

**REGULAR MEETING  
OFFICE OF SHAWNEE COMMUNITY COLLEGE  
8364 SHAWNEE COLLEGE ROAD - ULLIN, ILLINOIS  
February 7, 2011**

A regular meeting of the Board of Shawnee Community College District No. 531 was held on February 7, 2011. The meeting was called to order by Chair Maxine Russell. The roll call was as follows:

Present

Ms. Cathy Belcher  
Mr. Scott Farmer  
Dr. Manul Goins  
Mr. Don E. Patton  
Ms. Maxine Russell  
Mr. Wesley Wright  
Ms. Shannon Knowles (student trustee)

Absent

Dr. Richard Trampe

Others Present

Dr. Larry Peterson, President  
Matt Ferrell, Attorney  
Tim Bellamey, Vice President of Instructional Services  
Carolyn Kindle, Interim Vice President of Student and Administrative Services  
Tiffiney Ryan, Chief Financial Officer  
Jean Ellen Boyd, Dean of Instructional Services  
Becky Casper, Administrative Assistant  
John Price, Foundation President  
Greg Legan, Foundation Director  
Candy Eastwood, Coordinator of Center for Community/Economic Development  
Chris Vellella, Instructor  
Sharon Felker, Public Information Specialist  
Carol Belt, Division Chair/Instructor  
Mary Smith, Instructor  
Tracy Lohstroh, Instructor  
Angie Johnson, Instructor  
Denise Griffith, Instructor

A motion was made by Mr. Scott Farmer and seconded by Mr. Don E. Patton to approve the consent agenda as follows:

- A. Minutes of the public hearing and regular meeting of January 3, 2011
- B. Consideration of Treasurer's Report
- C. Approval of Bills

Education Fund	\$1,013,473.63
Building Fund	92,134.41
Restricted Bldg Fund	152,478.35
Bond & Interest Fund	0.00
Auxiliary Enterprises Fund	61,013.95
Rest. Purposes Fund (grants)	129,743.25
Rest. Purposes – FWS	9,501.92

Rest. Purposes – PELL	29,108.00
Rest. Purposes – SEOG	0.00
Trust and Agency Fund	30,964.78
Audit Fund	0.00
Liab. Prot. Settlement Fund (TORT)	28,900.18
GRAND TOTAL	\$1,547,318.47

On roll call vote, the members voted as follows:

Ms. Cathy Belcher - yes

Mr. Scott Farmer - yes

Dr. Manul Goins - yes

Mr. Don E. Patton - yes

Ms. Maxine Russell - yes

Dr. Richard Trampe - absent

Mr. Wesley Wright - yes

Ms. Shannon Knowles - yes (advisory vote)

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Mr. Don E. Patton and seconded by Mr. Wesley Wright to approve the addendum to the Restricted Purposes Fund to repay an inter fund loan originally made on 5/31/10 from the education fund to the restricted purposes fund (\$65,000).

**SHAWNEE COMMUNITY COLLEGE**

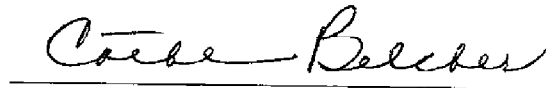
**ADDENDUM TO RESTRICTED PURPOSES FUND**

February 7, 2011

<u>Date</u>	<u>Vendor</u>	
12/31/10	Shawnee Community College Education Fund Ullin, IL 62992	\$65,000.00

To repay an inter fund loan originally made on 5/31/10 from the education fund to the restricted purposes fund.

  
Chairman

  
Secretary

2/7/11  
Date

On roll call vote, the members voted as follows:

Ms. Shannon Knowles - yes (advisory vote)

Ms. Cathy Belcher - yes

Mr. Scott Farmer - yes

Dr. Manul Goins - yes

Mr. Don E. Patton - yes

Ms. Maxine Russell - yes

Dr. Richard Trampe - absent

Mr. Wesley Wright - yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Dr. Manul Goins and seconded by Mr. Scott Farmer to approve the addendum to the Bond & Interest Fund to repay an inter fund loan originally made on 11/30/10 from the working cash fund to the bond & interest fund (\$43,000).

