

**BUDGET HEARING**  
**5:00 P.M.**  
**OFFICE OF SHAWNEE COMMUNITY COLLEGE**  
**8364 SHAWNEE COLLEGE ROAD - ULLIN, ILLINOIS**  
**October 12, 2010**

A budget hearing was held by the Board of Trustees of Shawnee Community College District No. 531 was held on October 12, 2010. The meeting was called to order by Chair Maxine Russell. The roll call was as follows:

Present

Ms. Cathy Belcher  
Dr. Manul Goins  
Mr. Don E. Patton  
Ms. Maxine Russell  
Mr. Wesley Wright  
Ms. Shannon Knowles (student trustee)

Absent

Mr. Scott Farmer  
Dr. Richard Trampe

Others Present

Dr. Larry Peterson, President  
Mark Johnson, Attorney  
Tim Bellamey, Vice President of Instructional Services  
Tiffiney Ryan, Chief Financial Officer  
Beth Darden, Exec. Admin. Asst. to Board and President/HR Officer  
Buddy Walls, President, SCC Foundation  
Greg Legan, Director, SCC Foundation  
Ruth Smith, Instructor  
Don Koch, Facilities Director

There were no members of the community in attendance and no questions were asked by anyone relating to the FY11 budget.

Mr. Wright had to leave the meeting at 5:03 p.m.

A motion was made by Mr. Don E. Patton and seconded by Ms. Shannon Knowles to adjourn the budget hearing at 5:05 p.m.

On roll call vote, the members voted as follows:

Ms. Cathy Belcher - yes  
Mr. Scott Farmer - absent  
Dr. Manul Goins - yes  
Mr. Don Patton - yes  
Ms. Maxine Russell - yes  
Dr. Richard Trampe - absent  
Mr. Wesley Wright - absent at adjournment  
Ms. Shannon Knowles - yes (advisory vote)  
Results: 4 yeas, 0 nays, 0 abstentions, 3 absent. The Chairman declared the motion carried.

**REGULAR MEETING  
OFFICE OF SHAWNEE COMMUNITY COLLEGE  
8364 SHAWNEE COLLEGE ROAD - ULLIN, ILLINOIS  
October 12, 2010**

A regular meeting of the Board of Shawnee Community College District No. 531 was held on October 12, 2010. The meeting was called to order by Chair Maxine Russell. The roll call was as follows:

Present

Ms. Cathy Belcher  
Dr. Manul Goins  
Mr. Don E. Patton  
Ms. Maxine Russell  
Mr. Wesley Wright  
Ms. Shammon Knowles (student trustee)

Absent

Mr. Scott Farmer  
Dr. Richard Trampe

Others Present

Dr. Larry Peterson, President  
Mark Johnson, Attorney  
Tim Bellamey, Vice President of Instructional Services  
Carolyn Kindle, Interim Vice President of Student Services  
Tiffiney Ryan, Chief Financial Officer  
Beth Darden, Exec. Admin. Asst. to Board and President/HR Officer  
Jean Ellen Boyd, Vice President of Instructional Services  
Sharon Felker, Public Information Specialist  
Buddy Walls, President, SCC Foundation  
Greg Legan, Director, SCC Foundation  
Ruth Smith, Instructor  
Phyllis Sander, Instructor  
Don Koch, Facilities Director  
David Pistorius of First Midstate, Inc.,

A motion was made by Mr. Don E. Patton and seconded by Dr. Manul Goins to approve the consent agenda as follows:

- A. Minutes of regular meeting of September 7, 2010
- B. Consideration of Treasurer's Report
- C. Approval of Bills

Education Fund	\$684,159.74
Building Fund	107,857.35
Restricted Bldg Fund	65,529.52
Bond & Interest Fund	0.00
Auxiliary Enterprises Fund	55,782.81
Rest. Purposes Fund (grants)	114,987.98
Rest. Purposes - FWS	4,810.23
Rest. Purposes - PELL	12,093.50
Rest. Purposes - SEOG	0.00
Trust and Agency Fund	27,844.01
Audit Fund	10,000.00
Liab. Prot. Settlement Fund (TORT)	21,257.64
<b>GRAND TOTAL</b>	<b>\$1,104,322.78</b>

**On roll call vote, the members voted as follows:**

**Ms. Cathy Belcher - yes**

**Mr. Scott Farmer - absent**

**Dr. Manul Goins - yes**

**Mr. Don Patton - yes**

**Ms. Maxine Russell - yes**

**Dr. Richard Trampe - absent**

**Mr. Wesley Wright - yes**

**Ms. Shannon Knowles - yes (advisory vote)**

**Results: 5 yeas, 0 nays, 0 abstentions, 2 absent. The Chairman declared the motion carried.**

**A motion was made by Mr. Wesley Wright and seconded by Ms. Cathy Belcher to approve the addendum to the education fund to make an inter fund loan from the education fund to the restricted purposes fund while awaiting the receipt of funds (\$20,000.00)**

**SHAWNEE COMMUNITY COLLEGE**

**ADDENDUM TO EDUCATION FUND**

October 12, 2010

<u>Date</u>	<u>Vendor</u>	
8/31/10	Shawnee Community College Restricted Purposes Fund Ullin, IL 62992	\$20,000.00

To make an inter fund loan from the education fund to the restricted purposes fund while awaiting the receipt of funds.

  
\_\_\_\_\_  
Chairman

  
\_\_\_\_\_  
Secretary

10-12-10  
Date

On roll call vote, the members voted as follows:

Ms. Shannon Knowles - yes (advisory vote)

Ms. Cathy Belcher - yes

Mr. Scott Farmer - absent

Dr. Manul Goins - yes

Mr. Don Patton - yes

Ms. Maxine Russell - yes

Dr. Richard Trampe - absent

Mr. Wesley Wright - yes

Results: 5 yeas, 0 nays, 0 abstentions, 2 absent. The Chairman declared the motion carried.

