/5/2020

Date

MOTION NO. 3

CONSIDERATION OF TUITION AND TECH FEE INCREASE STARTING SUMMER SEMESTER 2020

A motion was made by Steven Etter and seconded by Don Patton to approve an increase tuition rates effective summer semester 2020 to the following rates per credit hour:

In District	\$125.00
Out of District	\$188.00
Out of State	\$209.00
International	\$209.00
Tech Fee	\$ 15.00

- Mr. Steve Heisner -no
- Mr. Don Patton - yes
- Mr. Randall Rushing - yes
- Mr. John Windings - no
- Ms. Andrea Witthoft - absent
- Mr. Michael McMahan - absent
- Mr. Steven Etter, (advisory vote) no
- Ms. Cathy Belcher - yes

Results: 3 yeas, 2 nays, 0 abstention, 2 absent. The Chairman declared the motion carried.

MOTION NO. 4

CONSIDERATION OF APPROVAL OF COLLEGE FEES FOR FY2021

A motion was made by Cathy Belcher and seconded by Don Patton to approve the college fees for FY2021 as presented. (**Attachment #1**)

- Mr. Don Patton - yes
- Mr. Randall Rushing - yes
- Mr. John Windings - yes
- Ms. Andrea Witthoft - absent
- Mr. Michael McMahan - absent
- Mr. Steven Etter, (advisory vote) - yes
- Ms. Cathy Belcher - yes
- Mr. Steve Heisner - yes

Results: 5 yeas, 0 nays, 0 abstention, 2 absent. The Chairman declared the motion carried

MOTION NO. 5

CONSIDERATION OF REVISION OF DUAL CREDIT POLICY (FIRST READ)

This is a first read. No action is required.

MOTION NO. 6

CONSIDERATION OF UPGRADED SECURITY SYSTEM

A motion was made by Don Patton and seconded by John Windings

to approve the Security System Upgrade. (**Attachment #4**)

Prepare Bids at Boards Request

- Mr. Don Patton - yes
- Mr. Randall Rushing - yes
- Mr. John Windings - yes
- Ms. Andrea Witthoft - absent
- Mr. Michael McMahan - absent
- Mr. Steven Etter, (advisory vote) - yes
- Ms. Cathy Belcher - yes
- Mr. Steve Heisner - yes

Results: 5 yeas, 0 nays, 0 abstention, 2 absent. The Chairman declared the motion carried

MOTION NO. 7

**CONSIDERATION OF APPROVAL OF THE BID FOR THE BOILER REPLACEMENT
AT MAIN CAMPUS**

A motion was made by John Windings and seconded by Steve Heisner
to approve the bid for the boiler replacement at main campus.

Mr. Don Patton - yes
Mr. Randall Rushing - yes
Mr. John Windings - yes
Ms. Andrea Witthoft - absent
Mr. Michael McMahan – absent
Ms. Cathy Belcher - yes
Mr. Steve Heisner - yes

Results: 5 yeas, 0 nays, 0 abstention, 2 absent. The Chairman declared the motion
carried.

MOTION NO. 8

XIV. EXECUTIVE SESSION

A motion was made by Steven Etter and seconded by Steve Heisner to **adjourn and go into executive session** at 6:45 p.m. for the purpose of discussing:

XV. Executive Session

1. Consideration of Extension, Alteration, Performance, or Compensation of Employees' Employment pursuant to 5 ILCS 120/2 (c) (1)
 - a. Consideration of Presidential Search – **Executive Session Tab, p. 1** pursuant to 5 ILCS 120/2 (c) (1)
 - b. Ratification of Employment of Part-Time Faculty/Staff for Spring 2020 – **Executive Session Tab, p. 1** pursuant to 5 ILCS 120/2 (c) (1)
 - c. Discussion of Interim President Evaluation – **Executive Session Tab, p. 1** pursuant to 5 ILCS 120/2 (c) (1)
2. Consideration of Non-Renewal, Resignation, or Termination of any staff or employee of the College pursuant to 5 ILCS 120/2 (c) (1) – **Executive Session Tab, p. 1**
 - a. Non-Renewal **Executive Session Tab, p. 1**
3. Discussion of Collection Bargaining Negotiations pursuant to 5 ILCS 120/2 (c)(2) – **Executive Session Tab, p. 1**
4. Consideration of Items That May Lead or Have Led to Litigation pursuant to 5 ILCS 120/2 (c) (11) – **Executive Session Tab, p. 1**

On roll call vote, the members voted as follows:

Mr. John Windings – yes
Ms. Cathy Belcher - yes
Mr. Don Patton - yes
Mr. Michael McMahan-absent
Mr. Steven Etter, (advisory vote) - yes
Mr. Randall Rushing - yes
Ms. Andrea Witthoft - absent
Mr. Steve Heisner – yes

Results: 5 yeas, 0 nays, 0 abstention, 2 absent. The Chairman declared the motion carried.