**SHAWNEE COMMUNITY COLLEGE**

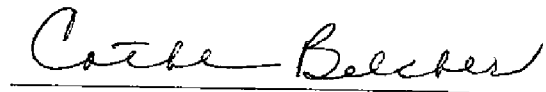
**ADDENDUM TO BOND & INTEREST FUND**

February 7, 2011

<u>Date</u>	<u>Vendor</u>	
12/31/10	Shawnee Community College Working Cash Fund Ullin, IL 62992	\$43,000.00

To repay an inter fund loan originally made on 11/30/10 from the working cash fund to the bond & interest fund.

  
Chairman

  
Secretary

2/7/11  
Date

On roll call vote, the members voted as follows:

Mr. Wesley Wright - yes

Ms. Shannon Knowles - yes (advisory vote)

Ms. Cathy Belcher - yes

Mr. Scott Farmer - yes

Dr. Manul Goins - yes

Mr. Don E. Patton - yes

Ms. Maxine Russell - yes

Dr. Richard Trampe - absent

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Mr. Wesley Wright and seconded by Mr. Don E. Patton to approve the addendum to the Working Cash Fund to make an inter fund loan from the working cash fund to the education fund to cover a shortage of funds (\$140,000).

**SHAWNEE COMMUNITY COLLEGE**


**ADDENDUM TO WORKING CASH FUND**

February 7, 2011

<u>Date</u>	<u>Vendor</u>	
12/31/10	Shawnee Community College Education Fund Ullin, IL 62992	\$140,000.00

To make an inter fund loan from the working cash fund to the education fund to cover shortage of funds.

  
Chairman

  
Secretary

2/7/11  
Date

On roll call vote, the members voted as follows:

Dr. Richard Trampe - absent

Mr. Wesley Wright - yes

Ms. Shannon Knowles - yes (advisory vote)

Ms. Cathy Belcher - yes

Mr. Scott Farmer - yes

Dr. Manul Goins - yes

Mr. Don E. Patton - yes

Ms. Maxine Russell - yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Mr. Scott Farmer and seconded by Dr. Manul Goins to approve the addendum to the Working Cash Fund to make an inter fund loan from the working cash fund to the building fund to cover a shortage of funds (\$10,000).

**SHAWNEE COMMUNITY COLLEGE**

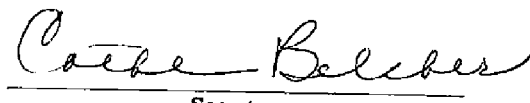
**ADDENDUM TO WORKING CASH FUND**

February 7, 2011

<u>Date</u>	<u>Vendor</u>	
12/31/10	Shawnee Community College Building Fund Ullin, IL 62992	\$10,000.00

To make an inter fund loan from the working cash fund to the building fund to cover shortage of funds.

  
Chairman

  
Secretary

2/7/11  
Date

On roll call vote, the members voted as follows:

Ms. Maxine Russell - yes  
Dr. Richard Trampe - absent  
Mr. Wesley Wright - yes  
Ms. Shannon Knowles - yes (advisory vote)  
Ms. Cathy Belcher - yes  
Mr. Scott Farmer - yes  
Dr. Manul Goins - yes  
Mr. Don E. Patton - yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

### **Faculty Report**

Chris Vellella reported:

- The nursing department is proud to report the 2010 NCLEX licensure results for the Practical Nursing and Associate Degree Nursing programs are as follows:

#### Practical Nursing

SCC Pass Rate Percentage – 100% (5<sup>th</sup> year in a row for a 100% pass rate)  
State Pass Rate Percentage – 91%  
National Pass Rate Percentage – 87%

#### Associate Degree Nursing

SCC Pass Rate Percentage – 92%  
State Pass Rate Percentage – 88%  
National Pass Rate Percentage – 87%

- The Future Teachers Organization is hosting the SAINTS READ celebration on Saturday, February 12. Many area elementary students and their families will be on campus to celebrate the reading success of the youngsters who met their reading goals for November and December. The students will take part in a pizza party and receive certificates of recognition. Prizes will be drawn and they will be given V.I.P. seating at the homecoming ballgame. Sharon Walker and Coach Sparks, along with Future Teacher Club members and athletes will host the party and honor these young readers.
- Ruth Smith read Quality Counts early childhood education grants that are funded through the Illinois Department of Human Services. The final grant award meeting was held on Saturday, February 5<sup>th</sup>, at the Child Care Resource and Referral Agency in Carterville, IL. Approximately \$55,000 was awarded to local providers.