### **Faculty Report**

Ruth Smith reported:

- Phyllis Sander presented SCC Gaming course offerings to five county business entrepreneurial students on October 28. Phyllis discussed the need for content creation in an electronic game as well as design. Students created an online WORLD, added objects, wrote methods for the objects (animations), and invoked the animations by creating events triggered by operator actions. Students enjoyed the creation of their own avatars to be added to their worlds and expressed their appreciation in a letter to Mrs. Sander later that week. An overview of the high school of business program was distributed.
- Paul Echols was a guest presenter at the Illinois State Policy Academy in Springfield on September 30.
- On October 6, Sharon Walker attended the Grow Your Own State consortia meeting in Springfield with members of the Regional Office of Education and faculty from the Education Department at SIU/C. SCC partners with Focus Group from the Regional Office of Education and SIU-C on this grant which funds 9 credit hours each semester for Special Education majors. Six non-traditional students are currently enrolled at SCC and funded by this grant. Eleven students completed their A.A. at SCC and are now at SIU-C completing a BA in Special Education through GYO. Each state consortia was represented at Springfield to discuss the new grant requirements and allocations for this school year.
- The faculty met on Friday, October 8 for the annual assessment in-service. Topics addressed were the HLC Self-Study, technology tools for use in the classrooms, and general assessment information.

### **Vice-Presidents' Reports**

Tim Bellamey reported:

- The spring 2011 class schedule will be completed soon and distributed for registration which begins November 15. The first draft of the Summer 2011 and Fall 2011 schedules will be due December 1.
- The fall theater performances will be November 3- 6. The Madrigal will be performed December 3 and 4.

Carolyn Kindle reported:

- SCC Day was held today with 600 high school students on campus representing all 12 of the district high schools. The theme of the event was "SCC is the Real Deal". Students attended workshops, information sessions, and entertainment based on questions about SCC and the admissions process.
- SCC received the C-campus grant for \$31,265 for the next four years. This grant helps students with childcare costs which helps with student retention.
- Distributed the new SCC Scholarship Book which was given to the students attending today's SCC Day activities.

Tiffiney Ryan reported:

- Gave an update on the status of accounts payable. The business office is trying to stay 60-90 days out.
- Sent out bid sheets to all in-district banks regarding the issuing of revenue anticipation notes. One bank which had previously said no problem now says they won't loan on state dollars. One local agreed to up to \$1,000,000 if we need it. All are willing to do tax anticipation notes.
- The business office has received the final copies of the audit and Robert Odum will attend next month's meeting.

#### **Student Trustee Report**

Shannon Knowles reported:

- Shannon attended the Illinois Community College Board Student Advisor Committee meeting in September and was appointed as a committee co-chair for local issues. The committee will be reviewing student involvement.
- Assisted with Constitution Day on September 17. Honored veterans who participated from the community and shared stories with SCC students.
- Student Senate helping to raise money for Pat's Kids, a non-profit foundation that helps abused children in Southern Illinois. It was suggested that the Student Senate may want to look into helping the Two Rivers Children's Advocacy Center in Anna.
- Assisted with SCC Day and helped "The Real Deal" presenter and Jeff McGoy spoke to students in one of the sessions.

#### **Foundation Report**

- Cathy Belcher commended Buddy Walls and Greg for their work with the October Homeless Veterans Rally. She stated their were about 100-150 participants and that much of the information shared that day was a real eye opener.
- The annual Foundation meeting will be held on Thursday.
- Requested additional information about the golf tournament recently held at Dalhousie and who sponsored the event.
- Wesley Wright also attended the Veterans Rally and spoke on how heart felt the speeches were, how moving it was to be around the veterans, and how surprised he was to learn about the large number of homeless veterans.

#### **ICCTA Report**

Don Patton reported:

- The ICCTA and Presidents Council are considering the following initiatives for the spring session 2011:
  - Protect associate degree nursing from the attempts to require a baccalaureate degree for entry level positions.
  - Guarantee automatic transfer of classes to public four-year universities.
  - Secure more workforce dollars based on Iowa's workforce bonding program.
  - Protect community college Monetary Award Program and cap for-profit institutions.
  - Eliminate Illinois Board of Education associate degree granting authority for private institutions.
- The November 12 seminar will feature an update on community college legal and legislative update issues.

### **President's Report**

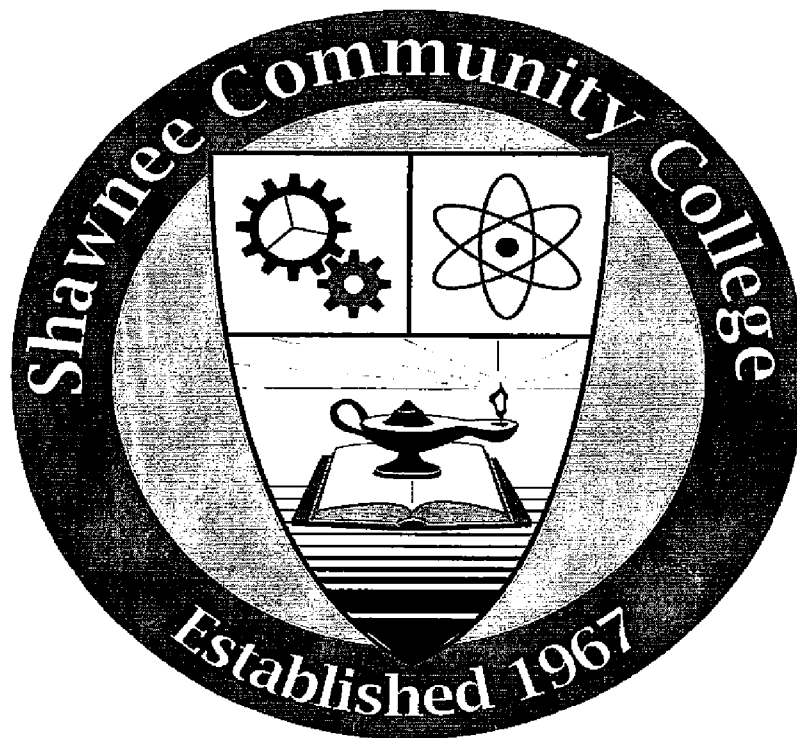
Dr. Peterson reported:

