



ACCESS CODE ADOPTION FORM

COURSE: _____

DIVISION: _____

PRESENT ACCESS CARD (CONNECT CARD/MYMATHLAB)

TITLE	
CONSUMABLE	
EST COST	
EST RETAIL	
LAST CHANGE	

PROPOSED ACCESS CARD (CONNECT CARD/MYMATHLAB)

TITLE				
AUTHOR				
EDITION				
ISBN				
PUBLISHER				
EST COST				
EST RETAIL				
CONSUMABLE	YES	NO		
CLASS FORMAT	ALL	HYBRID	ONLINE	FACE TO FACE
REQUIRED/OPTIONAL	R/O	R/O	R/O	R/O
JUSTIFICATION FOR CHANGE				

STEPS FOR APPROVAL (SIGNATURE & DATE)

INSTRUCTOR	
CHAIR	
BOOKSTORE	
VICE PRESIDENT	
PRESIDENT	

NOTE: Book adoptions should be used for a minimum of three years, unless course material dictates earlier change. Adoptions must be submitted one month prior to registration beginning for the proposed semester. The Chair and VP should maintain a file copy. Official textbooks are approved by the Board of Trustees upon the recommendation of the College President. (Rev. 1/30/2017)