

**REGULAR MEETING
OFFICE OF SHAWNEE COMMUNITY COLLEGE
8364 SHAWNEE COLLEGE ROAD
ULLIN, ILLINOIS
October 3, 2011**

A regular meeting of the Board of Shawnee Community College District No. 531 was held on October 3, 2011. The meeting was called to order by Chairman Don E. Patton. The roll call was as follows:

Present

Ms. Cathy Belcher
Dr. Manul Goins
Mr. Don E. Patton
Ms. Maxine Russell
Dr. Richard Trampe
Ms. Kendra Simpson (student trustee)

Absent

Mr. Scott Farmer
Mr. Wesley Wright

Others Present

Dr. Larry Peterson, President
Mark Johnson, Attorney
Dr. Tim Bellamey, Vice President of Instructional Services
Tiffiney Ryan, Chief Financial Officer
Carolyn Kindle, Interim Vice President of Student and Administrative Services
Beth Darden, Exec. Admin. Assistant to President & Board / Human Resource Officer
Sharon Felker, Public Information Specialist
Chris Vellella, Instructor/SCEA President
Ruth Smith, Instructor
Dee Blakely, Dean of Student Services

A motion was made by Dr. Richard Trampe and seconded by Ms. Cathy Belcher to approve the consent agenda as follows:

- A. Minutes of public hearing and regular meeting of September 6, 2011
- B. Consideration of Treasurer's Report
- C. Approval of Bills

Education Fund	\$778,379.72
Building Fund	107,819.87
Restricted Bldg. Fund	12,887.50
Bond and Interest Fund	0.00
Auxiliary Enterprises Fund	94,504.66
Restricted Purposes fund (Grants)	142,494.42
Restricted Purposes - FWS	6,400.21
Restricted Purposes - PELL	5,419.00
Restricted Purposes - SEOG	0.00
Trust and Agency Fund	1,649.53
Audit Fund	10,000.00
Liab. Prot. Settlement Fund (TORT)	36,742.18
GRAND TOTAL	\$1,196,297.09

On roll call vote, the members voted as follows:

Ms. Cathy Belcher - yes

Mr. Scott Farmer - absent

Dr. Manul Goins - yes

Mr. Don Patton - yes

Ms. Maxine Russell - yes

Dr. Richard Trampe - yes

Mr. Wesley Wright - absent

Ms. Kendra Simpson - yes (advisory vote)

Results: 5 yeas, 0 nays, 0 abstentions, 2 absent. The Chairman declared the motion carried.

Faculty Report

Chris Vellella reported:

- Sharon Walker will speak with CASA of Williamson County advocates on Tuesday, October 4, on the subject of effective communication with parents and foster parents.
- Myra Bennett would like to thank the board for filling her position.
- Mike Faris had a successful art show of his own work September 9, at the Carbondale Civic Center.
- Ruth Smith attended an Institute for Early Childhood Education Faculty for "Supporting Linguistically and Culturally Diverse Students" in Springfield. Illinois will begin requiring teachers working in early childhood classrooms to have Dual Language Learner (DLL) certification beginning in 2014. The institute provided research data regarding current and projected population changes and suggestions on how to prepare pre-service early childhood educators for meeting the needs of children.
- Phyllis Sander visited the SIU Automotive Department to discuss possible articulation improvements between SCC program and SIU. She also attended a training session from ICCB on working with the Pathways to Results Grant in Springfield.
- Nancy Gammons attended the American Health Information Management Association's ICD-10-CM/PCS Coding Academy in St. Louis. This intense training for coding educators, trainers, and hospital directors, is in preparation of the change from the current diagnosis coding book (which has not been revised in 30 years) to the new diagnosis classification system in October 2013. ICD-10-CM/PCS will be used in hospitals, physician offices, home health agencies, long-term care facilities, and other allied health facilities to statistically document diagnoses for the patient encounter.
- Mary Smith had a 100% increase in enrollment in the CNA program this fall and projects the same for the Spring 2012.

Vice-Presidents' Reports

Tim Bellamey reported:

- Follow up to faculty report on CNA program: hired Mary Smith two years ago to grow the program and she has done a tremendous job growing the program and teachers for the program.
- Attended Illinois Chief Academic Officers (CAO) meeting in Champaign and main focus was performance based funding. The CAO's are working with the ICCB committee on this and it appears it will not affect funding as bad as first anticipated.
- Fall musical performances are November 3, 4, 5 and the Madrigal is December 2/3.