- Reported on Dr. Cheng's visit at the Metro Center. The SIU-C/SCC dual enrollment agreement will be used as a model with other community colleges.
- Reported on his attendance to the Delta Regional Caucus with Dr. Cheng.
- Congressman Costello has requested Dr. Peterson to meet with him after the election to work with Shimkus and work on special projects for the college.
- Dr. Peterson has met with the interim director of IBHE and addressed the funding of local community colleges.
- Will be attending Presidents Council this Thursday and Friday.
- Has recently spoken at Metropolis Rotary, participated in the Cairo Rotary softball game, and attended the NAACP dinner at Meridian at which Ed Smith spoke.

A motion was made by Mr. Wesley Wright and seconded by Dr. Manul Goins to approve the FY11 budget as presented and attached.

STATE OF ILLINOIS

COMMUNITY COLLEGE DISTRICT 531



**ANNUAL BUDGET FOR FISCAL YEAR**

**2010-2011**

Shawnee Community College  
8364 Shawnee College Road  
Ullin, IL 62992

# Summary of Fiscal Year 2010-11 Budget by Fund

	General		Special Revenue		
	Education Fund	Operations and Maintenance Fund	Restricted Purposes Fund	Audit Fund	Liability, Protection and Settlement Fund
Beginning Balance	\$306,000	\$191,000	\$0	\$25,000	\$389,000
Budgeted Revenue	13,510,420	1,368,073	7,825,922	21,665	731,793
Budgeted Expenditures	(12,990,252)	(1,368,073)	(7,825,922)	(21,665)	(731,793)
Budgeted Transfers from (to) Other Funds	(520,168)				
<b>Budgeted Ending Balance</b>	<b>\$306,000</b>	<b>\$191,000</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$389,000</b>

	Debt Service	Capital Projects	Proprietary Fund
	Bond and Interest Fund	Operations and Maintenance Fund (Restricted)	Auxiliary Enterprises Fund
Beginning Balance	\$690,000	\$1,842,261	\$558,000
Budgeted Revenue	1,094,815	250,000	1,920,023
Budgeted Expenditures	(1,094,815)	(2,092,261)	(2,440,191)
Budgeted Transfers from (to) Other Funds			520,168
<b>Budgeted Ending Balance</b>	<b>\$690,000</b>	<b>\$0</b>	<b>\$558,000</b>

The official budget which is accurately summarized in this document was approved on \_\_\_\_\_.

Attest:



Secretary, Board of Trustees

## Summary of Fiscal Year 2010-11 Estimated Revenues

District: Shawnee Community College

District No: 531

Year Ended: June 30, 2011

<u>Operating Revenues by Source</u>	<u>Education Fund</u>	<u>Operations and Maintenance Fund</u>	<u>Total Operating Funds</u>
<b>Local government:</b>			
Current taxes	\$1,062,921	\$523,140	\$1,586,061
Chargeback revenue	100		100
<b>TOTAL LOCAL GOVERNMENT</b>	<b><u>\$1,063,021</u></b>	<b><u>\$523,140</u></b>	<b><u>\$1,586,161</u></b>
<b>State government:</b>			
ICCB Credit Hour Grants	\$1,581,785	\$680,378	\$2,262,163
ICCB Equalization Grants	3,911,428		3,911,428
State Board of Education- Vocational Education	80,995		80,995
Corporate Personal Property Replacement Tax	185,913	61,971	247,884
<b>TOTAL STATE GOVERNMENT</b>	<b><u>\$5,760,121</u></b>	<b><u>\$742,349</u></b>	<b><u>\$6,502,470</u></b>
<b>Federal government:</b>			
Other	\$100		\$100
<b>TOTAL FEDERAL GOVERNMENT</b>	<b><u>\$100</u></b>		<b><u>\$100</u></b>
<b>Student Tuition and Fees:</b>			
Tuition	\$6,063,478		\$6,063,478
Fees	257,600		257,600
<b>TOTAL TUITION AND FEES</b>	<b><u>\$6,321,078</u></b>		<b><u>\$6,321,078</u></b>
<b>Other sources:</b>			
Sales and Service Fees	\$15,000		\$15,000
Facilities revenue		102,084	102,084
Investment revenue	200	0	200
Other sources	350,900	500	351,400
<b>TOTAL OTHER SOURCES</b>	<b><u>\$366,100</u></b>	<b><u>\$102,684</u></b>	<b><u>\$468,684</u></b>
<b>TOTAL 2010-11 BUDGETED REVENUE</b>	<b><u>\$13,510,420</u></b>	<b><u>\$1,368,073</u></b>	<b><u>\$14,878,493</u></b>
<b>Less non-operating items*:</b>			
Tuition chargeback revenue	\$100		\$100
<b>ADJUSTED REVENUE</b>	<b><u>\$13,510,320</u></b>	<b><u>\$1,368,073</u></b>	<b><u>\$14,878,393</u></b>

\*Inter-district revenues that do not generate related local district credit hours are subtracted to allow for statewide comparisons.

