Information Processing

Job Responsibilities:

- Information System Managers (IT Managers) plan, coordinate, and direct computer-related activities in an organization.

- They help determine the information technology goals of an organization and are responsible for implementing computer systems to meet those goals.

- IT Managers also conduct computer diagnosis to investigate and resolve problems and to provide technical assistance and support.

This is the program for you!

In the Information Processing program at Shawnee Community College, students will learn how to electronically input, edit, store, and recall written communications. At the completion of this program, students will have the necessary skills to work with computer software applications, operating systems and test for the Microsoft Office Specialist Certificate.
Credential Opportunities at SCC

- AAS Degree (Associate of Applied Science)

The Information Processing program will transfer into the Information System Technology Program at SIUC.

Possible Career Opportunities

- IT Manager
- IT Project Manager
- Project Manager
- Senior Lead Project Manager
- Transition Manager
- Manager of IT

...and more!

Earning Capacity

IT Managers earn an average salary of $81,800 (Based in Illinois).

For more information visit www.onetonline.org

Contact Information

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Shawnee Community College