Carolyn Kindle reported:

- SCC is the first community college to host the Veterans Mobile Center. There will be training for faculty/staff at 10 a.m. and 2 p.m. on post traumatic stress disorder, suicide, and working with veterans transitioning from military to civilian life.

- Distributed SMART Transportation schedule. There are 58 students (39 Alexander County, 3 Massac County, 2 Johnson County, and 14 Union County) and 2 staff who take advantage of these services. 713 credit hours are generated from these students who use SMART transportation.
- The college received the C-campus grant \$31,000 to help students with childcare programs. Last year 30 students (26 children) were helped.
- There are a total of 34 student workers (6 institutional funds and 28 federal work study funds) for a total of \$72,320 in federal money.
- SCC was represented at the A-J High School scholarship night.
- Carolyn spoke to Rotary in Metropolis. Dr. Trampe thanked Carolyn for her presentation at Rotary.
- SCC Day on October 11 will host approximately 600 high school students and will provide the students with information and motivational entertainment. The Chicago Boyz Acrobatic Team will perform to the group and there will be a motivation speaker out of Chicago.
- In a survey of our students, the main concern was the cost of college and how they would be able to afford an education.

Tiffiney Ryan reported:

- On an ICCFO's conference call, performance based funding was discussed and Ellen Andres said that she estimated 1-5% of our funding could be affected by the new performance based funding proposal. She also stated that the funding formula committee is looking at ways to simplify unit cost funding formula where it will pull information straight from the audit and could also eliminate the square footage calculation and roll it into credit hour. Tiffiney will be keeping an eye on any information about changing the funding formula as it could have more of an impact on the college than performance based funding.
- The state still owes SCC 1.4 million dollars for FY11 but is up to date for FY12 payments.
- Expressed appreciation to the Cypress Creek Refuge for donating equipment and manpower to help fix a ditch down by the softball field. They did this as a part of their service project program.

Student Trustee Report

Kendra Simpson reported:

- The student body elected two new freshmen members to the Student Senate: Naomi Nelson and Meridian and Devon Harper of Cairo. The student senate has elected officers for FY12.
- The student senate will be assisting with SCC Day.

Foundation Report

Cathy Belcher reported:

- She has tendered her resignation as liaison from the Foundation Board.

ICCTA Report

Don Patton reported:

- ICCTA met in Springfield on September 10 and 11 and the Association voted to focus on three major legislative issues for the upcoming months:
 - College Insurance program (health care program for community college retirees)
 - Public pension reform
 - Budget issues (performance based funding, operating base grants, and equalization grants)
- Southeast Regional Trustees Meeting will meet at Shawnee Community College on October 20th. The meeting will start at 6:00 p.m. Alexi Ginnoulis, Chairman of the Illinois Community College Board, is slated to be the guest speaker.

President's Report

Dr. Peterson reported:

- Will be attending Presidents' Council Retreat October 27 – 29.
- Will be attending the Mississippi Delta Caucus November 1-3 in Washington DC. He will be co-chairing the delegation to the Department of Education on Literacy and Access to Higher Education in the Delta.
- There is a bill in the House to eliminate Pell for part-time students and this could be devastating to our students.
- There is a SICCM meeting tomorrow and he will be addressing with the other college presidents about getting SICCM a better definition of what it was founded to do which should result in better services to our students. The meeting in Chicago with the Department of Human Services went very well for S'ICCM and they are very pleased with how SICCM runs their programs and no significant changes required.

A motion was made by Dr. Richard Trampe and seconded by Ms. Maxine Russell to authorize the administration to seek bids for the upgrade of the campus security camera system.

On roll call vote, the members voted as follows:

Mr. Wesley Wright - absent

Ms. Kendra Simpson - yes (advisory vote)

Ms. Cathy Belcher - yes

Mr. Scott Farmer - absent

Dr. Manul Goins - yes

Mr. Don Patton - yes

Ms. Maxine Russell - yes

Dr. Richard Trampe - yes

Results: 5 yeas, 0 nays, 0 abstentions, 2 absent. The Chairman declared the motion carried.

A motion was made by Ms. Cathy Belcher and seconded by Ms. Maxine Russell to approve changing the regular November Board meeting from November 7, 2011, to Tuesday, November 15, 2011.