## Summary of Fiscal Year 2010-11 Operating Budgeted Expenditures

<u>By Program</u>	Education Fund	Operations and Maintenance Fund	Total Operating Funds	%
Instruction	\$5,511,472		\$5,511,472	37.04%
Academic Support	388,935		388,935	2.60%
Student Services	1,002,751		1,002,751	6.74%
Public Services	134,830		134,830	0.91%
Operation & Maint. of Plant		1,368,073	1,368,073	9.19%
Institutional Support	2,568,682		2,568,682	17.26%
Scholarship, Student Grants, & Waivers	3,285,482		3,285,482	22.08%
<b>TRANSFERS</b>	<b>620,268</b>		<b>620,268</b>	<b>4.17%</b>
<b>Total 2010-11 Budgeted Expenditures</b>	<b><u>\$13,510,420</u></b>	<b><u>\$1,368,073</u></b>	<b><u>\$14,878,493</u></b>	<b><u>100%</u></b>
<b>ADJUSTED EXPENDITURES</b>	<b><u>\$13,510,420</u></b>	<b><u>\$1,368,073</u></b>	<b><u>\$14,878,493</u></b>	
 <b><u>By Object</u></b>				
Salaries	\$6,809,113	\$181,755	\$6,990,868	46.99%
Employee Benefits	654,099	\$28,416	682,515	4.59%
Contractual Services	601,019	\$466,658	1,067,677	7.18%
General Materials & Supplies	478,752	\$58,182	536,934	3.61%
Conference & Meeting Expense	102,948	\$362	103,310	0.69%
Fixed Charges	193,960	\$0	193,960	1.30%
Utilities	86,800	\$520,600	607,400	4.08%
Capital Outlay	14,204	\$10,100	24,304	0.16%
Other	3,314,257	\$2,000	3,316,257	22.29%
Provision for Contingency	635,000	\$100,000	735,000	4.94%
<b>TRANSFERS</b>	<b>620,268</b>		<b>620,268</b>	<b>4.17%</b>
<b>Total 2010-11 Budgeted Expenditures</b>	<b><u>\$13,510,420</u></b>	<b><u>\$1,368,073</u></b>	<b><u>\$14,878,493</u></b>	<b><u>100%</u></b>
<b>ADJUSTED EXPENDITURES</b>	<b><u>\$13,510,420</u></b>	<b><u>\$1,368,073</u></b>	<b><u>\$14,878,493</u></b>	

## Fiscal Year 2010-11 Budgeted Expenditures

<u>Education Fund</u>	<u>Appropriations</u>	<u>Totals</u>
<b>INSTRUCTION</b>		
Salaries	\$4,784,545	
Employee Benefits	341,875	
Contractual Services	62,455	
General Materials & Supplies	136,894	
Conference & Meeting Expense	30,487	
Fixed Charges	95,960	
Utilities	28,700	
Other	28,775	
Capital Outlay	1,981	
	1,981	<b>\$5,511,472</b>
<b>ACADEMIC SUPPORT</b>		
Salaries	\$170,150	
Employee Benefits	7,104	
Contractual Services	119,740	
General Materials & Supplies	61,378	
Conference & Meeting Expense	6,340	
Utilities	20,000	
Capital Outlay	2,223	
	2,223	<b>386,936</b>
<b>STUDENT SERVICES</b>		
Salaries	\$804,739	
Employee Benefits	95,904	
Contractual Services	32,948	
General Materials & Supplies	62,777	
Conference & Meeting Expense	6,383	
Utilities	0	
Capital Outlay	0	
	0	<b>1,002,751</b>
<b>PUBLIC SERVICES/CONTINUING EDUCATION</b>		
Salaries	\$86,310	
Employee Benefits	10,656	
Contractual Services	12,150	
General Materials & Supplies	19,663	
Conference & Meeting Expense	2,451	
Fixed Charges	1,000	
Utilities	2,600	
	2,600	<b>134,830</b>
<b>INSTITUTIONAL SUPPORT</b>		
Salaries	\$963,369	
Employee Benefits	198,560	
Contractual Services	373,726	
General Materials & Supplies	198,240	
Conference & Meeting Supplies	57,287	
Fixed Charges	97,000	
Utilities	35,500	
Other	0	
Provision for Contingency	635,000	
Capital Outlay	10,000	
	10,000	<b>2,568,682</b>
<b>SCHOLARSHIPS, STUDENT GRANTS, AND WAIVERS</b>		
Other	\$3,285,482	
	3,285,482	<b>3,285,482</b>
<b>TRANSFERS</b>		
		<b>620,268</b>
<b>GRAND TOTAL</b>		
		<b>\$13,510,420</b>

## Fiscal Year 2010 -11 Budgeted Expenditures

<u>Operations and Maintenance Fund</u>	<u>Appropriations</u>	<u>Totals</u>
<b>OPERATION AND MAINTENANCE OF PLANT</b>		
Salaries	\$181,755	
Employee Benefits	28,416	
Contractual Services	466,658	
General Materials & Supplies	58,182	
Conference & Meeting Expense	362	
Fixed Charges	0	
Utilities	520,600	
Provision for Contingency	100,000	
Capital Outlay	10,100	
Other	<u>2,000</u>	
		<u>\$1,368,073</u>
 <b>GRAND TOTAL</b>		 <u><u>\$1,368,073</u></u>