### **Vice-Presidents' Reports**

Tim Bellamey reported:

- He, along with Jean Ellen Boyd and Dee Blakely met with Todd Winters from the SIU-C School of Agriculture to discuss the partnership between SIU and SCC. The college will be offering an Ag Mechanization course this summer.
- The late start semester began today. It was not a great day to start due to the bad weather but the late start classes will be monitored for enrollment.

Carolyn Kindle reported:

- Recruiters have been in high schools.
- The ambassadors sat up an informational table at the Southeast Egyptian Conference held here on campus on Saturday, February 5<sup>th</sup>. They helped guide people to the hospitality room.

- February is Financial Aid Awareness month
- TRIO Day South is being held here on campus on February 26<sup>th</sup>. There are 191 students signed up. The following schools are participating: Rend Lake, John A. Logan, SIUE, and SIUC.
- There are 65 riders for the SMART program right now. Don asked what the cost was to ride SMART. Carolyn reported that it costs \$200 per semester and that the number of riders are down from 70 last semester.

Tiffiney Ryan reported:

- Reminded everyone of the special board meeting on Thursday, February 10<sup>th</sup> at 4:00 p.m. and the importance to have a quorum. There was some discussion among the board members and it was determined that there would be a quorum.
- The college received \$178,000 from the state. This is credit hour grant money from August which means we have been paid for credit hours and apportionment for the months of July and August. Wesley asked how much the state owes us as of right now. Tiffiney responded \$3.2M.

#### **Student Trustee Report**

Shannon Knowles reported:

- The college hosted an Alcohol and Drug Awareness Workshop on February 2<sup>nd</sup>. Bridgett Rice an Illinois State Trooper presented the workshop. Phi Theta Kappa, Ambassadors and the Student Senate sponsored this event.
- The Ambassadors sponsored a 3-point shoot out on Monday, February 7<sup>th</sup>. Drake Adams won the shootout and received a \$25 gift card.
- Homecoming is scheduled for Saturday, February 12<sup>th</sup> from 6:00 – 9:00 p.m. The men's and women's games are at 2:00 and 4:00 p.m.

#### **Foundation Report**

Greg Legan reported:

- The Foundation has changed their meetings to quarterly meetings. Cathy Belcher stated she had no report.

#### **ICCTA Report**

Don E. Patton reported:

- There are two upcoming ICCTA Meetings
  - February 15, 2011 – National Legislative Summit in Washington DC
  - March 11-12, 2011 – Board of Representatives Meeting in Schaumburg, IL

#### **President's Report**

Dr. Peterson reported:

- He and Tim Bellamey will be attending a President's Council/Chief Academic Officer meeting in Bloomington on Thursday and Friday of this week.
- He will be in Washington DC February 13-16 for the National Legislative Summit. There are meetings scheduled with the legislators.
- He stated he was very proud of our nursing faculty and program and thinks they do a great job. We will be touring the new nursing lab/classroom area. He invited Carol Belt to talk about the nursing program and she indicated she would do so during the tour.
- Larry introduced Candy Eastwood and talked briefly about their newly renovated classroom/lab area. He invited Candy to talk about the Business & Industry Training Center and she indicated she would do so during the tour also.

- Old carpet has been replaced throughout the building. We will see that on our way back from the nursing and B & I areas. There is still some painting to do.

The meeting was stopped at 5:44 p.m. to do a tour of the nursing lab/classroom area and the new Business & Industry Training Center. The meeting began again at 6:38 p.m.

A motion was made by Mr. Wesley Wright and seconded by Dr. Manul Goins to approve the bid for sheet metal training facility equipment at a total cost of \$44,577.08 from the Carterville Winair Company.

On roll call vote, the members voted as follows:

Mr. Don E. Patton - yes  
Ms. Maxine Russell - yes  
Dr. Richard Trampe - absent  
Mr. Wesley Wright - yes  
Ms. Shannon Knowles - yes (advisory vote)  
Ms. Cathy Belcher - yes  
Mr. Scott Farmer - yes  
Dr. Manul Goins - yes

Results: 6 yeas, 0 nay, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Mr. Don E. Patton and seconded by Mr. Wesley Wright to approve the lease agreement with Linwood Real Estate, LLC to provide a facility in Metropolis, Illinois as required by the Project News Grant.