On roll call vote, the members voted as follows:

Dr. Richard Trampe - yes

Mr. Wesley Wright - absent

Ms. Kendra Simpson - yes (advisory vote)

Ms. Cathy Belcher - yes

Mr. Scott Farmer - absent

Dr. Manul Goins - yes

Mr. Don Patton - yes

Ms. Maxine Russell - yes

Results: 5 yeas, 0 nays, 0 abstentions, 2 absent. The Chairman declared the motion carried.

A motion was made by Ms. Cathy Belcher and seconded by Mr. Don Patton to designate Don Patton to serve as the voting delegate and Cathy Belcher as the alternate voting delegate to the ACCT Annual Convention in Dallas, Texas, October 12-16, 2011.

On roll call vote, the members voted as follows:

Ms. Maxine Russell - yes
Dr. Richard Trampe - yes
Mr. Wesley Wright - absent
Ms. Kendra Simpson - yes (advisory vote)
Ms. Cathy Belcher - yes
Mr. Scott Farmer - absent
Dr. Manul Goins - yes
Mr. Don Patton - yes

Results: 5 yeas, 0 nays, 0 abstentions, 2 absent. The Chairman declared the motion carried.

A motion was made by Ms. Maxine Russell and seconded by Ms. Cathy Belcher to adjourn into executive session at 6:10 p.m. for the purpose of discussing:

1. Ratification of employment of part-time faculty/staff for fall semester 2011
2. Consideration of employment of registrar.
3. Consideration of retirement/resignation of management level employee.
4. Consideration of a matter relating to the acquisition or purchase of real property.
5. Consideration of extension, alteration, compensation, or performance of employees' employment.
6. Consideration of items that may lead or have lead to litigation.
7. Consideration of retirement/resignation of college president.
8. Consideration of items concerning presidential search.

On roll call vote, the members voted as follows:

Mr. Don Patton - yes
Ms. Maxine Russell - yes
Dr. Richard Trampe - yes
Mr. Wesley Wright - absent
Ms. Kendra Simpson - yes (advisory vote)
Ms. Cathy Belcher - yes
Mr. Scott Farmer - absent
Dr. Manul Goins - yes

Results: 5 yeas, 0 nays, 0 abstentions, 2 absent. The Chairman declared the motion carried.

A motion was made by Ms. Maxine Russell and seconded by Dr. Richard Trampe to adjourn out of executive session at 6:46 p.m.

On roll call vote, the members voted as follows:

Dr. Manul Goins - yes
Mr. Don Patton - yes
Ms. Maxine Russell - yes
Dr. Richard Trampe - yes
Mr. Wesley Wright - absent
Ms. Kendra Simpson - yes (advisory vote)
Ms. Cathy Belcher - yes
Mr. Scott Farmer - absent

Results: 5 yeas, 0 nays, 0 abstentions, 2 absent. The Chairman declared the motion carried.

A motion was made by Ms. Maxine Russell and seconded by Mr. Don Patton to approve the minutes of the executive session held on October 3, 2011.

On roll call vote, the members voted as follows:

Mr. Scott Farmer - absent

Dr. Manul Goins - yes

Mr. Don Patton - yes

Ms. Maxine Russell - yes

Dr. Richard Trampe - yes

Mr. Wesley Wright - absent

Ms. Kendra Simpson - yes (advisory vote)

Ms. Cathy Belcher - yes

Results: 5 yeas, 0 nays, 0 abstentions, 2 absent. The Chairman declared the motion carried.

A motion was made by Ms. Maxine Russell and seconded by Ms. Cathy Belcher to ratify the employment of part-time staff to cover the necessary work assignments for the fall semester 2011.

Alvis, Alletha	Health Occupations CPR Instructor	\$20.35/hourly rate
Bailey, Wendi	EMS 0102 40 EMT 0160 43	\$4,660.00
Banks, Sabrina	EMS 0102 40	\$900.00
Basler, Wanda	Part-time Cosmetology Lab Instructor	\$12.00/hourly rate
Clemons, Matthew	Learning Skills Specialist Tutor	\$17.00/hourly rate
DelSignore, Sandra	PN 0115 85	\$2,182.50
Farner, Gabriele	Coordinator/Instructor Business Training Classes	\$2,500.00
Fontana, Sandy	Moodle Conversion Stipend for ENG 111	\$750.00
Grahn, Jena	Anna Runner	\$8.25/hourly rate
Grieve, David	CFS 0112 65	\$1,410.00
Haner, Jennifer	EMS 0102 40	\$900.00
Hurt, Holly	Moodle Conversion Stipend for BIO 111	\$1,000.00
Kern, Ronald	Part-time Maintenance	\$11.00/hourly rate
Kindle, Jonathan	Student Success Center Lab Assistant	\$10.00/hourly rate
Lingle, Randy	WEL 0123 01 WEL 0123 20	\$4,880.00
McGoy, Jeffery	SPC 0210 30	\$1,410.00
Miller, John	Part-time Professional Writing Tutor	\$16.00/hourly rate
Ralls, Teresa	Part-time Records Clerk	\$10.00/hourly rate
Randolph, Nova	Moodle Conversion Stipend for ACC 0219	\$500.00
Scott, Catherine	PSY 0110 30	\$1,410.00