## Fiscal Year 2010-11 Budgeted Revenues

<u>Operations and Maintenance Fund-Restricted</u>	<u>Revenues</u>	<u>Totals</u>
<b>Local Governmental Sources:</b>		
Current Taxes	<u>\$249,000</u>	<u>\$249,000</u>
<b>Other Sources</b>		
Investment Revenue	<u>\$1,000</u>	<u>1,000</u>
<b>GRAND TOTAL</b>		<u><u>\$250,000</u></u>

## Fiscal Year 2010-11 Budgeted Expenditures

<u>Operations and Maintenance Fund-Restricted</u>	<u>Appropriations</u>	<u>Totals</u>
<b>INSTITUTIONAL SUPPORT</b>		
Contractual Services	\$2,092,261	<u>\$2,092,261</u>
<b>GRAND TOTAL</b>		<u><u>\$2,092,261</u></u>

## Fiscal Year 2010-11 Budgeted Revenue

<u>Bond and Interest Fund</u>	<u>Revenues</u>	<u>Totals</u>
Local Government Sources:		
Current Taxes	<u>\$1,094,815</u>	\$1,094,815
GRAND TOTAL		<u>\$1,094,815</u>

## Fiscal Year 2010-11 Budgeted Expenditures

<u>Bond and Interest Fund</u>	<u>Appropriations</u>	<u>Totals</u>
INSTITUTIONAL SUPPORT		
Bond Principal Retired	<u>1,094,815</u>	\$1,094,815
GRAND TOTAL		<u>\$1,094,815</u>

## Fiscal Year 2010-11 Budgeted Revenues

<u>Auxiliary Enterprises Fund</u>	<u>Revenues</u>	<u>Totals</u>
<b>Other Sources:</b>		
Sales and Service Fees	<u>\$1,299,755</u>	\$1,299,755
<b>TRANSFERS</b>		<u>620,268</u>
<b>GRAND TOTAL</b>		<u><u>\$1,920,023</u></u>

## Fiscal Year 2010-11 Budgeted Expenditures

<u>Auxiliary Enterprises Fund</u>	<u>Appropriations</u>	<u>Totals</u>
<b>INDEPENDENT OPERATIONS</b>		
Salaries	\$193,390	
Employee Benefits	16,576	
Contractual Services	92,000	
General Materials & Supplies	772,950	
Conference & Meeting Expense	49,730	
Fixed Charges	102,150	
Utilities	2,947	
Capital Outlay	10,300	
Provision for Contingency	178,480	
Other	<u>501,500</u>	<u>\$1,920,023</u>
<b>GRAND TOTAL</b>		<u><u>\$1,920,023</u></u>

## Fiscal Year 2010-11 Estimated Revenues

<u>Restricted Purposes Fund</u>	<u>Revenues</u>	<u>Totals</u>
<b>State governmental sources:</b>		
ICCB Workforce Preparation Grant	\$54,284	
ICCB P-16 Initiative Grant	0	
ICCB Adult Education	162,320	
ICCB Career and Technical Education	280,348	
ICCB Innovation Grant	6,062	
ICCB College & Career Readiness	71,000	
DCEO -Dept. of Commerce and Economic Opportunity	62,269	
Department of Corrections	41,235	
Other Illinois Governmental Sources	<u>79,861</u>	
<b>TOTAL STATE GOVERNMENT</b>		<b>\$757,379</b>
<b>Federal governmental sources:</b>		
Department of Education	7,039,584	
Department of Health and Human Services	28,959	
Other Federal Government Sources	<u>0</u>	
<b>TOTAL FEDERAL GOVERNMENT</b>		<b><u>7,068,543</u></b>
<b>GRAND TOTAL</b>		<b><u><u>\$7,825,922</u></u></b>

## Fiscal Year 2010-11 Budgeted Expenditures

<u>Restricted Purposes Fund</u>	<u>Appropriations</u>	<u>Totals</u>
<b>STUDENT SERVICES</b>		
Salaries	\$179,685	
Employee Benefits	37,129	
Contractual Services	3,280	
General Materials & Supplies	4,150	
Conference & Meeting Expense	13,150	
Capital Outlay	360	
Other	<u>19,020</u>	<b>\$256,774</b>
 <b>INSTITUTIONAL SUPPORT</b>		
Salaries	\$632,984	
Employee Benefits	92,562	
Contractual Services	45,455	
General Materials & Supplies	51,254	
Conference & Meeting Expense	46,020	
Utilities	765	
Capital Outlay	161,363	
Other	<u>26,883</u>	<b>1,057,286</b>
 <b>SCHOLARSHIP, STUDENT GRANTS, AND WAIVERS</b>		
Financial Aid	<u>\$6,511,862</u>	<u><b>6,511,862</b></u>
 <b>GRAND TOTAL</b>		
		<u><u><b>\$7,825,922</b></u></u>

## Fiscal Year 2010-11 Budgeted Revenues

<u>Audit Fund</u>	<u>Revenues</u>	<u>Totals</u>
Local Government Sources		
Current taxes	<u>\$21,665</u>	\$21,665
GRAND TOTAL		<u><u>\$21,665</u></u>

## Fiscal Year 2010-11 Budgeted Expenditures

<u>Audit Fund</u>	<u>Appropriations</u>	<u>Totals</u>
INSTITUTIONAL SUPPORT		
Contractual Services	<u>\$21,665</u>	\$21,665
GRAND TOTAL		<u><u>\$21,665</u></u>

## Fiscal Year 2010-11 Budgeted Revenues

<u>Liability Protection and Settlement Fund</u>	<u>Revenues</u>	<u>Totals</u>
Local Government Sources		
Current Taxes	<u>\$731,793</u>	\$731,793
<b>GRAND TOTAL</b>		<b><u>\$731,793</u></b>