On roll call vote, the members voted as follows:

Dr. Manul Goins - yes  
Mr. Don E. Patton - yes  
Ms. Maxine Russell - yes  
Dr. Richard Trampe - absent  
Mr. Wesley Wright - yes  
Ms. Shannon Knowles - yes (advisory vote)  
Ms. Cathy Belcher - yes  
Mr. Scott Farmer - yes

Results: 6 yeas, 0 nay, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Mr. Wesley Wright and seconded by Dr. Manul Goins to adjourn into executive session at 6:45 p.m. for the purpose of discussing:

1. Ratification of employment of part-time faculty/staff for spring semester 2011.
2. Consideration of reassignment of a classified staff member.
3. Consideration of items relating to collective bargaining.
4. Consideration of acquisition or sale of real property.

5. Consideration of extension, alteration, compensation, or performance of employees' employment.
6. Consideration of items that may lead or have led to litigation.

On roll call vote, the members voted as follows:

Mr. Scott Farmer - yes  
Dr. Manul Goins - yes  
Mr. Don E. Patton - yes  
Ms. Maxine Russell - yes  
Dr. Richard Trampe - absent  
Mr. Wesley Wright - yes  
Ms. Shannon Knowles - yes (advisory vote)  
Ms. Cathy Belcher - yes

Results: 6 yeas, 0 nay, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Mr. Don E. Patton and seconded by Mr. Scott Farmer to adjourn out of executive session at 7:30 p.m.

On roll call vote, the members voted as follows:

Ms. Cathy Belcher - yes  
Mr. Scott Farmer - yes  
Dr. Manul Goins - yes  
Mr. Don E. Patton - yes  
Ms. Maxine Russell - yes  
Dr. Richard Trampe - absent  
Mr. Wesley Wright - yes  
Ms. Shannon Knowles - yes (advisory vote)

Results: 6 yeas, 0 nay, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Mr. Don E. Patton and seconded by Mr. Wesley Wright to approve the minutes of the executive session held on January 3, 2011.

On roll call vote, the members voted as follows:

Ms. Shannon Knowles - yes (advisory vote)  
Ms. Cathy Belcher - yes  
Mr. Scott Farmer - yes  
Dr. Manul Goins - yes  
Mr. Don E. Patton - yes  
Ms. Maxine Russell - yes  
Dr. Richard Trampe - absent  
Mr. Wesley Wright - yes

Results: 6 yeas, 0 nay, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Dr. Manul Goins and seconded by Mr. Don E. Patton to ratify the employment of part-time staff to cover the necessary work assignments for the spring semester 2011.

On roll call vote, the members voted as follows:

Mr. Wesley Wright - yes  
Ms. Shannon Knowles - yes (advisory vote)  
Ms. Cathy Belcher - yes  
Mr. Scott Farmer - yes  
Dr. Manul Goins - yes  
Mr. Don E. Patton - yes  
Ms. Maxine Russell - yes  
Dr. Richard Trampe - absent

Results: 6 yeas, 0 nay, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Mr. Wesley Wright and seconded by Mr. Scott Farmer to approve the reassignment of a classified staff member.

On roll call vote, the members voted as follows:

Ms. Maxine Russell - yes  
Dr. Richard Trampe - absent  
Mr. Wesley Wright - yes  
Ms. Shannon Knowles - yes (advisory vote)  
Ms. Cathy Belcher - yes  
Mr. Scott Farmer - yes  
Dr. Manul Goins - yes  
Mr. Don E. Patton - yes

Results: 6 yeas, 0 nay, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Mr. Don E. Patton and seconded by Mr. Scott Farmer to adjourn.

On roll call vote, the members voted as follows:

Mr. Don E. Patton - yes  
Ms. Maxine Russell - yes  
Dr. Richard Trampe - absent  
Mr. Wesley Wright - yes  
Ms. Shannon Knowles - yes (advisory vote)  
Ms. Cathy Belcher - yes  
Mr. Scott Farmer - yes  
Dr. Manul Goins - yes

Results: 6 yeas, 0 nay, 0 abstentions, 1 absent. The Chairman declared the motion carried.