On roll call vote, the members voted as follows:

Ms. Cathy Belcher - yes

Mr. Scott Farmer - absent

Dr. Manul Goins - yes
Mr. Don Patton - yes
Ms. Maxine Russell - yes
Dr. Richard Trampe - yes
Mr. Wesley Wright - absent
Ms. Kendra Simpson - yes (advisory vote)
Results: 5 yeas, 0 nays, 0 abstentions, 2 absent. The Chairman declared the motion carried.

A motion was made by Dr. Richard Trampe and seconded by Ms. Cathy Belcher to employ Ms. Danielle Boyd as Registrar at a Management Level 1 annual salary of \$35,800 effective October 4, 2011.

On roll call vote, the members voted as follows:
Ms. Kendra Simpson - yes (advisory vote)
Ms. Cathy Belcher - yes
Mr. Scott Farmer - absent
Dr. Manul Goins - yes
Mr. Don Patton - yes
Ms. Maxine Russell - yes
Dr. Richard Trampe - yes
Mr. Wesley Wright - absent
Results: 5 yeas, 0 nays, 0 abstentions, 2 absent. The Chairman declared the motion carried.

A motion was made by Ms. Maxine Russell and seconded by Mr. Don Patton to approve the retirement/resignation of Ms. Madonna Slife as Bookstore Manager effective January 31, 2012.

On roll call vote, the members voted as follows:
Mr. Wesley Wright - absent
Ms. Kendra Simpson - yes (advisory vote)
Ms. Cathy Belcher - yes
Mr. Scott Farmer - absent
Dr. Manul Goins - yes
Mr. Don Patton - yes
Ms. Maxine Russell - yes
Dr. Richard Trampe - yes
Results: 5 yeas, 0 nays, 0 abstentions, 2 absent. The Chairman declared the motion carried.

A motion was made by Ms. Maxine Russell and seconded by Ms. Cathy Belcher to approve the retirement/resignation of Dr. Larry Peterson, President, effective November 30, 2012.

On roll call vote, the members voted as follows:
Dr. Richard Trampe - yes
Mr. Wesley Wright - absent
Ms. Kendra Simpson - yes (advisory vote)
Ms. Cathy Belcher - yes
Mr. Scott Farmer - absent
Dr. Manul Goins - yes
Mr. Don Patton - yes
Ms. Maxine Russell - yes
Results: 5 yeas, 0 nays, 0 abstentions, 2 absent. The Chairman declared the motion carried.

Chairman Patton read the following statement:

Tonight, the SCC Board accepted the resignation of Dr. Larry Peterson effective November 30, 2012. The Board will honor his wishes to do so. During his tenure, Dr. Peterson improved communication and programs with SIU Carbondale and developed the new location for the Anna Extension Center. The Board will undertake a thoughtful and comprehensive process for the presidential search in the near future. Details will be forthcoming. During this time, SCC will continue to strive for the best educational experience for our students, faculty, staff, and administration.

A motion was made by Ms. Maxine Russell and seconded by Ms. Cathy Belcher to adjourn.

On roll call vote, the members voted as follows:

Ms. Maxine Russell - yes

Dr. Richard Trampe - yes

Mr. Wesley Wright - absent

Ms. Kendra Simpson - yes (advisory vote)

Ms. Cathy Belcher - yes

Mr. Scott Farmer - absent

Dr. Manul Goins - yes

Mr. Don Patton - yes


Results: 5 yeas, 0 nays, 0 abstentions, 2 absent. The Chairman declared the motion carried.

Respectfully Submitted,




Dr. Manul Goins, Secretary

ATTEST:



Ms. Maxine Russell



Ms. Cathy Belcher

Dr. Richard Trampe



Mr. Don E. Patton