## Fiscal Year 2010-11 Budget Expenditures

<u>Liability Protection and Settlement Fund</u>	<u>Appropriations</u>	<u>Totals</u>
<b>INSTITUTIONAL SUPPORT</b>		
Salaries	\$27,816	
Employee Benefits	198,000	
Contractual Services	242,477	
Fixed Charges	168,500	
General Materials & Supplies	0	
Other	<u>95,000</u>	\$731,793
<b>GRAND TOTAL</b>		<b><u>\$731,793</u></b>

**FY2011**  
**OPERATING FUNDS**  
**RESOURCE ASSUMPTIONS**

1. Presently, the College is anticipating a carryover of approximately \$500,000 in resources in FY11.
2. Local tax revenues are currently projected to be \$1,586,061. This amount is based on actual equalized assessed valuation for all counties with the college district and actual historical collections.
3. Chargeback revenue is projected to be \$100 for FY11. This projection is based on FY10 actual billings.
4. State revenue sources from ICCB base credit hour grants (credit hour, square footage, and small college) and equalization grants will total \$6,173,591 based on current budget allocations from ICCB. In addition, \$80,995 is anticipated from the ICCB vocational grants in FY11.
5. Based on the most current collection data available and historical analysis regarding these tax payments, Corporate Personal Property replacement Tax is estimated to be \$247,884 in FY11.
6. Other Federal sources of revenue of \$100 include the administrative fees for Pell. These numbers are based on actual historical revenue received.
7. Student tuition and fees are anticipated to increase to \$6,321,078 for FY11. This includes a \$10 per hour tuition/fee rate increase and increased lab fees effective summer semester 2010. Enrollment is projected to be level with FY10.
8. Other sources of revenue which include interest income, facilities' revenue, alternative high school fees, traffic safety fees, business and industry seminar fees, community service revenue, and other grant administrative fees are expected to total \$468,684 during FY11.
9. At this time, we anticipate total resources of \$14,878,493 during FY11 from all sources.

**FY2011**  
**OPERATING FUNDS**  
**EXPENDITURE ASSUMPTIONS**

1. There were no increases budgeted for salaries. The salary line decreased by \$471,000 due to a hiring freeze and reduction in force.
2. Employee benefits increased approximately \$17,000 for FY11. After a 14.75% rate increase last year, our current employee health insurance premium had a 25% rate increase for this year. The industry average increase was around 18%. The additional increase in our rates were due to a large increase in prior year's claims. The reduction in force lessened the impact of this large increase in insurance premiums.
3. Contractual services, general supplies and materials, and conference & meeting expense are lower by a total of \$419,000 this year due to the administrative budget cuts implemented in order to help with cash flow issues caused by delayed state payments.
4. Fixed charges increased \$60,000 based on actual expenditures from FY10. This increase is the estimated interest expense on borrowing.
5. The utilities object code shows a decrease of \$72,000 for FY11. This decrease is based on FY10 actual expenditures with the new Anna Center for a full year and the MAS building online for ½ a year. The FY10 budget included an anticipated increase from the Co-op that did not materialize and additional cost for MAS and Anna that were lower than expected.
6. Capital Outlay decreased \$241,000 this year due to the administrative budget cuts implemented in order to help with cash flow issues caused by delayed state payments. The FY10 budget had \$200,000 budgeted for equipment for the MAS building. This was not needed in FY11 and made up the largest part of the cut in capital outlay for FY11.
7. The other object code has an increase of \$1,209,000 in the scholarships and waiver accounts. This increase was needed due to our \$10 tuition rate increase and to cover the increased waivers and scholarships that have been added over the last few years.
8. Provision for contingency in the education fund is \$635,000. Provision for contingency in the operations & maintenance fund for FY10 is \$100,000

On roll call vote, the members voted as follows:

Mr. Wesley Wright - yes

Ms. Shannon Knowles - yes (advisory vote)

Ms. Cathy Belcher - yes

Mr. Scott Farmer - absent

Dr. Manul Goins - yes

Mr. Don Patton - yes

Ms. Maxine Russell - yes

Dr. Richard Trampe - absent

Results: 5 yeas, 0 nays, 0 abstentions, 2 absent. The Chairman declared the motion carried.

A motion was made by Ms. Maxine Russell and seconded by Ms. Cathy Belcher to approve the low bid from L & P Carpet in Anna, Illinois, for the PHS Project for carpet removal and carpet replacement in the amount of \$35,835 for the base bid, \$24,794 for alternate G1, \$6,261 for alternate G2, \$14,435 for alternate G3, and \$16,300 for alternate G4 which is a total amount of \$97,625.

On roll call vote, the members voted as follows:

Dr. Richard Trampe - absent

Mr. Wesley Wright - yes

Ms. Shannon Knowles - yes (advisory vote)

Ms. Cathy Belcher - yes

Mr. Scott Farmer - absent

Dr. Manul Goins - yes

Mr. Don Patton - yes

Ms. Maxine Russell - yes

Results: 5 yeas, 0 nays, 0 abstentions, 2 absent. The Chairman declared the motion carried.

A motion was made by Mr. Don E. Patton and seconded by Ms. Cathy Belcher to retain Chapman and Cutler LLP, Chicago, Illinois, as bond counsel with respect to the proposed bond issue, and in doing so, authorized Chapman and Cutler LLP, to prepare the necessary legal proceedings for the proposed bond issue, to retain First Midstate, Inc., Bloomington, Illinois, as underwriter for the bonds and to authorize the district to execute an agreement retaining First Midstate as underwriter for the bonds.