CONFIDENTIAL

BOARD OF TRUSTEES  
OF COMMUNITY COLLEGE DISTRICT NO. 531  
COUNTIES OF UNION, ALEXANDER, MASSAC, PULASKI,  
JOHNSON, AND JACKSON  
IN THE STATE OF ILLINOIS  
EXECUTIVE SESSION

An executive session of the Board of Trustees of Shawnee Community College was held on February 7, 2011, at 6:45 p.m. at the Shawnee Community College Board Room for the purpose of discussing:

1. Ratification of employment of part-time faculty/staff for spring semester 2011.
2. Consideration of reassignment of a classified staff member.
3. Consideration of items relating to collective bargaining.
4. Consideration of acquisition or sale of real property.
5. Consideration of extension, alteration, compensation, or performance of employees' employment.
6. Consideration of items that may lead or have led to litigation.

**BOARD MEMBERS:**

Ms. Cathy Belcher - present  
Mr. Scott Farmer – present  
Dr. Manul Goins – present  
Mr. Don E. Patton – present  
Ms. Maxine Russell – present  
Dr. Richard Trampe – absent  
Mr. Wesley Wright - present  
Shannon Knowles, Student Trustee – present

Also present: Dr. Larry Peterson, President  
Attorney Matt Ferrell

The Board discussed the ratification of employment of part-time employees for spring semester 2011; considered the reassignment of a classified staff member (Karen Houston); considered items relating to collective bargaining; considered the acquisition or sale of real property, considered the extension, alteration, or compensation of employees' employment; and considered items that have led or may lead to litigation.

Submitted By:

Cathy Belcher  
Cathy Belcher, Secretary

ATTEST:

Wesley Wright  
Wesley Wright

Maxine Russell  
Maxine Russell

Don E. Patton  
Don E. Patton

\_\_\_\_\_  
Manul Goins

Scott Farmer  
Scott Farmer

**SPECIAL MEETING  
OFFICE OF SHAWNEE COMMUNITY COLLEGE  
8364 SHAWNEE COLLEGE ROAD - ULLIN, ILLINOIS  
February 10, 2011**

A special meeting of the Board of Shawnee Community College District No. 531 was held on February 10, 2011. The meeting was called to order by Chair Maxine Russell at 4:00 p.m. The roll call was as follows:

Present

Ms. Cathy Belcher  
Mr. Scott Farmer  
Dr. Manul Goins  
Ms. Maxine Russell  
Ms. Shannon Knowles (student trustee)

Absent

Mr. Don E. Patton  
Dr. Richard Trampe  
Mr. Wesley Wright

Others Present

Tim Bellamey, Vice President of Instructional Services  
Tiffiney Ryan, Chief Financial Officer  
Lori Armstrong, Instructor

A motion was made by Mr. Scott Farmer and seconded by Dr. Manul Goins to consider and approve a resolution providing for the issuance of General Obligation Community College Bonds (Alternate Revenue Source).

On roll call vote, the members voted as follows:

Ms. Cathy Belcher - yes  
Mr. Scott Farmer - yes  
Dr. Manul Goins - yes  
Mr. Don E. Patton - absent  
Ms. Maxine Russell - yes  
Dr. Richard Trampe - absent  
Mr. Wesley Wright - absent  
Ms. Shannon Knowles - yes (advisory vote)

Results: 4 yeas, 0 nays, 0 abstentions, 3 absent. The Chairman declared the motion carried.

A motion was made by Mr. Scott Farmer and seconded by Ms. Shannon Knowles to adjourn.

On roll call vote, the members voted as follows:

Ms. Shannon Knowles - yes (advisory vote)

Ms. Cathy Belcher - yes

Mr. Scott Farmer - yes

Dr. Manul Goins - yes

Mr. Don E. Patton - absent


Ms. Maxine Russell - yes

Dr. Richard Trampe - absent

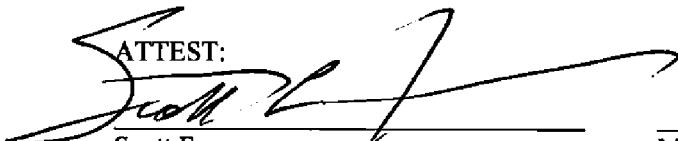
Mr. Wesley Wright - absent

Results: 4 yeas, 0 nays, 0 abstentions, 3 absent. The Chairman declared the motion carried.

Submitted By:

  
Cathy Belcher, Secretary

ATTEST:

  
\_\_\_\_\_  
Scott Farmer

Scott Farmer

  
\_\_\_\_\_  
Maxine Russell

Maxine Russell

\_\_\_\_\_  
Manul Goins