MOTION NO. 9

A motion was made by Steven Etter and seconded by Steve Heisner to adjourn out of executive session at 7:52 p.m.

On roll call vote, the members voted as follows:

Mr. Don Patton – yes
Mr. Steve Heisner - yes
Mr. Michael McMahan - absent
Ms. Cathy Belcher - yes
Mr. Randall Rushing - yes
Mr. John Windings - yes
Mr. Steven Etter, (advisory vote) - yes
Ms. Andrea Witthoft - absent

Results: 5 yeas, 0 nays, 0 abstention, 2 absent. The Chairman declared the motion carried.

MOTION NO. 10

A motion was made by Steve Heisner and seconded by John Windings to approve the minutes of the executive session held on March 2, 2020.

On roll call vote, the members voted as follows:

Ms. Cathy Belcher - yes
Mr. Michael McMahan - absent
Mr. Randall Rushing - yes
Mr. Don Patton - yes
Mr. John Windings - yes
Ms. Andrea Witthoft - absent
Mr. Steve Heisner - yes
Mr. Steven Etter, (advisory vote) - yes

Results: 5 yeas, 0 nays, 0 abstention, 2 absent. The Chairman declared the motion carried.

MOTION NO. 11

RATIFICATION OF EMPLOYMENT OF PART-TIME FACULTY/STAFF FOR SPRING 2020

A motion was made by Don Patton and seconded by Steven Etter

To approve the ratification of part-time faculty/staff for spring 2020 as presented.

Name	Status	Course/*Location
Johnson, Connor	PT Staff	ETS Tutor
Pearcy, Sherri	PT Staff	Adult Ed Instructor – Alternative HS
Reichert, Kendall	PT Staff	Head Baseball Coach
Turner, Gregory	PT Staff	Assistant Baseball Coach

On roll call vote, the members voted as follows:

- Mr. Randall Rushing - yes
- Mr. John Windings - yes
- Ms. Andrea Witthoft - absent
- Mr. Michael McMahan - absent
- Mr. Steven Etter, (advisory vote) - yes
- Ms. Cathy Belcher - yes
- Mr. Don Patton - yes
- Mr. Steve Heisner - yes

Results: 5 yeas, 0 nays, 0 abstention, 2 absent. The Chairman declared the motion carried.

MOTION NO. 12

NON-RENEWAL OF FULL TIME FACULTY MEMBER

A motion was made by John Windings and seconded by Steve Heisner

to approve Non-Renewal of Mary Fischer as a Faculty Member Effective May 15, 2020.

On roll call vote, the members voted as follows:

Mr. Don Patton - yes
Mr. Randall Rushing - yes
Mr. Steve Heisner - yes
Mr. Steven Etter, (advisory vote) - yes
Ms. Cathy Belcher -
Mr. John Windings - yes
Ms. Andrea Witthoft - absent
Mr. Michael McMahan - absent

Results: 5 yeas, 0 nays, 0 abstention, 2 absent. The Chairman declared the motion carried.

MOTION NO. 13

A motion was made by Don Patton and seconded by Steven Etter

to adjourn at 7:58 p.m.

On roll call vote, the members voted as follows:

Ms. Andrea Witthoft - absent
Ms. Cathy Belcher - yes
Mr. Steve Heisner - yes
Mr. Michael McMahan - absent
Mr. Don Patton - yes
Mr. Randall Rushing - yes
Mr. John Windings - yes
Mr. Steven Etter, (advisory vote) – yes

Results: 5 yeas, 0 nays, 0 abstention, 2 absent. The Chairman declared the motion carried.

Submitted by:

Ms. Andrea Witthoft, Secretary

Date

ATTEST:

Ms. Cathy Belcher

Mr. Randall Rushing

Mr. Don E. Patton

Mr. Michael McMahan

Mr. Steve Heisner

Mr. John Windings