INVESTMENT BANKERS

306 N. MAIN ST., SUITE 3  
P.O. BOX 3367  
BLOOMINGTON, IL 61702-3367  
TEL: 309-829-3311 FAX: 309-827-2171

AGREEMENT by and between Community College District No. 531, Counties of Union, Alexander, Massac, Pulaski, Johnson and Jackson and State of Illinois, and First Midstate Incorporated of Bloomington, Illinois: The said First Midstate Incorporated to act as UNDERWRITERS with respect to the issuance of \_\_\_\_\_ more or less General Obligation Community College BONDS (the "Bonds").

- I. Undertakings on the part of the Investment Banker. The Investment Banker agrees to perform the following services:
- (A) Make complete debt analysis of all general obligation debt presently outstanding within the area and complete analysis of rates required to service both principal and interest payments of the proposed Bonds. Recommend maturity schedules and other resolution requirements of the Bonds to be issued.
  - (B) Prepare the preliminary and final Official Statement; including summary of financial, industrial, and factual information of the Community.
  - (C) Make recommendations as to possible issuance dates in line with market conditions.
  - (D) Cooperate wherever possible with the architect, your attorney, and recognized bond counsel. Supervise the disclosure requirements of the State of Illinois, Securities and Exchange Commission, and Financial Industry Regulatory Authority.
  - (E) Recommend a profitable and proper reinvestment schedule for bond money after consulting with the architect and after delivery of the Bonds.
  - (F) Coordinate bond printing, document distribution, establishment of necessary accounts, and bond closing.
  - (G) Act as Underwriters for the District in the marketing of the Bonds.
- II. Undertakings on the part of the District. The District agrees to the following:
- (A) The officers and employees of the District will make available to the Investment Banker any data necessary to perform its services hereunder and to market the Certificates.
  - (B) The Board will consider financing plans submitted by the Investment Banker and assist in the selection of the best plan.

III. General Provisions

- (A) In the event the Bonds are issued, the Investment Banker will act as Underwriter in connection with the sale of the Bonds and will deal in good faith based upon market conditions. If the principal amount of the Bonds issued is less than \$200,000 the District agrees to pay the expenses of Chapman and Cutler LLP, bond attorneys, as well as expenses of bond printing. If the principal amount of the Bonds issued is \$200,000 or greater, First Midstate Incorporated will pay expenses of both Chapman and Cutler LLP and bond printing.
- (B) In the event for legal or other reasons it is impossible to carry forward the issuance of the Bonds or in the event the Board elects not to proceed with the issuance of Bonds, the Investment Banker agrees to be responsible for all expenses incurred in the preparation of the financing plan.

Respectfully submitted,  
FIRST MIDSTATE INCORPORATED

BY   
President

The foregoing Agreement is hereby accepted for and on behalf of Community College District No. 531, Counties of Union, Alexander, Massac, Pulaski, Johnson and Jackson and State of Illinois, pursuant to proper action by the Board of Trustees on this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

ATTEST:

  
Secretary, Board of Trustees

BY   
Chairman, Board of Trustees

On roll call vote, the members voted as follows:

Ms. Maxine Russell - yes

Dr. Richard Trampe - absent

Mr. Wesley Wright - yes

Ms. Shannon Knowles - yes (advisory vote)

Ms. Cathy Belcher - yes

Mr. Scott Farmer - absent

Dr. Manul Goins - yes

Mr. Don Patton - yes

Results: 5 yeas, 0 nays, 0 abstentions, 2 absent. The Chairman declared the motion carried.

A motion was made by Mr. Wesley Wright and seconded by Dr. Manul Goins to approve the addendum to the Joint Agreement with John A. Logan College to include the AAS in Heating/Air Conditioning Technology program as presented effective immediately.

**Addendum to  
Joint Agreement for Educational Cooperation Between  
John A. Logan College, District #530 and  
Shawnee Community College, District #531**

This addendum to the joint agreement effective Fall semester, 2010 entered into between the Board of Trustees of the above listed community colleges, for the expressed purpose of providing additional educational programs to the students of each district involved in this agreement.

***Purpose***

It is the desire of the districts entering into this agreement to expand educational services to the greatest number of students. The parties believe this agreement should be one of the means of implementing the Board of Higher Education's State of Illinois Master Plan - Phase IV in accomplishing a viable method of cooperation between the parties involved in the agreement.

***I. Educational Programs***

Any educational program offered by and between the parties to this agreement shall be approved by the Illinois Community College Board and the Board of Higher Education.

**John A. Logan College, District #530, agrees to accept students from Shawnee Community College, District #531, in the following program:**

<b>Name of Program</b>	<b>Degree</b>
Heating/Air Conditioning Technology	AAS Degree/Certificate

The following responsible college representatives commit the aforementioned agencies to this addendum.

**John A. Logan College  
District #530**

\_\_\_\_\_  
President Date


\_\_\_\_\_  
Chairman, Board of Trustees Date

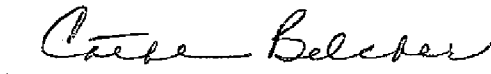
\_\_\_\_\_  
Secretary, Board of Trustees Date

**Shawnee Community College  
District #531**



\_\_\_\_\_  
President 10-12-10  
Date

  
\_\_\_\_\_  
Chairman, Board of Trustees 10-12-10  
Date

  
\_\_\_\_\_  
Secretary, Board of Trustees 10-12-10  
Date

On roll call vote, the members voted as follows:

Mr. Don Patton - yes

Ms. Maxine Russell - yes

Dr. Richard Trampe - absent

Mr. Wesley Wright - yes

Ms. Shannon Knowles - yes (advisory vote)

Ms. Cathy Belcher - yes

Mr. Scott Farmer - absent

Dr. Manul Goins - yes

Results: 5 yeas, 0 nays, 0 abstentions, 2 absent. The Chairman declared the motion carried.

A motion was made by Mr. Wesley Wright and seconded by Mr. Don Patton to adjourn into executive session at 6:20 p.m. for the purpose of discussing:

1. Ratification of employment of part-time faculty/staff for fall semester 2010.
2. Consideration of establishment of grant-funded, full-time management level 1 position – Project NEWS (New Energy Workforce Systems) Program Coordinator.
3. Consideration of items related to collective bargaining.
4. Consideration of acquisition or sale of real property.
5. Consideration of extension, alteration, compensation, or performance of employees' employment.
6. Consideration of items that may lead or have led to litigation.

On roll call vote, the members voted as follows:

Dr. Richard Trampe - absent

Mr. Wesley Wright - yes

Ms. Shannon Knowles - yes (advisory vote)

Ms. Cathy Belcher - yes

Mr. Scott Farmer - absent

Dr. Manul Goins - yes

Mr. Don Patton - yes

Ms. Maxine Russell - yes

Results: 5 yeas, 0 nays, 0 abstentions, 2 absent. The Chairman declared the motion carried.

A motion was made by Mr. Don E. Patton and seconded by Mr. Wesley Wright to adjourn out of executive session at 7:45 p.m.

On roll call vote, the members voted as follows:

Ms. Maxine Russell - yes

Dr. Richard Trampe - absent

Mr. Wesley Wright - yes

Ms. Shannon Knowles - yes (advisory vote)

Ms. Cathy Belcher - yes

Mr. Scott Farmer - absent

Dr. Manul Goins - yes

Mr. Don Patton - yes

Results: 5 yeas, 0 nays, 0 abstentions, 2 absent. The Chairman declared the motion carried.

A motion was made by Mr. Wesley Wright and seconded by Mr. Don E. Patton to approve the minutes of the executive session held on October 12, 2010.

On roll call vote, the members voted as follows:

Mr. Don Patton - yes  
 Ms. Maxine Russell - yes  
 Dr. Richard Trampe - absent  
 Mr. Wesley Wright - yes  
 Ms. Shannon Knowles - yes (advisory vote)  
 Ms. Cathy Belcher - yes  
 Mr. Scott Farmer - absent  
 Dr. Manul Goins - yes

Results: 5 yeas, 0 nays, 0 abstentions, 2 absent. The Chairman declared the motion carried.

A motion was made by Dr. Manul Goins and seconded by Mr. Don E. Patton to ratify the employment of part-time staff to cover the necessary work assignments for the fall semester 2010.

**FALL 2010**

Armstrong, Lori	Assessment Committee	\$250.00
Belt, Carol	Director of Nursing	\$2,500.00
	Divisional Chair	\$3,000.00
Dillow, Rhonda	Divisional Chair	\$3,000.00
Duff, Judith	Health Occupations CPR Instructor	\$19.76 per hour
Felker, Travis	GED Teacher Aide/Anna	\$1,008.00
Gates, Michael	Assessment Committee	\$250.00
Sander, Phyllis	Divisional Chair	\$3,000.00
Smith, Adam	Assistant Baseball Coach	\$1,345.00
Stalides, Kylie	Assessment Committee	\$250.00
Steele, Toni	Cosmotology Lab Manager	\$12.36 per hour
Tuschhoff, Jessica	ITV Runner/Anna	\$8.25 per hour
West, Sally	PT Metro Center Director	\$12,154.00
Woolridge, Susan	Divisional Chair	\$3,000.00

On roll call vote, the members voted as follows:

Dr. Manul Goins - yes  
 Mr. Don Patton - yes  
 Ms. Maxine Russell - yes  
 Dr. Richard Trampe - absent  
 Mr. Wesley Wright - yes  
 Ms. Shannon Knowles - yes (advisory vote)  
 Ms. Cathy Belcher - yes  
 Mr. Scott Farmer - absent

Results: 5 yeas, 0 nays, 0 abstentions, 2 absent. The Chairman declared the motion carried.

A motion was made by Mr. Wesley Wright and seconded by Dr. Manul Goins to approve the establishment, advertisement, and employment of a grant-funded Project NEWS Program Coordinator at a beginning Management Level 1 salary of \$34,800.

On roll call vote, the members voted as follows:

Mr. Scott Farmer - absent


Dr. Manul Goins - yes  
Mr. Don Patton - yes  
Ms. Maxine Russell - yes  
Dr. Richard Trampe - absent  
Mr. Wesley Wright - yes  
Ms. Shannon Knowles - yes (advisory vote)  
Ms. Cathy Belcher - yes  
Results: 5 yeas, 0 nays, 0 abstentions, 2 absent. The Chairman declared the motion carried.

A motion was made by Mr. Don E. Patton and seconded by Mr. Wesley Wright to adjourn.

On roll call vote, the members voted as follows:

Ms. Cathy Belcher - yes  
Mr. Scott Farmer - absent  
Dr. Manul Goins - yes  
Mr. Don Patton - yes  
Ms. Maxine Russell - yes  
Dr. Richard Trampe - absent  
Mr. Wesley Wright - yes  
Ms. Shannon Knowles - yes (advisory vote)  
Results: 5 yeas, 0 nays, 0 abstentions, 2 absent. The Chairman declared the motion carried.

Respectfully Submitted,



Cathy Belcher, Secretary



Mr. Wesley Wright

  
Dr. Manul Goins

ATTEST:

  
Mr. Don E. Patton  
Ms. Maxine Russell

Respectfully Submitted,

Cathy Belcher  
Cathy Belcher, Secretary

Wesley Wright  
Mr. Wesley Wright

Dr. Manul Goins

ATTEST:

Don E. Patton  
Mr. Don E. Patton

Maxine Russell  
Ms. Maxine Russell